

HARVEY SCHOOL DISTRICT 152 CURRICULUM MEETING

Minutes 10-01-14

In attendance: All building Principals, G. Johnson, J. Rogers, Dr. Adams, Dr. Jones, J. Miller, C. Meyer . Notes taken by C. Meyer. Meeting adjourned at 4:45pm

- The meeting opened at 3:10pm and Ms. Brown gave a gratitude report on the great turnout and support of the Rededication of Maya Angelou School.
- The mini-grant deadline was given – Oct. 14th. Dr. Adams asked Principals to distribute if they haven't already done so. The gala is scheduled for Nov. 1st. The same process for tickets will be followed – as was followed last year, with regards to the district providing tickets to Principals.
- Principals were asked to follow the directions given in the email with regards to the packing slips for any additional items received. Mrs. Miller, along with the Cabinet, will visit buildings to ensure that all student materials are in place and accounted for.
- The Institute Day draft was reviewed. Dr. Jones requested 2 hours (all PM) for SPED teachers in order to go over the Alternative assessment and modifications for the test. Other sessions were reviewed.
 - ISAT: Mrs. Miller will distribute hard copies of ISAT to all buildings. R. Thomas requested access to IWAS – Dr. Adams has to give approval and will make sure that Principals have that access. Dr. Jones asked that Principals send paper copies of all out of district students to her. Mr. McGrone asked if item strands were available and Mrs. Miller explained that it's included.
 - TECHNOLOGY: Ms. Thomas commented on the issues with S44 computers. Ms. Miller informed all that the call goes to tech support and to notify Ms. Boles, as those are new computers and those issues would be server issues.
 - The Imagine Learning In- Class coaching entails updating computers, as well. Ms. Thomas commented how well the coach was.
 - Lab assistants have received tech database to complete full audit, as work order information is not always shared. Better communication is needed with tech support and school staff. Ms. Miller is meeting with district tech support about policies and procedures in the upcoming week.
 - Kathy Odom came and answered questions about SmartBoard work order issues and follow up. She will contact Principals, teachers and lab assistants when work is complete. Classroom Technologies has one more year on their contract.
 - Dr. Hill asked if a letter could go out informing all about the change in the calendar (Oct. 10th Institute Day has been moved to Nov. 4th). Dr. Adams informed Mrs. Miller to take care of it.
- Mrs. Miller distributed Math Bowl and Spelling Bee information. Mr. Broy and Ms. Wegner (Brooks Teachers) have volunteered to run the District Math Bowl. Mrs. Miller will meet with them to organize and will distribute information once completed. Principals will inform Mrs. Miller by Oct. 10th

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CURRICULUM MEETING

MINUTES-CONT.

- PARCC
 - Information & resources were distributed to prepare for the PARCC test. The district has completed the technology needs assessment & the state will be contacting us with recommendations on assessment administration. Mrs. Miller gave another copy of the tech skills guide and the pacing guides to ensure that lab assistants and teachers are following to give students ample practice. Dr. Jones shared info for the new alternative assessment (DLM) & the fact that administrators have to complete and show proficiency in 7 modules. Information for PARCC is continuous and Mrs. Miller recommended that Principals look frequently at the two sites given for regular updates. She will share that with them, as well.

- PERA
 - The Performance Evaluation Reform Act has distributed its new way to measure districts. Our district is in the lowest 20% of the state (excluding Race to the Top districts and CPS). This comparison does not include last year's 2014 ISAT data and applies the New Cut Scores from last year to 2011, 2012 and 2013.
 - We have to implement the student growth component next school year and Dr. Adams asks that Principals get their teachers on board with this new component.
 - We will be meeting formally as a Joint Committee to discuss what needs to be in place. The Joint Committee will use ISBE modules to work through the process and facilitate guides.
 - The new report card will come out in late October and the district will hold parent forums – district-wide and at the building level- to inform parents. The first district event will be Oct. 22nd.
 - Dr. Adams shared that the majority of the surrounding districts are on the list.

- OTHER INFORMATION
 - Principals were informed to ensure that students could take books home, as this has come up as an issue with parents. Principals need to let parents know of the costs to replace lost and damaged books, up front.
 - Principals were told to remind staff that they only have 60 days to upload CPDU's in ELIS.
 - Meetings will now rotate between 10am and 3:30pm.

- The next meeting will be Nov. 5th at 10am.