

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 13, 2018



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: November 6, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Special Education Teacher Assistant-BHS

Description: Jill Mattingly, Special Education Director, is recommending the following hire:

✚ Mary Beth Lazy Boy, Special Education Teacher Assistant, High School, (L3/SP), \$16.15/hr.

Financial Impact: 2018-2021 Classified Labor Agreement

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Special Education Teacher Assistant		Applicant Recommended Mary Beth Lazy Boy	
Department/Location High School		Supervisor John Salois/Jill Mattingly	
Type of Position Classified	Starting Date 11/5/2018	Term 2018-2019 school year	

Recruiting	Date Posted: 10/1/2018	Closing Date: Open Until Filled
-------------------	------------------------	---------------------------------

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Augare, Irene		Yes	10/17/2018
	Ingraham, Marnessa		Yes	10/17/2018
	Lazy Boy, Mary		Yes	10/17/2018
	McClintock, Gretchen		Yes	Unable to Contact

Interview Committee	Title	Name	Title
Billie Jo Juneau	BHS Assistant Principal		
Carla Whitegrass	SPED Teacher		
Dawn Marxer	SPED Teacher		

Recommendation: Mary Beth has experience working at Head Start and also at BPS. She has experience working with High School students and also in peer to peer support. She has relatives with special needs and worked with 3-5 year old's with disabilities.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	No	
Tribal Background check	On file	No	
TB documentation	On file	Yes	Ok

Salary: \$16.15/hr.	Placement: <u>L3/SP</u>	Contract Days: 189
---------------------	-------------------------	--------------------

Prepared by: Sherie Blue Date 10/24/2018 Approved by: _____ Date: _____