

Livonia Public Schools

Business Services Office

Date: September 28, 2011

To: Randy Liepa, Ph.D., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Recommendation for Printing Department Paper Bid

We would like to discuss the recommendation for the purchase of paper for the Printing Department at the next Finance Committee meeting on Monday, October 3, 2011. Thank you.

LA/kp

Attachments

LIVONIA PUBLIC SCHOOLS

Printing Department

Memorandum

TO: Lisa Abbey
From: James Trottier, Printing Department
Date: September 26, 2011
Subject: Award of Paper Bid

The paper bids have been received, and reviewed. It is my recommendation to divide the bid and award portions to the following vendors as indicated on the attached sheet.

Paper Express \$31,780.00

Central Michigan Paper \$14,735.50

If you require any additional information from me, or have any questions, please contact me at ext. 42582.

Thank you, for your assistance.

	Name of Bidder								
Quantity	Description	CONTRACT PAPER GROUP	PAPER EXPRESS	ENTRAL MICHIGAN PAPER	XPEDEX				
2000M	60# 11 x 17 Offset White	16.82/33,640.00	14.55/29,100.00	14.81/29,640.00	15.00/30,000.00				
400M	60# 8.5 x 11 Offset White	7.376/2,950.47	6.70/2,680.00	7.13/2,852.00	7.25/2,900.00				
100M	60# 11 x 17 Offset Blue	18.50/1,850.00	NO BID	18.45/1,845.00	18.45/1,845.00				
100M	60# 11 x 17 Offset Yellow	18.50/1,850.00	NO BID	18.45/1,845.00	18.45/1,845.00				
50M	67# 11 x 17 Pink Vellum	33.56/1,678.00	NO BID	31.92/1,596.00	32.90/1,646.00				
50M	67# 11 X 17 Blue Vellum	33.56/1,678.00	NO BID	31.92/1,596.00	32.90/1,646.00				
50M	67# 11 X 17 Yellow Vellum	33.56/1,678.00	NO BID	31.92/1,596.00	32.90/1,646.00				
50M	67# 11 X 17 Green Vellum	33.56/1,678.00	NO BID	31.92/1,596.00	32.90/1,646.00				
25M	65# 11 X 17 Terra Green Cover	48.64/1,216.00	NO BID	47.02/1,175.50	48.00/1,200.00				
25M	65# 11 X 17 Re-Entry Red Cover	48.64/1,216.00	NO BID	47.02/1,175.50	48.00/1,200.00				
25M	65# 11 X 17 Orbit Orange Cover	48.64/1,216.00	NO BID	47.02/1,175.50	48.00/1,200.00				
25M	65# 11 X 17 Neptune Blue/Aqua Cover	48.64/1,216.00	NO BID	AQUA 45.40/1,135	48.00/1,200.00				
Grand Total		\$51,866.40	\$31,780.00	\$47,227.50	\$47,974.00				
Sworn and Notarized Familial Disclosure Statement		YES	YES	YES	YES				
Identification of Reponsibility		COMPLETE	COMPLETE	COMPLETE	COMPLETE				
Vendor Profile		COMPLETE	COMPLETE	COMPLETE	COMPLETE				
Comments:									