



# DUNCANVILLE ISD

*Writing success stories, one student at a time.*

Regular Meeting

Date: April 15, 2024

AGENDA SECTION: Action Item

SUBJECT: Authorize the Superintendent or Designee to Determine the Project Delivery/Contract Award Method for Facilities Construction Projects

BOARD POLICY: CV (Legal)

STRATEGIC GOAL(S): Strategic Goals 5.1 and 5.2

FISCAL NOTE: N/A

PREPARED/PRESENTED BY: Dr. Karin Holacka, Chief of Special Projects and Governmental Relations

## **Background Information**

Per CV (Legal), the board may delegate its authority under Government Code Chapter 2269 regarding an action authorized or required by this chapter to a designated representative, committee, or other person. The district shall provide notice of the delegation, the limits of the delegation, and the name or title of each designated person by rule or in the request for bids, proposals, or qualifications or in an addendum to the request. Texas Government Code Chapter 2269.056 provides that: (b) The governmental entity shall base its selection among offerors on applicable criteria listed for the particular method used. The governmental entity shall publish in the request for proposals or qualifications: (1) the criteria that will be used to evaluate the offerors; (2) the applicable weighted value for each criterion; and (3) a detailed methodology for scoring each criterion.

The Superintendent or designee are involved with the details of the facilities construction projects which influence a choice of Project Delivery / Contract Award methods provided by statute such as schedule, project complexities, permit status, vendor availability, phasing requirements, consultant availability. They are also involved in the preparation of contracts with legal counsel, and professional service firms advising on best practices pertaining to a choice of Project Delivery / Contract Award methods.

When the construction contract is valued at or above \$50,000, the Board of Trustees will retain the responsibility for all other actions required under chapter 2269.053, including approval of bids and proposals received, and the authorization of the Superintendent or designee to negotiate and finalize any resulting Agreement.

## **Recommendation**

It is recommended that the Board of Trustees delegate authority to the Superintendent or designee to determine the Project Delivery / Contract Award method for Facilities Construction projects. I further move that when the Superintendent or designee determines that a method other than Competitive Bidding is appropriate, the Superintendent or designee shall be delegated authority to prepare a request for bids or proposals establishing (1) the criteria that will be used to evaluate the offerors; (2) the applicable weighted value for each criterion; and (3) a detailed methodology for



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scoring each criterion. I further move that the Superintendent or designee be delegated authority to take appropriate related action to carry out the forgoing.

## **Suggested Motion**

I move that the Board of Trustees delegate authority to the Superintendent or designee to determine the Project Delivery / Contract Award method for Facilities Construction projects. I further move that when the Superintendent or designee determines that a method other than Competitive Bidding is appropriate, the Superintendent or designee shall be delegated authority to prepare a request for bids or proposals establishing (1) the criteria that will be used to evaluate the offerors; (2) the applicable weighted value for each criterion; and (3) a detailed methodology for scoring each criterion. I further move that the Superintendent or designee be delegated authority to take appropriate related action to carry out the forgoing.

## **Communication Deployment**

Board Meeting Minutes

District Website

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Respectfully submitted,

Mrs. Andrea Fields  
Interim Superintendent