



**FOREST LAKE AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, MN 55025-9796  
CLASSIFIED PERSONNEL**

BOARD MEETING: November 3, 2011

**Retirement:**

- Rude, Lynda – Special Education Paraprofessional II at Central Montessori, effective January 13, 2012 after 22 years of service.
- Toth, Judith – Title I Paraprofessional/Noon Duty Supervisor II at Forest View Elementary, effective January 11, 2012 after 18 years of service.

**Resignation:**

- deSobrinho, Cristina – Title I Paraprofessional/Noon Duty Supervisor II at Lino Lakes Elementary, effective October 28, 2011.
- ◆ Dzubic, Ismet – School Bus Driver, effective September 26, 2011.

**Recommendation of Employment:**

- ◆ Alexander, Michelle – Substitute School Bus Driver, effective September 30, 2011.
- ◆ Born, Wendy – Substitute School Bus Driver, effective September 29, 2011.
- Caddy, Linda – Mentor Coordinator at the Central Learning Center, 10-20 hours per week for the 2011-2012 school year only, effective August 23, 2011.
- ◆ Johnson, Paul – Substitute School Bus Driver, effective October 14, 2011.
- Madden, Erin – Title I Paraprofessional II at Scandia Elementary, 2 hours per day and 30 weeks per year, effective October 10, 2011. (Open position)
- Martens, Aimie – School Age Care Program Aide at the Central Learning Center, 19 hours per week and 40 weeks per year, effective October 13, 2011.
- McMahon, Anne – School Age Care Program Aide at Forest Lake Elementary, 2 hours per day and 40 weeks per year, effective September 26, 2011.
- ◆ Nelson, Gretchen – Substitute School Bus Driver, effective September 13, 2011.
- Peterson-Smoczyk, Cheryl – Early Childhood Family Education Support Manager VIII at the Central Learning Center, 25-30 hours per week and 45 weeks per year, effective October 3, 2011. (Open position)

(Over)

**Recommendation of Employment (continued):**

- ◆ Shusta, Kathleen – Cook Helper/Short Hour at Southwest Jr. High, 3 hours per day and 175 days per year, effective October 10, 2011. (Open position)
- ◆ Soye, Jennifer – Substitute School Bus Driver, effective October 13, 2011.
- Vos, Kathy – Administrative Assistant V at Linwood Elementary, 8 hours per day and 52 weeks per year, effective October 31, 2011. (Open position)
- ◆ Wright, Lisa – Substitute School Bus Driver, effective October 12, 2011.

**Authorization of Transfer:**

- Chapeau, Juli – School Age Care Program Aide at Wyoming Elementary, from 2 hours per day to 2.25 hours per day and 40 weeks per year, effective October 10, 2011.
- Graetz, Marcia – from Noon Duty Supervisor I at Forest Lake Elementary, 1 hour per day and 35 weeks per year to Title I Paraprofessional/Noon Duty Supervisor II at Lino Lakes Elementary, Title-2.5 hours per day, 4 days per week, 32 weeks per year and Noon Duty-2 hours per day, 5 days per week, 37 weeks per year, effective October 31, 2011. (Open position)
- Jensen, Dianne – School Age Care Program Aide at Wyoming Elementary, from 4.25 hours per day to 4.5 hours per day and 40 weeks per year, effective October 10, 2011.

**Leave of Absence:**

- Kalhagen, Tamela – School Age Care Program Aide at Lino Lakes Elementary, unpaid leave of absence from October 3, 2011 through October 14, 2011.
- ◆ Knutson, Ronald – School Bus Driver, leave of absence from September 15, 2011 through December 15, 2011.
- ◆ Smith, Peter – School Bus Aide, unpaid leave of absence from October 3, 2011 through October 21, 2011.
- Wedger, Shannon – Special Education Paraprofessional II at Forest View Elementary, leave of absence from October 3, 2011 through October 11, 2011.

**Additional Position:**

- Part-Time Latino Cultural Liaison position effective October 31, 2011. This position will work in collaboration with district English as a Second Language (ESL) and Special Education staff and the district's Family Support Advocate. This position will be funded by the district's current Integration Revenue budget.
- Special Education Paraprofessional II at Linwood Elementary, 6 hours per day, 5 days per week and 37 weeks per year, effective October 7, 2011. This position will be funded through state special education funds.
- Title I Paraprofessional II at Forest View Elementary, 2 hours per day, 4 days per week and 32 weeks per year, effective October 31, 2011.

**Additional Hours:**

- Nordenstrom, Connie – Special Education Paraprofessional II at STEP & ECSE from 20 hours per week, 37 weeks per year to 24.5 hours per week, 37 weeks per year effective October 17, 2011. These additional hours are due to the increased needs of students with disabilities. Additional hours funded through state special education funds.
- ◆ Rundhaug, Pamela – Cook Manager at Lakes International Language Academy, from 7.5 hours per day to 8 hours per day and 185 days per year, effective October 3, 2011. These additional hours are due to an increase in meal participation.
- ◆ Tyson, Debra – Cook Helper/Long Hour at Lakes International Language Academy, from 5 hours per day to 5.5 hours per day and 180 days per year, effective October 3, 2011. These additional hours are due to an increase in meal participation.

- Recommended by Donna Friedmann



- ◆ Recommended by Lawrence Martini



D.M.F./L.A.M.  
10/28/11