



Medford School District #763

Maintenance Report

November 2023

Personnel Information

We are currently fully staffed

Training Conducted

The OSHA required safety training was completed

Inspections

- Completed monthly fire extinguisher, playground inspections.
- Completed emergency wall packs
- Completed necessary Preventative Maintenance items

Progress on Projects

- Very productive MEA break
- Transitioning into winter, inside and outside the building
- Snow Removal

Comments:

We have had a great month in the maintenance department. We had a very successful MEA break, getting caught up on some detail items throughout the building. I was able to complete the mock OSHA inspection for the year along with our Lead in Water testing which is required by the state every 5 years.

All necessary outside items for winter are being completed and prepared. Concession stand and irrigation have been winterized and blown out and housekeeping items in preparation for winter are being completed.

Respectfully Submitted,

AJ Krogh

Facilities Manager