

Unadopted Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
Albany Elementary  
June 14, 2017

1.CALL TO ORDER

The meeting was called to order by Chair Winkels at 7:00 p.m.

2.ROLL CALL

Present: Winkels, Hansen, Gersch, Kreuzer, McLachlan, Carbajal, Paulsen

Late: Absent: Student Representatives - N/A

3.0 Public Forum

4.0 Agenda- Additions or Deletions

4.1 Add 8.11 Bus service and Repair Bids

4.2 Add 8.12 Milk Bids

4.3 Add 8.13 Bread Bids

4.4 Move 5.3 Enrollment to 7.5 Enrollment Report

5.0 Approvals

5.1 Previous Meeting Minutes Motion by Hanson , seconded by Paulsen to approve the minutes from the May 3, 2017 Regular Board Meeting and May 24, 2017 Work Session with the correction on the Work Session to remove McLachlan from “Present”. Supported by all Present

5.2 Cash Flow Report

Motion by Hanson, seconded by Gersch to approve the Cash Flow Report for April 2017.

5.3 Enrollment-moved to 7.5 Enrollment Report

6. Consent Agenda

AFT: Amy Zimmermann, Agriculture Teacher

Anita Larsen, Special Education Teacher

Thomas Feldewerd, Lane Change MA+15 to MA+30

Nicole Snoberger, Lane Change BA+30 to BA+45

Asha Gregory, Lane Change BA to BA+15

Carolyn Schmitz, Lane Change BA+15 to BA+30

LADV & ESY: Nicole Snoberger, Laurie Hommerding, Angela Haynes, Kari Haynes, Gina Burg, Heidi Einyck, Deb Rolfes, Alissa Klemmer, Becky Boyer, Jan Shaver, Jody Abraham, Julie Theiler, Sue Noska

NETWORK SYSTEMS SPECIALIST: Daniel Kramer

AESP: Gary Servatius, Bus Driver

Rachel Pflueger, from 4.5 hours to 7 hours (16-17)

Rachel Feldewerd, Kids Co Site Leader

STUDENT WORKERS: Mark Loso, Erin Navratil, Morgan Stommes, Anna Panek, Audrey Risler

EXTRA CURRICULAR: Conner Huberty, Junior High Baseball 16-17

Jacob Boone, Weight room Supervisor (Fall) 17-18

Zachary Dingmann, JV Football Coach

KIDS CO: Caitlyn Alderink, Jenna Bardson, Miranda Beutz, Makayla Bloch, Peyton Dingmann, Sara Dobmeier,

McKenzie Dotzler, Madison Einyck, Gracen Eveslage, Emilee Gerads, Molly Gersch, Samantha Heschke, Tracy Hoppe, Emily Johnson,

Alaina Laing, Emily Olson, Abigail Parker, Valerie Parker, Brianna Philippi, Carter Philippi, Emma Seiler, Sara Solarz, Ashley Spanier,

Sarah Tholkes, Shannon Tvrdik, Molly Van Drehle, Orlando Villareal, Madalyn VonWahlde, Brenna Voss, Hailey Wimmer

CE: Renae Illies, Emily Nienaber, Raven Posch, Erin Navratil, Jon Noreen, Darby Noreen, Jennie Helget, Tatum Noreen, Amazih Eickhoff, Amber Swarthout, Anders Amdahl, Sidney Schiffler, Ben Eli

LOA: One

REQUEST FOR SEVERANCE: Leroy Ritter, per AESP Master Agreement 2016-2018

RESIGNATION/RETIREMENT: Joyce Wielenberg, effective May 24, 2017

Ashley Salber, effective June 5, 2017

Galen Johnson, effective July 6, 2017

Corey Harmon, effective May 25, 2017

Paige Ryer, effective May 22, 2017

Alicia Kjos, effective May 25, 2017

Catherine Lucken, effective May 25, 2017

Leroy Ritter, effective June 30, 2017

Annie Anfinson, effective immediately

Emily Winkels, effective May 31, 2017

Sandra Brix, effective June 7, 2017

**DONATIONS:**

\$200.00 - Coborns - Labels for Learning R#54774  
\$602.60 - General Mills - Box Tops R#54774  
\$ 20.00 - Wells Fargo - Albany Elementary R#54774  
\$148.13 - CVS - % of Huskies Clothing Sales R#54774  
\$ 50.00 - Anonymous - Family Outreach R#54775  
\$500.00 - St Martin Lions - Scholarship R#54775  
\$ 50.00 - Kathy Schwieters - Don Brever Scholarship R#54775  
\$250.00 - Albany Jaycees - Women in STEM - R#54798  
\$ 90.00 - Christopher Fink - Avon Elem donation - R# 54798  
\$ 57.72 - Ashley Fink - Avon Elem donation R#54798  
\$568.25 - Avon PTA - Buddy Breakfast R#54802  
\$288.00 - Avon PTA - Agenda Books - R#54802  
\$ 69.31 - Viking Coke - Vending R#54802  
\$300.00 - Albany Baseball Assn – Baseball Equipment R#54861  
\$100.00 - Paul & Roxanne Ebnet - Ebnet Scholarship R# 54867  
\$ 75.00 - Trieglaff families - Ebnet Scholarship R# 54867  
\$ 20.00 - Pam Rypkema - Ebnet Scholarship R# 54867  
\$ 10.00 - Don & Paula Burslie - Ebnet Scholarship R# 54867  
\$147.72 - Ashley & Christopher Fink - Avon Elementary R#54911  
\$2,461.00 Albany Baseball Association - Indoor Pitching Mound R#54884  
\$523.00 - Huskie Booster Club - Track Timing System R#54913

**Expenditures:**

The following checks were issued in paying claims: Wire transfers and checks 89340-89648

01 General Fund	\$931,232.67
02 Food Services	\$65,271.14
04 Community Services	\$46,772.78
06 Building Construction	\$2,013,461.47
07 Debt Redemption	\$3,485.00
08 Scholarships	\$5,000.00

Motion by Kreuzer, second by McLachlan to approve the consent agenda.

Supported by all Present, except for Gersch who abstained.

**7. Reports**

**7.1 Building Project Updates-** Ron Kramer from Breitbach reported on the progress of the Building Project.

Change orders discussed. Issues that caused delays or problems were explained and the resolutions proposed/listed.

**7.2 Purple Pride**

-Jaden Osowskey took the initiative to help a student struggling with a math assignment and guided him through each problem.

-Cassie Nentl did an awesome job with the end of year staff gathering. So many details—all taken care of.

-Albany FFA enjoyed tractor day and a petting zoo. Thanks for all your efforts to work around the construction project.

-Lisa Stangler is recognized for assistance in with the lunch choices for our students with special needs.

-Erin Navratil for her work with fundamentals of weightlifting for a junior high students to promote a healthy lifestyle.

-Madison Schmitz volunteered time to assist with Saturday Youth Basketball.

-Paul Conrad has made it easy to come to him with ideas and projects. He has encouraged me and helped me to be a stronger employee.

**7.3 Q-Comp**

Lori Habben and Dana Amdahl reported on how progress is being made on Q-Comp. District Peer Coaches were pictured. Survey completed with great response rate. Workshops reviewed.

**7.4 Food Service Report**

Food Service Director, Penny Hoops reported on the status of the Food Service Department. Breakfast exceeded expectations. Will expand on it some more next year. Will roll out changes in Ala Cart area this fall and have received new equipment to handle increase in students in the Secondary building. Working on updating the Policies for Wellness and for Unpaid Accounts.

**7.5 Enrollment Report** - Sue C. shared the preliminary enrollment report.

**8. Business**

**8.1 Census Recertification Resolution**

Member Hanson introduced the following resolution and moved its adoption, which motion was seconded by Member Paulsen.

**RESOLUTION RELATING TO  
COMMUNITY EDUCATION CENSUS**

WHEREAS, the School Board of Independent School District No. 745, Albany Area, Minnesota acknowledges the growth of our district since the 2014 census,

WHEREAS, the School Board of Independent School District No. 745, Albany Area, Minnesota requests from the State of Minnesota to increase our population from 2014 community education census number of 9208 to the current population of 9323.

WHEREAS, the total population of this school district is used to determine the various Community Education levies,

THEREFORE, BE IT RESOLVED that the Board of Education of Independent School District No. 745, Albany Area, Minnesota, does hereby petition the Minnesota Department of Education to increase the total population of this school district for the purpose of the Community Education levy from 9208 to 9323.

Upon vote being taken thereon, the following voted in favor thereof: All present

And the following voted against the same: none

Whereupon the resolution was declared duly passed and adopted.

8.2 Policy 414-Child Abuse & Neglect-First Read

8.3 Policy 533-Wellness-First Read

8.4 Policy 534 - Unpaid Account Balances for Food Service - first read in July

8.5 Strategic Planning Document Approval

Motion by Member Gersch to approve the Strategic Plan, second by Paulsen.

Supported by all present.

8.6 Building Project-Additional Items - Prioritized list. Member Carbajal made a motion to fund the projects for FACS, Technology Infrastructure, Bus purchase, and Plasma Cutter Ventilation; Member McLachlan seconded.

Supported by all present.

8.7 Long Term Facility Maintenance Approval

Motion by Hanson to adopt the Long-Term Facilities Maintenance Ten Year Plan Application to include the LTFM Ten-Year Revenue Projections Spreadsheet, LTFM Ten Year Expenditure Spreadsheet, and the LTFM Statement of Assurances. Second by Member Kreuzer. Supported by all present.

8.8 Open Enrollment Survey - Member Carbajal made a motion to approve the survey for families who leave the district to enroll elsewhere and survey for families coming for open enrollment to our district with the correction of typographical errors. Member Gersch seconded, Supported by all present.

8.9 Approval 2017-2018 Preliminary Budget

Motion by Member Hanson to approve the 2017-2018 Preliminary budget as presented. Second by Member Kreuzer. Supported by all present.

8.10 Schools for Equity in Education Contract

Motion by Member Kreuzer to approve a contract with SEE. Second by Member Paulsen. Supported by all present.

8.11 Bus Service and Minor Repair Bids

Motion by Member Gersch to approve the bid from Ramler Trucking as presented. Second by Member Paulsen.

Supported by all present.

8.12 Milk Bids

Motion by Member Kreuzer to approve the bid from Kemp's as presented. Second by Member Paulsen.

Supported by all present.

8.13 Bread Bids

Motion by Member Paulsen to approve the bid from Pan-O-Gold as presented. Second by Member Kreuzer.

Supported by all present.

9. Board Committee Reports

Minutes Attached to Board Book

9.1 Health and Safety Committee

9.2 World's Best Work Force

9.3 Board Policy Committee

9.4 SEE Regional Meeting - recap of legislative session reported by member Hanson.

10. Superintendent's Report - Summer MSBA Institute on Monday August 8, New hires listed, discussed portables.

11. Adjournment

Agenda completed at 9:35 pm, a motion to adjourn was made by Gersch, seconded by Carbajal.  
Supported by all Present.

Patricia Gersch, Clerk

---

Greg Johnson, Superintendent