

# POLICY COMMITTEE

[Past \(2018-2021\) Committee Meeting Agenda/Minutes](#)

[Past \(2021-2022\) Committee Meeting Agenda/Minutes](#)

[Past \(2022-2023\) Committee Meeting Agenda/Minutes](#)

[Past \(2023-2024\) Committee Meeting Agenda/Minutes](#)

Policy Committee (quarterly) - Abbey Richter, Laurel Christianson, Matt Zempel

- September 16, 2024 (5:30 pm)
- November 14, 2024 (5:30 pm)
- February 12, 2025 (5:30 pm)
- May 21, 2025 (5:30 pm)

## May 21, 2025

1. Student handbooks review for 2025-2026:
  - a. If minor changes, bng to the board for approval
2. Crisis response plan review for 2025-2026:
3. Work from home guidelines - explained different scenarios and the need for guidelines
4. Language Access Plan for 2025-2026 - will be reviewed over the summer
5. Policy on Early Admittance to Kindergarten
  - a. [Background information](#)
  - b. Lisa Hansen & I will develop a policy to recommend
  - c. [Montevideo early kindergarten admission process](#)
  - d. Tools/information we use to determine if a student would be an appropriate candidate to start kindergarten as an early admission student.
    - i. Teacher Overview of Strengths and Weaknesses
    - ii. Wechsler Preschool and Primary Scale of Intelligence - Fourth Edition
    - iii. STAR Early Literacy Test
    - iv. DRA (Developmental Reading Assessment) - common individualized assessment that shows a child's reading proficiency.
    - v. BRE Kindergarten Readiness Skills Checklist
    - vi. Ranking of age for within current preschool class
    - vii. Parent Inventory for Finding Potential, Karen B Rogers
    - viii. Iowa Acceleration Scale
    - ix. Social Skills Checklist
    - x. Various Title Assessments:
      1. Heggerty Phonemic Awareness Assessment for Kindergentification
      2. Letter Sounds
      3. FastBridge Concepts of Print
      4. FastBridge Rhyming
    - xi. Early Childhood Screening Data
6. Fundraising
  - a. [MSBA information](#)
7. Leave requests procedure - MSBA is recommending they are no longer an approved item because they cannot be declined, but TRA is requiring board approval
8. Clarification of extended field trip request and forms and board approval (all overnights except for those related to MSHSL or urgent requests)
  - a. Field trip request form
  - b. Over 2 nights requires board approval
9. [Policy 721](#):
  - a. Must be approved annually to increase it to \$25,000
  - b. Micropurchase of up to 5,000 is increased to \$25,000
    - i. Add language to increase annually to \$25,000
10. After school care taskforce update:
  - a. Location
  - b. Cost

## POLICY COMMITTEE

### 11. Wellness policy update

#### a. Background:

- i. Website - all wellness information (new tab on website)
- ii. Not an employee policy
- iii. Vending machines

#### b. [Current policy](#)

#### c. [Nurse Cassie's recommended version](#)

- i. **Approve it in one reading**
- ii. The additions and changes are in blue on the document, but I've attached a pdf comparing the current policy to the proposed changes.
- iii. Currently, from the WellSat assessment, our overall district score is:  
Total Comprehensiveness- 60  
Total Strength- 19
- iv. If the policy revision would be accepted as is, our overall district score would increase to:  
Total Comprehensiveness- 74  
Total Strength- 53
- v. In order to get these scores any stronger, we'd have to get too much into detail- beyond what we can deliver on.
- vi. It's very difficult to compare this assessment to the 2022 assessment. That assessment was done on paper instead of through the online WellSat system. The questions have been updated and more detail is provided for the scoring- so things that previously rated a 2 on the previous assessment, should have actually been a 1 by today's standards. If the assessment had been entered online, it would automatically compare it (which will happen with future assessments).

### 12. [Feburary MSBA Policy Newsletter](#)

Model Policy Number	Redline & Current YME Policies <b>Print redlines as PDF and rename MSBA XXX Redline</b>	Notes Technical changes = 1 meeting Substantive changes = 1st & 2nd reading
413 - Harassment & Violence	<a href="#">MSBA 413 Redline</a> <a href="#">YME 413</a>	The definition of "disability" in Minnesota Statutes 363A.03 has been updated. This is a legal change that a school board could choose to adopt in a single meeting under Model Policy 208. Approve in one reading.
425 - Staff Development	<a href="#">MSBA 425 Redline</a> <a href="#">YME 425</a>	Minnesota law requires that school boards "establish" a Staff Development Committee. The law does not explicitly state who appoints the committee members. School boards can clarify who appoints the committee members by choosing to adopt or not adopt the revision. Approve in one reading.
512 - School-Sponsored Student Publications	<a href="#">MSBA 512 Redline</a> <a href="#">YME 512</a>	By adopting the proposed deletion in this policy, school boards can reduce potential confusion when implementing the student journalism law enacted in 2024. Approve in one reading.

## POLICY COMMITTEE

516 - Student Medication & Telehealth	<a href="#">MSBA 516 Redline</a> <a href="#">YME 516</a>	Technical changes (Corrects formatting) Approve in one reading.
530 - Immunization Requirements	<a href="#">MSBA 530 Redline</a> <a href="#">YME 530</a>	No updates have been completed. TABLED until the newest edition is provided
621 - Literacy & READ Act	<a href="#">MSBA 621 Redline</a> <a href="#">YME 621</a>	Technical changes (Update statutory reference) Approve in one reading.
704 - Fixed Asset Accounting System	<a href="#">MSBA 704 Redline</a> <a href="#">YME 704</a>	School districts requested that MSBA revise this policy to align with Governmental Accounting Standards Board (GASB) guidance. Approve in one reading.
906 - Community Notification of Predatory Offenders	<a href="#">MSBA 906 Redline</a> <a href="#">YME 906</a>	Technical changes (Rearranges Arts. II and III)

13. Next Meeting??? (next year push the last meeting to July)