



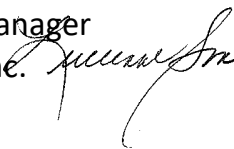
SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

M E M O R A N D U M

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: March 20, 2020

SUBJECT: BUSINESS MANAGER'S FEBRUARY REPORT NARRATIVE

E-RATE – GCI contracts have been signed for both Category 1 – Digital Transmission and Internet Service; and Category 2 – Wide Area LAN, VPN, and Security Essentials. The USAC e-Rate Forms 471 have been submitted for both funding categories. We brought Port Protection up to 10 Mbps as all smaller sites and were able to increase Thorne Bay from 50 to 80 Mbps keeping with the same cost as the prior 3 year contract.

Now that the legislature has approved the 25 Mbps BAG Funding for Districts, we will submit a new Form 471 for Internet Service to take advantage of that for all our small sites who are currently at 10 Mbps. USAC has also extended the deadline to April 26th to complete the applications.

FY 2021 BUDGET – The first FY 2021 preliminary budget will be reviewed in the work session. Projected enrollment numbers for FY 2021 will be updated as well as staffing as we proceed thru the process. A copy of the budget timeline is attached to this report as a reminder. Budgets are only best guesstimates at a given time, so depending on the legislature, enrollment at the sites and staffing - we may need an additional reading in June.

FY 2021 INSURANCE – Questionnaires have been completed and submitted to the Broker. They will use those completed questionnaires to determine our insurance rates for property, auto, causality, travel for FY 2021.

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

FY 2021 INSURANCE – CONTD

We are awaiting the rates from PEHT for FY 2021 Health Insurance. Initially we were told, the experiences looked really good but they still had a few more months of claims before they would know for sure. Their Board meets March 31st to finalize the FY 2021 rates.

TIMBER RECEIPTS – Awaiting response from the DCCED/DCRA when to expect this years Timber Receipts. Our application was submitted in July, so we hope to receive a response in the next few days. With the work being done at the federal level, it may be May or June before we receive these funds – which would not be the first time that has occurred.

Please do not hesitate to ask any questions.

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FY 2021 BUDGET PROCESS AND TIMELINE

Budget Process, Timeline, Revenue Presentation

January 2020

Administrators meet with Staff - Administrators identify priorities/needs

January 2020

Business Manager presents probable revenues

January 22, 2020

Business Manager Provides Superintendent Update Estimate & Budget Parameters and FY 2021 Draft Budget discussed

February 24, 2020

FY 2021 1st Preliminary Budget presented to the Board

March 31st Board Work session 2020

Public Budget Hearing *(The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. A public hearing shall be held prior to the adoption of the budget or a revised budget.)*

FY 2021 2nd Proposed Budget Presented to the Board

April Board Work session 2020

FY 2021 3rd (and Final) Proposed Budget Presented to the Board

May Board Work session 2020

Adoption of Budget May Regular Board Meeting

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