

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: 8/30/23



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignation Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

 This action request pertains to Elementary (only) High School/District Wide

Date: 8/25/23

To: Corrina Guardipee-Hall
 Superintendent

From: Bev Sinclair
 Title: Director Human Resources

Subject: Student Employment Program 2023-2024

Description: Jennifer Wagner is recommending students who are eligible to work for the Student Employment Program. Students who are 16 years of age or older and enrolled in BHS may be hired for this program in accordance with Board Policy # 3520, Academic Eligibility, and the rules and regulations stated in the MHSA Handbook.

1. Yasmine Tatsey McKay, KW
2. Mahkia Ehlers, KW
3. Natalee St. Goddard, BES
4. Brooke Blue, BES
5. Kalcie Connelly, BES
6. Kaelee Coursey, BES 6th/7th period
7. Ridge Hall, BES
8. Delbert Blackman, Vina
9. Amari CalfRobe, Vina
10. Alana Spoon Hunter, Vina
11. Laila Carlson, Napi
12. Rhenden Gervais, Napi
13. James Whitcomb, Napi
14. Joannah CalfRobe, Napi 6th/7th period

Financial Impact: \$78,607, 06 + fringe (\$9.95/hour x hours worked in pay period)

Funding Source (Budget/grant, etc.): ESSER 115.90.160.2100.117.633

Attachment(s): CSA

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 8/25/23

Board Approval: 8/30/23

Contractor: Sample Contract

Phone: _____

Address: _____ Box _____ Browning, _____ MT _____ 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Students will work as Teachers' Assistants in the elementary classrooms and will be monitored by the teacher, and fill out a timesheet for each day worked.

Contracted Dates: 8/31/23 to 5/30/23 (132 days x 2.5 hours and 30 days x 5 hours)

Rate per hour/per day: \$9.95 per hour x 480 hours worked (not to exceed) = \$4776.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$4,776.00

Contract to be paid from:

115.90.160.2100.117.633 ESSER

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.