

Pana Jr. High School Family Engagement Policy

PART I. GENERAL EXPECTATIONS

The **Pana Jr. High School** agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level family engagement policy meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. (See attached compacts).

- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.

- In carrying out the Title I, Part A, family engagement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.

- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).

- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for family engagement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.

- The school will build its own and the parent's capacity for strong family engagement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.

- The school will provide other reasonable support for family engagement activities under section 1118 of the ESEA as the parents may request.

- The school will be governed by the following statutory definition of family engagement, and will carry out programs, activities, and procedures in accordance with this definition:

Family Engagement means the participation of parents/guardians in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents/guardians play an integral role in assisting their child's learning;

(B) that parents/guardians are encouraged to be actively involved in their child's education at school;

(C) that parents/guardians are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL FAMILY ENGAGEMENT POLICY COMPONENTS

1. The **Pana Jr. High School** will take the following actions to involve parents/guardians in the joint development of its school family engagement plan under section 1118 of the ESEA:

- “ Conduct a meeting to discuss the policy with the parents
- “ Post proposed Family Engagement Policy to the CUSD#8 website at www.panaschools.com permitting parents to refer to and review the policy at their convenience.

2. The **Pana Jr. High School** will take the following actions to involve parents/guardians in the process of school review and improvement under section 1116 of the ESEA:

- “ Rising Star – School Improvement

3. The **Pana Jr. High School** will hold an annual meeting to inform parents/guardians of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional family engagement meetings, such as in the morning or evening, so that as many parents/guardians as possible are able to attend. The school will invite all parents/guardians of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- “ Hosting a meeting in the beginning of the year and inviting parents/guardians to that meeting to hear about the Title One School Wide Program and discuss ways that parents can become involved in the program. Parents are also welcome to come any time during conferences to discuss the program if the meeting time is not convenient.

4. The **Pana Jr. High School** will provide parents/guardians of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school’s curriculum, the forms of academic assessment used to measure children’s progress, and the proficiency levels students are expected to meet by:

- “ Having teachers participate in the scheduled parent-teacher conferences
- “ Providing a copy of the school report card at the beginning of the year
- “ Providing a copy of the student-parent handbook at registration

5. The **Pana Jr. High School** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as reasonably possible by:

- “ Parent-teacher conferences in the Fall and Spring
- “ Parent suggestion opportunity at meetings

6. The **Pana Jr. High School** will provide each parent an individual student report about the performance of their child on the State assessment in at least math and language arts by:

- “ Supplying a copy of student results of the PARCC in student report cards or during Student Led Conferences at the end of first quarter

7. The **Pana Jr. High School** will take the following actions to provide each parent/guardian timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by: All teachers are highly qualified.

8. The **Pana Jr. High School** will provide assistance to parents/guardians of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- “ The state’s academic content standards,
- “ The state’s student academic achievement standards,
- “ The state and local academic assessments including alternate assessments,
- “ The requirements of Part A,
- “ How to monitor their child’s progress, and
- “ How to work with educators

9. The **Pana Jr. High School** will provide materials and training to help parents/guardians work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster family engagement, by:

- “ Providing materials to parents on a variety of academic issues
- “ Offering parent meetings on a variety of school related topics
- “ Having a list of parent resources and weekly assignments available on the Pana Schools website (www.panaschools.com)

10. The **Pana Jr. High School** will, with the assistance of its parents/guardians, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents/guardians as equal partners in the value and utility of contributions of parents/guardians, and in how to implement and coordinate parent/guardian programs and build ties between parents/guardians and schools, by:

- “ Making staff education a key priority for district Professional Development Committee
- “ Seeking quality research-based programming to in-service staff and/or parents/guardians

11. The **Pana Jr. High School** will, to the extent feasible and appropriate, coordinate and integrate family engagement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent/guardian

resource centers, that encourage and support parents/guardians in more fully participating in the education of their children, by:

- Inviting parents to Fall Open House
- Inviting parents to Fall and Spring Parent-Teacher Conferences

12. The **Pana Jr. High School** will take the following actions to ensure that information related to the school and parent/guardian-programs, meetings, and other activities is sent to parents/guardians of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents/guardians can understand:

- Sending home an invitation sheet asking for parents to participate
- Posting upcoming events on the district website

PART III. DISCRETIONARY SCHOOL FAMILY ENGAGEMENT POLICY COMPONENTS

- involving parents/guardians in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents/guardians from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- training parents/guardians to enhance the involvement of other parents/guardians;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents/guardians who are unable to attend conferences at school in order to maximize family engagement and participation in their children's education;
- adopting and implementing model approaches to improving family engagement;
- establishing a school parent/guardian advisory council to provide advice on all matters related to family engagement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in family engagement activities.

PART IV. ADOPTION

This School Family Engagement Policy has been developed jointly with, and agreed on with, parents/guardians of children participating in Title I, Part A programs, as evidenced by the Family Engagement Policy Meeting on October 16th, 2017.

This policy was adopted by the **Pana Community Unit #8** on **12-18-2017** and will be in effect for the period of the 2017-2018 school year. The school will post this policy on the district website (www.panaschools.com) for all parents of participating Title I, Part A children on or before **12-19-2017**

_____ (Signature of Authorized Official)

_____ (Date)