970 Madison • Oak Park • Illinois • 60302 • ph: 708.524.3000 • fax: 708.524.3019 • www.op97.org

TO: The Board of Education

Dr. Al Roberts, Superintendent

FROM: Sheryl Marinier

SUBJECT: Review of Out-of-state / Overnight Field Trips

DATE: August 21, 2012

A list of the fifth grade out-of-state / overnight field trips for the 2012-13 school year are attached for your review. These trips will be brought to the Board for approval on September 11, 2012.

Prior to each trip, the schools will be required to submit all necessary documentation to the superintendent, ensuring a safe, educational trip for the students.