

**Multnomah ESD Board of Directors' Session
Minutes
Tuesday, May 15, 2012**

2011-2013

Agency Goals

- #1 – Reconnecting Youth**
- #2 – Implementation of Legislative Mandates**
- #3 – Positive Work Relationships**
- #4 – Strategic Outreach**
- #5 – Professional Development**
- #6 – Fiscal Stability**
- #7 – Shared Services**
- #8 – Board Operating Agreement**

1. CALL TO ORDER AND ROLL CALL

Chair Ainsworth called the meeting to order at 9:40 p.m. on Tuesday, May 15, 2012 in accordance with the agenda and public notice of the meeting.

Board Members Present: Harry Ainsworth, Chair
Bernie Giusto
Jean Haliski
Gary Hollands
Doug Montgomery
Sean Schafer, Vice Chair
Kevin Spellman

Board Members Absent: None

Administrative Staff present: Barbara Jorgensen, Chief Program Officer
Leslie D. Nelson, Board Secretary

2. PUBLIC COMMENT

The Board heard public comment from AFSCME Council Representative Simpson regarding Printing and Graphics contracting out and decision making in difficult times. She expressed concern with the decision making process and believes that Printing and Graphics staff were ill informed if not at all regarding the closing of the department. Ms. Simpson provided the Board with a cover memorandum and attachments showing state contracts, AFSCME Local 1995 Printing and Graphics Contracting Out: Partial List of State Employees Assigned Printing, Copying and Graphics Duties, City of Portland Printing and Distribution Services Program, and Printing Services. She believes that Off Max is not printing the same jobs. The final document reflected the “shared services statements.” This information was given to the Boards and potential customers that shows that ESDs can print cheaper than outsourcing. She believes that the Print Shop needs to be given the opportunity to go out and try to solicit potential customers. She saw no evidence that we did due diligence in researching costs.

3. PRESENTATIONS AND RECOGNITIONS

- A. Student Spotlight: None
- B. Partnership Spotlight: None
- C. Program Spotlight: None

4. REPORTS TO THE BOARD

A. Union Representative Reports:

1. Emily Wittman – President MESDEA – No Report
2. Sally Kissell – President AFSCME

Forty-one (41) AFSCME members will be having reductions in hours, days or elimination of jobs. That is almost 10%. Seniority ranges from 36 years to four months. She expressed that she was distressed to read the proposal for the Superintendent contract. It appears to have multiple increases from the last Superintendent. She questioned the Board as to how they could approve this when you know that 41 AFSCME members are going to be affected. OEA also has losses in their membership.

Chair Ainsworth reported that Resolution 12-49 had been pulled from the Action Agenda and would not have action taken as scheduled to allow the contract to be reviewed by outside legal services.

B. E2 Foundation Report:

Director Hollands reported that he had attended the last meeting of the Foundation and his written report the report was posted in the Board packet.

C. Fiscal Report:

Chief Operating Officer Rose reported that the notes on the fiscal report were similar to the last month's report. Under "B" of the \$4m we offered to the districts from Fund 2, we have had one ask for \$485,000 and is not the entire amount that they have.

Director Giusto asked what kind of lag are we looking at with the loss of our Business Service Manager. He asked that he and Director Spellman come and speak to the new person. Superintendent Jorgensen reported that she is speaking with an interim candidate and hopes to be able to get them in soon. COO Rose will be interviewing candidates. We will follow the same process with the Special Education Director.

5. ACTION ITEMS

A. Consent Agenda:

1. Approve April 17, 2012 - Board Executive Session Minutes
2. Approve April 17, 2012 – Board Regular Session Minutes
3. Approve April 30, 2012 – Board Work Session Minutes
4. Resolution 12-44 – Personnel – Contract Extensions for 2011-2012
5. Resolution 12-45 – Personnel - Renewal of Contracts for 2012-2013 Previously Nonrenewed

Motion: Director Giusto moved to approve the Consent Agenda. Director Haliski seconded the motion.

Action: There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

B. Action Agenda:

1. Resolution 12-46 – REVISION #2 – Approval of Fiscal Year 2011-2012 Appropriations for All Funds and Declaration of Taxes Imposed

Background: Oregon budget law requires the Board adopt the budget and make appropriations by June 30, 2011, and certify the taxes imposed to the County Assessor prior to July 15, 2011. Resolution 11-49 was acted upon at the May 17, 2011 Board meeting.

The Tax Supervising & Conservation Commission (TSCC) notified MESD on August 18, 2011 that there were discrepancies between Resolution 11-49 – Approval of Fiscal Year 2011-2012 Appropriations for all Funds and Declaration of Taxes Imposed and the Approved 2011-2012 Budget, approved on May 17, 2011 by TSCC and the MESD Board of Directors. At the direction of TSCC, the Board revised the original resolution adopting the budget and making appropriations, and certifying the taxes imposed to the County Assessor. Resolution 11-79 was acted upon at the September 20, 2011 Board Meeting.

This input from TSCC stemmed from some confusion over where the amounts for overhead charges were reported in the budget document. The original resolution (11-49) had the overhead charges recorded as expenditures in Contracted Services (Fund 2). The first revision to this resolution (11-79) moved the overhead charges to transfers. However, since overhead charges are truly expenditures, and not transfers, a new transfer of appropriation is necessary to realign these amounts to the correct Major Functions in the resolution to approve the appropriations and declare the taxes imposed.

Motion: Director Giusto moved to approve Resolution 12-46. Director Hollands seconded the motion.

Discussion:

COO Rose reported, based on the recommendation from TSCC, we changed the original submittal and now we are being asked to return them to the original numbers.

Director Montgomery expressed that he wanted assurance that we would be responding to the TSCC recommendations from the hearing. Superintendent Jorgensen said she would respond to the recommendation letter with both the Board Chair and she signing the response.

Action: The motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

2. Resolution 12-47 – Adoption of 2012-2013 Budget For All Funds

Background: Oregon budget law (ORS 294.435(2)) requires the Board adopt the budget and make appropriations by June 30, 2012 and certify the taxes imposed to the County Assessor prior to July 15, 2012.

The law also requires that the approved budget be submitted by April 15th to the Tax Supervising and Conservation Commission (TSCC) and that the TSCC hold a public hearing prior to adoption. The approved budget was submitted in a timely fashion and the public hearing was held on May 15, 2012. The TSCC certified the 2012-13 approved budget without objection.

Chair Ainsworth explained that because we had this budget reviewed by TSCC, if we were to make a change tonight before approving it we would have to start the whole process over again. There is still an opportunity to have a discussion to amend this budget.

Motion: Director Spellman moved to approve Resolution 12-47. Director Montgomery seconded the motion.

Action: There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

3. Resolution 12-48 – Approval of Fiscal Year 2012-2013 Appropriations for All Funds and Declaration of Taxes Imposed

Background: Oregon budget law requires the Board adopt the budget and make appropriations by June 30, 2012, and certify the taxes imposed to the County Assessor prior to July 15, 2012.

Motion: Director Montgomery moved to approve Resolution 12-48. Director Spellman seconded the motion.

Discussion:

Director Giusto shared with the Board a possibility of having a levy with a nickel or penny per \$1000 go to Outdoor School. If that isn't possible, he suggested having conversations with Metro or County Commissioners to run a metro wide measure.

COO Rose explained that we are mandated by law due to Measure Five limitation to not go above the current .4576 rate.

Director Hollands affirmed that MESD is not a taxing authority so is unable to hold a levy.

Action: The motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

4. Resolution 12-49 – Personnel – Approval of Superintendent Contract

Background: At the March 12, 2012 Board meeting the Board took action on Resolution 12-29 to immediately appoint Barbara Jorgensen Superintendent with a contract to be negotiated upon that appointment.

Resolution 12-49 was pulled from the agenda. No action at this time.

6. OTHER BOARD BUSINESS

A. Discussion – Reconnecting Youth

Chair Ainsworth asked the following questions with Cabinet Director Webster responding:

Question: What type of buy in are we getting for the program for next year by our component districts and are they sending their students to another place.

Response: Based on a reduction of numbers, we are still in the process of discussions with our districts. We are meeting with the Superintendent from Gresham-Barlow on participation in Alpha. Centennial and David Douglas will not be participating. Districts are allowing cost to be the primary factor.

Question: There are no state funds attached to non special education students ages 19, 20, and 21. If a Fifth year student comes back there is no state funding?

Response: It is permissive. Districts do not have to serve that population. They can claim and receive funding for them but they primarily chose not to.

Question: If they serve a 20 year old student they can say they run program and they will get the ADMw for that student? It is my understanding that our programs serve the older students, and the districts are opting not to serve them, are they going to go into the private program?

Response: They will primarily not serve them.

Question: Why would they begrudge us if we found 19 year olds and we took them into our program and they get their ADMw and pass on to us -, why is this an issue?

Response: We have struggled with that also. However, if I am a business manager, there is some cost and transaction in processing this. There is not incentive to serve this population.'

Question: (Director Giusto) - Is it a private group or is it another non profit providing the services?

Response: It is a community based non profit that operates in NE Portland and wants to expand to East County and their claim is they give the districts 20% back where as we keep it all. We have talked about different funding options but they did not want to talk to us about it until fall.

Question: So how hard do we want to push on this?

Response: We need to have some significant time to redesign and then re-approach the districts on how to provide services to this population. We have some new players who were not in on the original program two years ago. We need to engage our districts in how to rethink and redesign the program. Not sure it is beneficial to push to hard right at this time. . We build off of where we are committed and continue the way we are effective with that population and reengage the folks who do not want to participate because of funding. If it is funding only and if it is not a mandated requirement, we aren't going to go there. It is the same as outdoor school.

Question: Who would lobby for these 20 year olds?

Response: We will be meeting with the Community Justice folks as they are concerned also. We have to look at a way of funding to support this, as educational dollar don't cover it. That is one of the advantages of what some of the other programs have as they are receiving outside funds.

Question: What can the board do? What is it we are not going to do?

Response: We are not going to be doing RYP much; serving less students. We are going to try to do all of the component of the program but on a much smaller amount.

Question: (Director Hollands) – Have you looked into federal funds for reconnecting kids?

Response: We have looked many and applied for grants but we are still looking as to how they fit the population we are serving. If you encounter any of those possible funding resources please send that information to Cabinet Director Webster.

7. BOARD REPORTS

A. CESD – Regional Board Member Training Opportunity Report

Director Spellman distributed a written report on the meeting with handouts.

B. OSBA

C. OAESD - OAESD Spring Conference – May 17-19

D. AESA - 27th Annual Conference – November 28 – December 1, 2012 – Tampa, Florida

E. Board Member Committee Reports

1. **Board Audit Report** - Director Giusto reported that he would like to have a discussion at the June meeting about converting the current Board Audit Committee into a Board Finance Committee. He would like to time this discussion to coincide with the hiring of the new Director of Business Services.
2. **Board E2 Foundation Report** – Director Hollands reported that he and Director Schafer attended the meeting. It has been decided by the group to figure out how to get the two groups together. An outside person will be working with them and hopefully they will be able to bring a proposal to the Board in June.

F. Board Liaison Department Reports

1. **Administration/Communications** – Director Hollands reported that Outdoor School is scheduled for a three day experience this next year. PPS has agreed to be apart of a three day program.
2. **Business Services** – Director Giusto – No Report
3. **Human Resource Services/Facilities Services** – Director Haliski – No Report
4. **Health and Social Services** – Director Ainsworth reported that Bill Tomlinson, RN, was featured in a PPS and KGW report about his efforts on the James John School Wellness Committee. As part of a school-wide wellness initiative, Bill designed and implemented several healthy changes. The "Family Exercise Initiative" promotes full family exercise activities. "Stop the Pop" challenges students and families to remove soda from daily intake. Bill was recognized by PPS for his contribution to the wellness of families and staff of James John School.

HSS recognized 26 staff members at the Milestone event held earlier today.

Dental vans continue to operate in our districts, coordinated by HSS staff, providing direct dental services to kids.

HS celebrated national School Nurse Day on May 9, by providing an in-service to nurses followed by an ice cream social.

Beth Baynes has completed her term serving as Oregon School Nurse Association president. Assuming the OSNA presidency is Lisa Stember, MESD school nurse. Nicky Zimmerman, another MESD school nurse, was elected President-elect at the April OSNA Spring conference.

5. **Instructional Services** – Director Spellman - No Repot
6. **Special Education Services** – Director Schafer reported that Project Launch staff are going to COSA. Recommended that the Board look at the latest issue of the Interaction to read about the core curriculum development. He also shared that he had a good time at the recent FLS Prom.

7. **Technology Services** – Director Montgomery – No Report

8. ACTIVITY CALENDAR

- A. **May 30 – MESD Closed Memorial Holiday**
- B. **June 5 – Arata Creek Awards Assembly @ 1:00 p.m. - Bernie**
- C. **June 6 – Helensview Graduation @ Holiday Inn Airport Conference Center, 7:00 p.m. - Ainsworth**

D. June 7 – Doernbecher Hospital Program Graduation @ OHSU Doernbecher, 10:15 a.m. - Bernie

E. June 7 – Alpha High School Commencement @ MHCC, 7:00 p.m.

F. June 19 – Regular MESD Board Meeting @ Ainsworth Building, 7:00 p.m.

G. July 10 – Board Meeting -

H. August – Board Planning Retreat – TBD

- Topics for discussion at the retreat
 - Board Goals and Accomplishments
 - Service Models – why we would change the Local Service Plan
 - What our districts want to change
 - Budget and structure of the budget
 - Superintendent Evaluation Process

Prior to adjournment, Director Giusto requested that Director Spellman present regarding SB290 materials distributed.

Superintendent Jorgensen informed the Board that the district Superintendents would meet on June 15 for an all day retreat to discuss a model for services and what they want for the future. OAESD Executive Director Mabbott will be at the meeting to discuss different types of models and answer any questions. From the outcomes of that meeting, information will be prepared to share with the Advisory Committees at the June 18 Cabinet retreat.

9. ADJOURNMENT

There being no further business the meeting was adjourned at 10:40 p.m. The next Board meeting will be held at 7:00 p.m. on Tuesday, June 19, 2012 at the MESD Ainsworth building.

Barbara Jorgensen, Superintendent

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