



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, December 12, 2022, at 7:00 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, Vice-President Larry Cabeen, President Mike McCormick. Late: Dan Choi. Absent: Finance Committee Chair Jackie Forbes, Paul Radlinski.

The President welcomed everyone and asked the Boy Scouts to lead them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Sandy Manisco, Communications Coordinator; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Tanya Goulding, Meg Feldhaus, Alan Kozlowski, John Kozlowski, Walter Feldhaus, Jack Temple, David Temple, Cathy Pool, Don Pool, Lori Dowd, Annabelle Towles, Jack Holtorf, Ved Vyas, Janice Marsh, Jan Lawless, Noah Wade, Ethan Sims, Stephen Danek, John Thomas, Brad Wendell.

Motion by Cabeen second by Ansari, to approve Dan Choi joining the meeting by phone. On roll call, Ayes, four (4), Ansari, Bellino, Cabeen, McCormick. Nays, none (0). Absent, two (2), Forbes, Radlinski. Abstained, none (0).

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, November 14, 2022
2. Executive Minutes, November 14, 2022

Motion by Cabeen second by Bellino, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, three (3), Bellino, Cabeen, McCormick. Nays, none (0). Absent, three (3), Choi, Forbes, Radlinski. Abstained, one (1), Ansari.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Honor Semester One Retirees

Principal Tom Rogers recognized two teachers from GHS that will be retiring. Lori Dowd was hired in 1996 as an English teacher. One of the reasons she was hired was because she could teach drama and direct plays, which she did at GHS for 15 years. She was the drama club sponsor from 1996-2014. She was the stage director for many musicals and directed many students in one act plays.

Along with the department, she proposed a drama class and an actor's workshop class, which she taught along with English I, English II, English II honors, and English III.

Cathy Pool was hired in 1997 as an English teacher, but her passion was journalism. She revived the defunct student newspaper and proposed a journalism class that created what became the Viking View. Cathy went on to receive her Masters degree in school counseling and in 2003 joined the counseling department at GHS. She has worked with community clubs to offer different programs for the students and has always made sure that new students felt welcome. We wish these teachers the best as they transition to their new endeavor in life.

2. 2023-24 Preliminary Technology Capital Plan (Policy 4:10)

Mike Wilkes presented the 2023-24 Preliminary Technology Capital Plan. The Ed Fund projects are to sustain the 1:1 program, replace projectors, a potential LMS tool, and school-identified capital improvements. The O&M Fund projects are to evaluate video delivery/streaming solutions, install/replace structure cabling, and revisit firewall improvements. The estimated total for these projects is \$1.14 million with potential offsets of \$439,000. This would leave a net capital plan of \$700,000. He gave an update on projects currently in progress. The online enrollment system will go live in January, the data center refresh migration will begin this weekend, the POTS line replacement is in progress, the Burgess Field sound system will be done winter of 2022-23, and the primary phone service carrier was recently completed last month.

Board comments, questions, concerns: So, 1st, 5th, and 9th graders get new computers? (Yes.) What happens to their old computers? (They become part of the tech disposal program.) If our kindergartners just got computers this year, why would they get a new one in first grade? (The kindergarten computers stay with the classroom and do not move with the student.)

At 7:44 p.m., Dan Choi joined the meeting by telephone.

3. Advanced Placement Update – Dr. Barrett, Principal Rogers, GHS Teachers & Students

Dr. Andy Barrett gave an update on the Advanced Placement (AP) Program at GHS. This program began back in the 1950s and is owned and administered by the College Board. It provides rigorous college level curricula and exams to high school students and offers the potential for college course credit. Geneva offers a growing list of AP courses for students to choose from. Data that is collected from this program gives us the number of students that are participating, the number of students that take the exam, the pass rate, the overall average score, and the number of passing tests per/100 students. The AP Program has been a success in Geneva because of the expanded rigorous course offerings, and it has seen increased participation over the years.

Staff and students shared their experiences with these courses. One student took an AP math course to get a feel for how college would be. Another student shared that they struggled with the first few exams, but they learned some good study tips.

Going forward, Geneva will continue to ensure rigor and high program quality, reflect on potential of additional courses and participation increases, and will continue to provide a variety of course and programmatic offerings for students.

Board comments, questions, concerns: How did you feel about your overall well-being when you were struggling with these courses? (The teachers really help us to prepare for the exams, and there are many resources online. I almost dropped out of my class but ended up getting a 5 (highest score you can receive) and enjoyed the class.) It sounds like the teachers are doing a great job based on what we have heard. It is great to hear straight from the students about their experiences.

4. 2022 Tax Levy Year Final Presentation – Todd Latham (Policy 4:10)

Todd Latham presented the proposed 2022 tax year levy, which consists of the following assumptions: (1) CPI-U at 7.1%; (2) PTELL Cap at 5.0%; (3) estimated EAV of \$1,644,255,320; (4) new construction at \$14,311,477; levy at 4.0%; (5) estimated tax receipts at \$96,371,530, and (6) tax receipts received in FY23 and FY24. Using the levy assumptions, it is estimated that the 2022 tax year levy will be 3.24%, which is an increase over last year. The certificate of tax levy must be filed

with the county by the last Tuesday in December. The Truth in Taxation hearing, which provides published notice, allows board members and the public to comment, provides the board an opportunity to hear and provide input, and requires cash reserve balance of all funds be stated during levy hearing, was held on November 14, 2022. Tonight, we are asking the Board to approve the certificate of tax levy and the tax levy resolution, so that we can file our documents with the county.

5. 2022-23 Levy Year Hearing (Policy 4:10)
 1. Public Hearing Agenda
 2. 2022 Tax Levy Proposed Increase
 3. Levy Testimony
 4. President Closes Hearing

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

The Superintendent shared that there are no new updates, but the Policy Committee did meet to review updated policies from PRESS that reflect some of the legislative action taken earlier this year. Stephanie Bellino was voted in as the new Policy Committee Chair.

5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent thanked the committees and task forces that have been meeting. The Communications Task Force met recently and discussing the roll-out of the new website following the holiday break. The Technology Task Force helped to put together the capital plan with Mike Wilkes. The O&M Task Force met this afternoon. We currently have many fine arts programs going on throughout the district, and we are well into the winter athletic programs. There are many things going on for kids that help them to gain a better understanding of teamwork, a sense of belonging, and are really extensions of our classrooms. We appreciate our staff working with the students as sponsors and coaches, the parents for their continued support, and the students that participate. Winter break begins next week, with our last day of school on Thursday, December 22 and our return on Monday, January 9.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. Board Action on the District Goals for 2022-23 (Policy 3:10)
Motion by Cabeen second by Bellino, to approve the above-listed goals, item 6.1. On roll call, Ayes, five (5), Ansari, Bellino, Choi, McCormick. Nays, none (0). Absent, two (2), Forbes, Radlinski. Abstained, none (0).
2. Board Action on Preliminary 2023-24 Technology Capital Plan (Policy 4:10)
Motion by Ansari second by Bellino, to approve the above-listed plan, item 6.2. On roll call, Ayes, five (5), Ansari, Bellino, Choi, McCormick. Nays, none (0). Absent, two (2), Forbes, Radlinski. Abstained, none (0).
3. Board Action on the Adoption of the Resolution Authorizing the Certificate of Tax Levy for 2022 (Policy 2:20, 4:10)
Motion by Bellino second by Cabeen, to approve the above-listed resolution, item 6.3. On roll call, Ayes, five (5), Ansari, Bellino, Choi, McCormick. Nays, none (0). Absent, two (2), Forbes, Radlinski. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. 2023-24 Proposed School Year Calendar (Policy 6:20)
The Superintendent thanked the committee that worked to put together this calendar. We coordinate our calendars with Mid-Valley and the Fox Valley Career Center (FVCC) schools, because years ago there were about 17 days that were hurting our students in attendance in those programs when one of the member districts did not have school. The draft calendar we are sharing with you is the administration's recommendation for next year. We will bring it back at the next meeting for approval.

Board comments, questions, concerns: Were the conferences moved to coordinate with Mid-Valley and FVCC? (The conferences match up with what we are doing now.) So, this probably works better for the high schoolers, but will it work for our elementary kids? (Yes.) Where did these days come

from? Are they getting two extra days off? (No, we traded days.) Will this calendar be posted for the community to see before it is approved? (We can certainly do that. This is still a draft.)

8. INFORMATION

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)
3. Suspension Report (Policy 7:200)

9. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Landshaft, Alyssa, GHS, English Teacher, 1.0 FTE, effective 1/9/23

Dabetic, Christian, GMSS, LBS, 1.0 FTE, effective 8/23

Lord, Eva, GMSN/GMSS, Art Teacher, 1.0 FTE, effective 1/9/23

Reclassification/Transfer Certified Staff

Fiore, Amanda, GHS, RN at HES to Certified Nurse at GHS, 1.0 FTE, effective 8/23

FMLA Certified Staff

Stone, Jason, FES, Teacher, effective 12/13/22-1/9/23

Fuller, Catherine, WAS, Librarian, effective 11/17/22-Intermittent

LOA Certified Staff

Smorzewski, Deborah, GMSS, LBS, effective 5/2/23-5/26/23

Resignations Certified Staff

Kepka, AJ, GMSN/GMSS, Art Teacher, effective 11/18/22

New Hires Support Staff

Braasch, Courtney, HES, Registered Nurse, effective 12/5/22

Haenisch, Kerry, CO, Administrative Assistant, effective 11/28/22

Fairbanks, Bruce, All Buildings, On Call Custodian, effective 12/6/22

Berrera, Emilio, All Buildings, Substitute Custodian, effective 12/6/22

Pfisterer, Thomas, All Buildings, On Call Custodian, effective 12/12/22

Johnson, Chrissi, CO, Administrative Assistant, effective 12/12/22

Murphy, Ryan, All Buildings, District HVAC, effective 12/13/22

Howard, April, WES, Registered Nurse, effective 1/9/23

Resignations Support Staff

Forss, Robert, All Buildings, Grounds, effective 11/16/22

Buchanan, Tara, HES, Special Education Assistant, effective 11/18/22

Bulgarelli, Ursula, HSS, Reading Tutor, effective 12/16/22

Loberg, Grace, GMSN, Special Education Assistant, effective 12/22/22

Retirement Support Staff

Ziamba, Jim, Transportation, Bus Driver, effective 12/16/22

FMLA Support Staff

Molloy, Patricia, MCS, Instructional Assistant, effective 11/7/22-Intermittent

2. Monthly Financial Report – November (Policy 4:50)
3. Gifts, Grants. Bequests: \$1,000, Jodi Sexton Properties LLC, for athletic team supplies and uniforms at GHS (Policy 8:80)
4. Gifts, Grants. Bequests: \$600, Mill Creek PTO, for portable PA system (Policy 8:80)
5. Gifts, Grants. Bequests: \$29,656.52, Geneva Academic Foundation, for supplemental programs, equipment, and learning experiences (Policy 8:80)
6. Technology Asset Disposal
7. Pay Request: \$ 235,042.40, Cashman Stahler Group, Inc., for architectural services for boiler replacement at WAS and MCS (Policy 4:60)
8. Pay Request #5: \$278,831.04, Malcor Roofing of Illinois, Inc., for roof renovations at GHS (Policy 4:60)
9. Request to Purchase: \$62,548.34, DeKane Equipment Corporation, for two Kubota's (Policy 4:60)

Motion by Cabeen second by Bellino, to approve the above-listed, items 9.1-9.9. On roll call, Ayes,

five (5), Ansari, Bellino, Choi, McCormick. Nays, none (0). Absent, two (2), Forbes, Radlinski. Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting Theater brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Attended the Policy Committee tonight where we discussed policy updates. Board members attended the IASB Annual Conference in Chicago in November where they were able to attend a variety of workshops. There are several fine arts concerts going on throughout the district, such as the variety shows at the middle schools, the Old Time Festival at the high school, and winter concerts at the elementary schools. Great job to all the kids, and to parents and teachers for their support. The Leo's Club had their Santa Breakfast a couple weekends ago and there were several students there helping. The Facilities Task Force met today, and we are doing a great job managing our funds on projects and purchases. Thank you to everyone for their hard work on the levy. The Tech Task Force met recently, and thank you to Mike Wilkes for all his hard work. The GHS PTO met last month, and thank you to Alana Waters, Chrissy Swanson, and Tom Rogers for their hospitality. They gave updates on events they are planning and their efforts to support the high school students for their upcoming exams.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING THE SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES [5 ILCS 120/2(c)(2)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:18 p.m., motion by Cabeen, second by Bellino, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees; appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 9:04 p.m., the Board returned to open session.

14. ADJOURNMENT

At 9:04 p.m., motion by Ansari, second by Cabeen and with unanimous consent, the meeting was adjourned.

APPROVED _____ PRESIDENT
(Date)

SECRETARY _____ RECORDING
SECRETARY