

MINUTES OF SCHOOL DISTRICT REGULAR MEETING

BOARD OF TRUSTEES

SMITHVILLE INDEPENDENT SCHOOL DISTRICT

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Smithville Independent School District was held on Monday, June 20, 2022 beginning at 6:00 PM at the Smithville ISD Administrative Building
PO Box 479, 901 N.E. 6th Street
Smithville, Texas 78957.

Members present: Alan Hemphill, Chris Hinnant, Nancy Towry, Josh Magden, Michael Hancock

Members absent: Candice Parsons, Grant Gutierrez

Others present: Heather Ferrell, Mikayla Ferrell, Caroline Noya, Rebecca Hamilton, Kevin Vinklerek, Crystal Vinklerek, Jason Peterson, Noe McCarthy, Zack Harris, Dr. Michael Caudill, Casey Hanchey, Justin Bezner, Ryan Fowler, Daniel Fowler, Luke Fowler, Grant Fowler, Mason Fowler, Renee Segura, Charles Diltz, Michael Caudill, Ashley Gartman, Tucker Copeland, Stephanie Foster, Whitney Brown, Jean Ann McCarthy, Denise Behrens

Call to Order – Mr. Hinnant, Board Vice-President, called the meeting to order at 6:05 p.m.

Roll Call – Mr. Hinnant called the roll of members. Mr. Gutierrez and Mrs. Parsons were absent.

Pledge of Allegiance – The group recited the Pledge of Allegiance.

Recognition of Teacher and Paraprofessional of the Year Recipients – The following teachers were selected as Teacher of the Year at their respective campuses: Ryan Fowler - Brown Primary, Lora Jones - Smithville Elementary, Crystal Vinklerek - Smithville Junior High, Jason Peterson - Smithville High School,

The following paraprofessionals were selected as Paraprofessional of the Year at their respective campuses: Renee Segura - Brown Primary, Jessica Taylor - Smithville Elementary, Charles Diltz - Smithville Junior High, Amy Dallas - Smithville High School. Ryan Fowler, Renee Segura, Charles Diltz, Crystal Vinklerek and Jason Peterson were present at the meeting and were recognized by the Board of Trustees.

Public Communications – Justin Bezner expressed his satisfaction with Smithville I.S.D.'s current safety and security measures.

Consent Agenda – Alan Hemphill moved to approve the Consent Agenda as presented. Michael Hancock seconded and the motion passed 5-0. The Consent Agenda included:

1. Minutes
2. Financial Statements

3. State Aid Comparison - Budgeted vs. Earned
4. Investment Report
5. Earned vs. TEA Payments
6. Tax Collection Report
7. Budget Amendments

Information Items

Financial Report – The Chief Financial Officer, Jean Ann McCarthy reviewed the financial disbursements for the previous month with the Board of Trustees. No action was required.

Superintendent's Report – The Superintendent updated the Board on important issues pertaining to the District:

- Your link to board training through SafeSchools (Vector Solutions) has been emailed to you. Cybersecurity and Child Abuse training will be available through this source. Remember, board members are required to have 1 hour of Cybersecurity training each year, and 1 hour of Child Abuse training every 2 years. Important: your timeline starts over in May after we have announced your hours at the April board meeting. You will be required to complete Cybersecurity training between now and April 2023, and if you completed Child Abuse training this past spring you will be required to do it again between now and April 2024.
- Registration and Housing opens on July 19th for the TASA/TASB Convention, which will be held September 23-25 in San Antonio. Mrs. Parsons is the delegate and Mrs. Towry is the alternate.
- Nichole Garner, administrative assistant for Dr. Michael Caudill, has resigned effective July 14, 2022. Jennifer Vinklerek, currently administrative assistant for David Edwards, will assume her position.
- Lindsay Saunders, District Communications Officer, will report to work on July 22, 2022.
- Congratulations to the winners of the Smithville American Legion Ladies Auxillary Americanism Essay contest. Winning essays were to be read at the Memorial Day Ceremony @ the Smithville VFW Post # 1309. First Place winners were Layla Fehlker, Amanni Black, Rachel Frerich. Second Place winners were Dayonie Diaz, & Kaitlyn Berryann. Third Place winners were Bryson Machen & Cutter Frank. All winners received a certificate and were awarded a Walmart gift card.
- Josh Magden and Michael Hancock attended the Summer Leadership Institute for board training this past weekend. Mark your calendars for Jun 14-17, 2023, so that we can plan to attend as a complete Board of Trustees. It will be held in San Antonio again next year.
- Summer Feeding Update as of June 16, 2022 - Summer feeding began on May 31st with ACE and the other sites followed on June 6th. We are currently offering free meals to kids at the following sites: Smithville Elementary - May 31st-July 15th, breakfast and lunch, Smithville Junior High - June 6th-June 17th, breakfast and lunch, Smithville High School - June 6th -July 15th, breakfast only, Brown Primary - June 6th-July 15th, lunch only, MLK Park - June 6th-July 15th, lunch only, Bluebonnet Circle - June 6th-July 15th, lunch only, Lake Thunderbird - June 27th-July 15th, lunch only, Rec Center - 3 weeks during campus, breakfast and lunch, We are averaging the following - schools with

Summer School and ACE approximately 140 meals a day, Outside sites - approximately 70 meals a day. We have hired 5 student workers as well as 3.5 adult workers

- Share Our Strength's No Kid Hungry Campaign is pleased to award a grant of \$30,000.00 to Smithville Independent School District (Grantee). The purpose of this grant is to support your critical work to end childhood hunger. The Grant money will be used to help in procuring fresh produce and fresh meats as well as saving money for the purchase of these items. This grant will also support nutrition and food safety education to our students as well as our staff in the 22-23 school year.
- Mrs. Burns distributed Guidance on Safety and Security Requirements for Summer 2022, a resource from the Texas State Texas School Safety Center.
- The Tiger Insider is at your seats.
- Please refer to the Smithville ISD website for the latest news and resources.

After-School (ACE) Program Report – Ashley Gartman, administrator for the After-School Program, was present at the meeting to share activities from the 2021-2022 school year.

School Health Advisory Committee (SHAC) Annual Report – As per Texas Education Code, Chapter 28, at least annually, the local school health advisory council (SHAC) shall submit a report to the board of trustees. The board packet includes a report of activities from the 2021-2022 school year.

School Safety and Security – Administrators discussed safety and security of the school district. Dr. Caudill addressed concerns and questions from the Board.

First Draft of the 2022-2023 District Budget – The school district staff is currently in the process of developing the proposed budget for the 2022-2023 school year. The process began in January with budget planning at the campus level. The Board must adopt the final budget on or before August 31, 2022 in accordance with legal requirements. Budget hearings were conducted with each campus principal and each department director. Expenditure adjustments from the first draft were made based upon input received from SISD staff as well as the public. The expenditure side of this draft has been thoroughly reviewed by the superintendent and business manager. However, the revenue side is very vague at this point. Jean Ann McCarthy, Chief Financial Officer, presented the first draft of the 2022-2023 budget to the Board.

Tentative July Agenda Items – Tentative items for the July board meeting include:

1. ESSER III, ESSA and Perkins Grant Public Hearing
2. Financial Report
3. Superintendent's Report
4. Second Draft of the 2022-2023 District Budget
5. Preliminary STAAR Test Scores
6. Call for Public Hearing on Proposed Budget and Tax Rate
7. Approve TTESS Appraisers and Appraisal Calendar
8. Approval of 2022-2023 Student Code of Conduct
9. Superintendent's Formative Evaluation
10. Personnel

Action Items

Consider Approval of Revised 2022-2023 Salary Schedules – The Board of Trustees approved a salary schedule for the 2022-2023 school year for teachers, administrators, paraprofessionals, and trades for the upcoming school year 2022-2023. At the request of the Board, district administrators have been reviewing possible changes to the original salary approved for staff. Salary schedules are necessary to calculate the 2022-2023 budget, and it has been Smithville I.S.D.'s practice to inform staff as early as possible of any changes to the salary schedules. Salaries have to be set each year and have a major impact on the district budget, which must be adopted no later than August 31, 2022. Alan Hemphill moved to make no changes to the 3% salary increase for certified staff with \$1000 stipend as previously approved, and to add an extra \$1000 stipend for all staff. Nancy Towry seconded the motion and it passed 5-0.

Review and Approve Board Operating Procedures – As a guide to administrative operations, the Board has adopted a set of board operating procedures. Following board elections and reorganization of the board each year, the board reviews their operating procedures to ensure that all board members have input into adopting the operating procedures and contact information is correct. Alan Hemphill moved to approve the 2022-2023 Board Operating Procedures with noted revisions as presented. Michael Hancock seconded, and the motion carried 5-0.

Schedule Board Meeting Dates for 2022-2023 – Alan Hemphill moved to approve the following schedule of regular board meetings for the 2022-2023 academic year. With a second from Josh Magden the motion carried unanimously 5-0. The meeting dates are as follows:

Monday, July 18, 2022 (third Monday)

Monday, August 29, 2022 (fifth Monday to accommodate the budgetary process)

Monday, September 19, 2022 (third Monday)

Monday, October 24, 2022 (fourth Monday due to conflict with Columbus Day holiday)

Monday, November 14, 2022 (second Monday due to conflict with Thanksgiving break)

Monday, December 12, 2022 (second Monday due to conflict with winter break school closure)

Monday, January 23, 2023 (fourth Monday due to conflict with Martin L. King holiday)

Monday, February 27, 2023 (fourth Monday due to conflict with student/staff holiday scheduled for Monday, February 20, 2023)

Monday, March 27, 2023 (fourth Monday due to conflict with Spring Break)

Monday, April 17, 2023 (third Monday)

Monday, May 15, 2023 (third Monday)

Monday, June 12, 2023 (second Monday due to federal holiday)

Monday, July 17, 2023 (third Monday)

Board Self-Evaluation – There was no action taken.

Resignations of Certified Personnel – The Superintendent informed the Board of the resignations of: Trevor Archer, teacher/coach at Smithville High School, Jason Segel, teacher/coach at Smithville Junior High, Brandi Lindquist, teacher at Smithville Elementary School and Kaileigh Gibson, teacher at Brown Primary. No action was required.

Employment of Certified Personnel – According to Board Policy DC [Local], the Superintendent has the authority to approve hire of certified personnel between June 1st and August 31st each year. The Superintendent would like to inform the Board of the hire of

Shannon Hall as teacher at Smithville Elementary, Christopher Humphries as teacher/coach at Smithville Junior High School, John Harkrider as a teacher at Smithville Junior High School, and Augustine Ramirez as teacher/coach at Smithville High School. No action is required.

Adjournment – The Board ended its meeting at 8:57 p.m.