

STEPHENVILLE INDEPENDENT SCHOOL DISTRICT
ROOF REPLACEMENT AND ROOF RESTORATION/REPAIR PROJECTS
Request for Competitive Sealed Proposal SUMMER 2016

- 6.2.2. Upon receipt of proposals, the Evaluation Team will review and evaluate the proposals based on the following evaluation criteria:
- 6.2.2.1. Pricing Evaluation: 30% of Score or Thirty (30) points.
 - 6.2.2.2. Technical Information: 45% of Score or maximum forty-five (45) points and minimum to be considered is 35 points.
 - 6.2.2.2.1. Company Longevity: Number of years providing commercial construction services based on the scope and size of the project indicated within this CSP. Number of years under current company name and location. Total 10 points allowed
 - 6.2.2.2.2. Previous work performed for SISD successfully: Total 5 points allowed.
 - 6.2.2.2.3. Key Project Personnel: Proposed Job Superintendent and Project Manager for this project and the amount of time each will be on site. Resumes should be attached for the key individuals with emphasis on years in the industry, tenure with current company, job knowledge and experience. Total 5 points allowed.
 - 6.2.2.2.4. Past Project Experience – Total 20 points
 - 6.2.2.2.4.1. A list of the last five projects completed by your Organization or other projects of similar size, type and complexity to this particular project; For each project, provide the name, nature of the project/function of the building, size (SF), location, cost, contractual completion date, actual completion date, owner and architect (and their phone numbers). Experience references should be for the type of work referenced in this Proposal.
 - 6.2.2.2.4.2. A listing of those clients who have provided repeat business to your company in the last five years under the Competitive Sealed Proposal process for projects totaling \$80,000 or more.
 - 6.2.2.2.5. Quality of Product or Service – Include list of all proposed material suppliers. No subcontracting will be allowed in this proposal. Total 5 Points allowed.
 - 6.2.2.2.6. The stated warranty provisions and amounts Total 5 points.
 - 6.2.2.3. District's Needs: 25% of Score or maximum twenty-five (25) points and minimum to be considered is 10 points.
 - 6.2.2.3.1. The extent to which the company's proposed start and completion dates fit the District's Schedule. 10 points.
 - 6.2.2.3.2. The determination of local vendor qualification (does the company pay taxes to the school district and what percentage of the cost of the project would recycle within the District including company's material supplier). 15 points.
- 6.2.3. The District reserves the right to conduct interviews and/or other additional evaluation processes that are deemed necessary by the District to assist in a complete and thorough evaluation of the proposals. These processes may include additional evaluation points as determined necessary by the District.
- 6.2.4. An administrative recommendation will be made to the SISD Board of Trustees at a future Board Meeting based on the Proposer receiving the highest evaluation score.
- 6.2.5. Proposal Evaluation Committee: For each construction project utilizing the Competitive Sealed Proposal method of procurement, the School Board has authorized a proposal Evaluation Committee to be formed from the following individuals:
- 6.2.5.1. School Administration
 - 6.2.5.2. District's Financial Officer
 - 6.2.5.3. Staff
- 6.3. **Award.**
- 6.3.1. SISD is required to present the recommendation for award before the Board of Trustees in an open session for all projects exceeding \$50,000.00. The Board of Trustees will approve or disapprove the recommendation. Board meetings are typically held the third Monday of each month.
 - 6.3.2. SISD may make an award without discussion with any Proposer, after Proposal responses are received and evaluated. Proposals should therefore be submitted on the most favorable terms.

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 - 6.2.2.1. Pricing Evaluation: 30% of Score or Thirty (30) points.
 - 6.2.2.2. Technical Information: 70% of Score or Seventy (70) points.
 - 6.2.2.2.1. Company Longevity: Number of years providing commercial construction services based on the scope and size of the project indicated within this CSP. Number of years under current company name and location. Total 25 points allowed
 - 6.2.2.2.2. Previous work performed for SISD: Total 5 points allowed.
 - 6.2.2.2.3. Key Project Personnel: Proposed Job Superintendent and Project Manager for this project and the amount of time each will be on site. Resumes should be attached for the key individuals with emphasis on years in the industry, tenure with current company, job knowledge and experience. Total 5 points allowed.
 - 6.2.2.2.4. Past Project Experience – Total 25 points
 - 6.2.2.2.4.1. A list of the last five projects completed by your Organization or other projects of similar size, type and complexity to this particular project; For each project, provide the name, nature of the project/function of the building, size (SF), location, cost, contractual completion date, actual completion date, owner and architect (and their phone numbers). Experience references should be for the type of work referenced in this Proposal.
 - 6.2.2.2.4.2. A listing of those clients who have provided repeat business to your company in the last five years under the Competitive Sealed Proposal process for projects totaling \$500,000 or more.
 - 6.2.2.2.5. Quality of Product or Service – Include list of all proposed subcontractors. Total 10 Points allowed.
- 6.2.3. The District reserves the right to conduct interviews and/or other additional evaluation processes that are deemed necessary by the District to assist in a complete and thorough evaluation of the proposals. These processes may include additional evaluation points as determined necessary by the District.
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 - 6.3.2. SISD may make an award without discussion with any Proposer, after Proposal responses are received and evaluated. Proposals should therefore be submitted on the most favorable terms.
 - 6.3.3. After opening and ranking, an award may be made on the basis of the initially submitted Proposal, without discussion, clarification or modification, or the Owner may discuss with the selected Proposer any element of the Proposal. Other than the data read at the Proposal opening, the Owner shall not disclose any information derived from the Proposals submitted by competing firms in conducting such discussions. If the Owner determines that it is unable to reach a satisfactory agreement with the first ranked Proposer, the Owner will terminate discussions with that Proposer. The Owner will then proceed with negotiations with each successive Proposer as they appear in the order of ranking until an agreement is reached, or until the Owner has rejected all Proposals. After termination of discussions with any Proposer, Owner will not resume discussions with that Proposer.