

Meeting Date: August 15, 2023 **Meeting Type:** Regular

Item Category: Future Consent Item Primary Contact: Dr. Roosevelt Nivens

Presenter(s)/Add'l Contact(s): Jill Ludwig, CPA, RTSBA

Item Name: DISCUSSION OF RFP #50-2023SE EVENTS AND RELATED ITEMS

(SUPPLEMENTAL)

Item Summary: RFP #50-2023SE Events and Related Items-Supplemental requested proposals from qualified and experienced contractors providing party rentals and event rentals. This type of award is beneficial to the District as it allows campuses and departments a variety of vendors to select from, while ensuring that the District is compliant with purchasing regulations according to TEC 44.031 and EDGAR.

This proposal will be awarded as a one-year term contract with one annual renewal option. Contract terms may include a District election to add formal subsequent proposals. Either party may provide a 30-day advance written notice of intent to cancel prior to the annual termination.

Recommendation: Administration recommends that the Board of Trustees consider approval of additional vendors which submitted proposals.

Policy Reference: CH (legal and Local)

Leadership Definition Alignment: Plan for Success

Strategic Plan Alignment: N/A

Currently Budgeted? ⊠ Yes □ No □ No Budgetary Impact

Completion or Implementation Timeline: 2022-2023 Fiscal Year