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Abilene Independent School District
3757 Amarillo Street • Abilene, Texas 79602

Date: December 9, 2024

To: Joseph Waldron

From: Lisa Metcalf

RE: Purchasing Cooperative Fees paid by Abilene ISD (September 1, 2023 – August 31, 2024)

The district is a member of numerous purchasing cooperatives but is required only to report to the Board on those cooperatives where the district pays a fee as described in Texas Education Code Sec. 44.0331. A school district may join a purchasing cooperative through means of an Interlocal Agreement that is board approved. Purchasing cooperatives offer a variety of competitively bid contracts that assist districts in complying with State and Federal procurement requirements, as needed.

Sec 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS. (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a) (5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document a contract-related fee, including any management fee, paid by or to the district and the purpose of each fee under the contract. (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item. (c) The commissioner may audit the written report described by Subsection (b).

Fees Paid by District 9/1/2023 – 8/31/2024.

State of Texas – Comptroller Statewide Procurement Division	Annual membership fee is charged to participate in the cooperative.	\$100
West Texas Educational Purchasing Cooperative (WTEPC)	Annual membership fee is charged to participate in the cooperative.	\$500

(The district is a member of the Central Texas Purchasing Alliance that is made up exclusively of school districts in Texas. This is not considered a cooperative but does have an annual membership fee of \$125).

This is an informational item to report, and no action is required.