



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler

FROM: Adam Law Ed.D.

RE: October 10, 2017 Personnel Report

DATE: October 5, 2017

---

I request that the Board of Education approve the following personnel recommendations:

---

**CERTIFIED STAFF**

---

**I. New Hires**

| Start Date | Name             | School | Subject/Grade | FTE |
|------------|------------------|--------|---------------|-----|
| 10/12/17   | Mourek, Kathleen | GMSS   | Librarian     | 1.0 |

**II. Resignations**

| Name         | School | Subject/Grade | Effective Date | FTE |
|--------------|--------|---------------|----------------|-----|
| Green, Paige | GMSS   | Librarian     | 10/11/17       | 1.0 |

**III. Reappointments**

None

**IV. Reclassifications**

None

**V. Long-Term Substitutes**

None

## VI. Family and Medical Leave

| Name                | School | Position                  | Approximate Dates | School Year |
|---------------------|--------|---------------------------|-------------------|-------------|
| Bieritz, Brittany   | GMSS   | Math Teacher              | 4/16-5/31         | 2017-18     |
| Krumtinger, Kristin | GMSN   | Special Education Teacher | 2/5-5/31          | 2017-18     |

## VII. Retirement

None

## SUPPORT STAFF

---

### I. New Hires

| Start Date | Name                | School | Position   | School Year |
|------------|---------------------|--------|--|-------------|
| 9/27/17    | O'Malley, Sally     | FES    | Kindergarten Assistant<br>29.75 hrs week           | 9 month     |
| 10/10/17   | Byas, Jody          | GELP   | Special Education Assistant<br>17 hrs week         | 9 month     |
| 10/10/17   | Harper, Natalie     | GELP   | Special Education Assistant<br>17 hrs week         | 9 month     |
| 10/16/17   | Andersen, Krista    | CO     | Substitute Services/HR<br>Administrative Assistant | 9 month     |
| 10/23/17   | Bedenbaugh, Kenneth | CO     | Building Services Coordinator                      | 12 month    |

### II. Resignations

| Name        | School | Position   | Effective Date | School Year |
|-------------|--------|------------|----------------|-------------|
| Iwan, Susan | Garage | Bus Driver | 9/26/17        | 9 month     |

### III. Reappointments/Reclassifications

None

### IV. Family and Medical Leave

| Name           | School | Position                    | Approximate Dates | School Year |
|----------------|--------|-----------------------------|-------------------|-------------|
| Tatlock, Karen | HSS    | Special Education Assistant | 9/26-10/5         | 2017-18     |
| Ebert, Amy     | FES    | School Nurse                | 9/28-10/19        | 2017-18     |

### V. Retirement

None

