



Harleton
Independent School District

Jay Ratcliff
Superintendent

**HARLETON ISD
FIELD TRIP REQUEST FORM**

Employee Requesting: Gwen Wright

Class or Organization Attending: Senior Level Rocketry

Location of Trip: Houston, Texas

Purpose of the Trip: Tour NASA Astronaut Training Facility/Rocket Park

Date Leaving: 12/16

Time Leaving: 7:00 a.m.

Date Returning: 12/17

Time Returning: 3:00 p.m.

Approximate Number of Students Attending: 6

Number of Chaperones/Teachers: 1

Number of Buses: _____

Chaperone/Teacher Names: _____

Bus Drivers: _____

Gwen Wright

1 Van

Estimated Cost per Student \$ 121.90

Student or School Funded School

If School Funded, Account Code: _____

Purchase Order Entered: _____

Transportation Request Emailed: _____

Purchase Order Amount: _____

Deposit Required: \$ _____ Credit Card or Check: _____

Paid: _____ Bal. Due: _____

Additional Information: Students presented their Mathematical Flight Profile for their Transonic Rocket to NASA Engineers and now have an invitation for an exclusive tour of the NASA Astronaut Training Facility/Rocket Park and Galaxy of Lights Show. Chris Madsen NASA Aerospace Engineer will facilitate our tour.

Principal's Signature: 

Date: 11/15/24

Superintendent's Signature: _____

Date: _____

OVERNIGHT OR OUT OF STATE TRIPS MUST HAVE BOARD APPROVAL

Board Approval: Yes _____ No _____ Date: _____