



TO: Board of Education
Dr. Lisa Leali, Superintendent

FROM: Jay Kahn, Director of Finance and Operations/CSBO

DATE: August 19, 2025

RE: Purchase of used cargo van

Recommendation

Administration is seeking approval for the purchase of a used 2023 Chevy Express Cargo Van to replace an aging 2010 Cargo Van. The van will be purchased from a dealer for \$31,000. Since it is a used van, no bidding is required. The funds for this purchase are included in the 2025-26 budget.

Background

The District uses a cargo van primarily to transport items between schools. The existing van is 15 years old and has significant rust. (pictures attached)

Current Situation

The used van is in excellent condition with only 20,000 miles and there is still some manufacturer warranty remaining. Used vans with significantly higher mileage are selling for similar prices.

The dealer would give the District \$2,500 as trade in value for the old van.







BILL OF SALE

Salesperson: Luke Hilger

Purchaser:	Lake Bluff Schools District 65	Phone:	(847) 315-0884
Co-Purchaser:		Phone:	
Street Address:	121 E Sheridan Pl		
City:	Lake Bluff	State:	IL
Zip Code:	60044	County:	Lake
Email Address:	agarcia@lb65.org		

☐ New ☐ Used Stock #: 03P681 Date of Order: 08/13/2025

☐ Finance ☐ Cash ☐ Lease Anticipated Delivery Date: 08/13/2025

	Year	Make	Model	Color	Miles	Vin Number
Purchased	2023	Chevrolet	Express Cargo Van	Summit Wh	20611	1GCWGAFP9P1156882
Trade In						
2nd Trade						

Other Conditions of Sale:

☐ **THE ORDERED VEHICLE MUST BE LOCATED**
Mileage on Delivery will not exceed: _____
Desired trim, options, and color configuration
agreed upon and attached to this buyers order.
Order Non-Cancelable and Deposit Non-Refundable
if dealer locates vehicle and customer fails to take
delivery of vehicle.

The appraisal of the trade in(s) is based on an
odometer reading of up to _____ miles, and
the trade in may be reappraised if it exceeds this limit.

**No oral representations are binding unless
written on this form. This document
supersedes any prior agreements and
representations, regarding the transaction.**
USED VEHICLE ONLY: "The information you see on the
window form for this vehicle is part of this contract.
Information on window form overrides any contrary
provisions in the contract of sale."
**NO PUBLIC LIABILITY, PROPERTY DAMAGE,
OR PHYSICAL DAMAGE INSURANCE ISSUED.**

MSRP/Retail Price:	\$	\$0.00
Discount:	(\$	(\$32,814.00))
Trade Allowance:	(\$	\$2,500.00)
Rebates:	(\$)
Cash Difference:	\$	\$30,314.00
Dealer Added Options:		
	\$	
	\$	
	\$	
	\$	
	\$	
Subtotal w/ Added Options:	\$	\$30,314.00
Dealer Service Fee:	\$	\$367.70
State E-File Fee:	\$	\$35.00
Sales Tax (%Tax Rate):	\$	\$0.00
Title/License Fees:	\$	\$205.00
Payoff:	\$	\$0.00
Total:	\$	\$30,921.70
Deposit on Order:	(\$)
Additional Cash Down Due:	(\$	\$0.00)
Amount Financed/Due:	\$	\$30,921.70

Purchaser Signature:		Date Signed:	08/13/2025	Time Signed:	11:01 AM	AM PM
Co-Purchaser Signature:		Date Signed:	08/13/2025	Time Signed:	11:01 AM	AM PM
Dealer Signature		Date Signed:	08/13/2025	Time Signed:	11:01 AM	AM PM