

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Hector Mendez, Superintendent of Schools  
**SUBJECT: REQUEST FOR APPROVAL OF CLOSED MEETING**  
**DATE:** December 13, 2011

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Closed Meeting – Personnel Matters - Section 551.074 of the Texas Government Code (Discussion of Routine Personnel Report) [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District]

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Upon the recommendation of the Board President, the Board of Trustees will hold a closed meeting for Personnel Matters.

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Respectfully submitted,

**Hector Mendez**  
Superintendent of Schools