

**DRAFT MINUTES OF THE ARTS COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Wednesday, August 6, 2025

Commission Meeting: 3:00 PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER Chair Saterfiel called the meeting to order at 3:00 PM

ROLL CALL OF COMMISSION MEMBERS

Present: Chair Saterfiel, Commissioner Carlson, Commissioner Lee.

Absent: Vice-Chair Jones. A Quorum was present.

PLEDGE OF ALLEGIANCE Chair Saterfiel led the Pledge of Allegiance.

ADDITIONS OR CORRECTIONS None.

1. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
 - A. Approval of the Workshop Meeting Minutes for July 2, 2025
 - B. Approval of the Regular Meeting Minutes for July 2, 2025
Commissioner Lee motioned to approve the Workshop Meeting Minutes on July 2, 2025, as well as the Regular Meeting Minutes on July 2, 2025. Commissioner Carlson provided the second.
The members were all in favor. None opposed. Motion passes.
2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
None.
3. **UNFINISHED BUSINESS**
 - A. **ACTION ITEM** Public Art Survey The Commission went over the questions and made suggested changes that will be shared with the Vice-Chair so she can update the questions for review. Under section 1, they would like to add the option of "additional comments" under the question of "To what level do you support public art". In section 3- Impact of Public Art. "Public events that support public art", they would like changed to "proceeds from art commission events". Under the sentence "Public art may be financially supported through various means. To what extent do you support these methods of supporting public art?" The commission felt the word "support" was used too frequently and would like to change it to "Public art may be financially supported through various means. To what extent do you support these methods?" Under section 3, "Please indicate to what degree you agree/disagree with the following statements?" The commission would like to change "public dollars should not be used for public art" to "Public dollars should be used for public art".
The last statement of "There is little value to any kind of public art" to "there is value to any kind of public art". These changes still allow the public to share their thoughts as well as support or lack of support for public art.
 - B. **ACTION ITEM** Public Art Criteria The Chair has requested to have this item on the September agenda.
 - C. **ACTION ITEM** Hayden Arts Commission Logo The Commission would like to send out the criteria/ call to artist, to the public and local schools in September once school is back in session. The Chair reviewed the agreed upon criteria from the previous meeting. The next step in the process for this project is to create a ranking system for criteria selection. Commissioner Carlson has agreed to create a rough draft and bring it to the September meeting.

- D. **ACTION ITEM** **Come Together Bench Program** The benches have been delivered and are being stored in the former Public Works facility. They have been primed but have some marks from where the straps were during transportation. The benches will need to be sanded and primed where the marks are. Commissioner Lee has agreed to connect with Liaison and set up a time to do the touch-ups. The Commission would like to keep the benches in the Public Works building and have the artists do the painting in the facility with it being open to the public to watch. The next step would be a call to artist for this project. Chair Saterfiel said she would work the Vice-Chair to create a draft call to artist flyer to present to the Commission. Chair Saterfiel shared she has secured 6 potential sponsors for the benches.
 - E. **ACTION ITEM** **Dusk to Dawn Signs** The Liaison received approval to have the signs replaced. She is waiting to hear back from the original artist. She will give an update once she hears back.
 - F. **ACTION ITEM** **Friday Night Frights** The Commission will look at different theme options and make suggestions at the September meeting. They will use the Arts Commissions budget for purchasing candy and supplies to decorate the vehicle. Commissioner Lee is willing to bring his truck to decorate for the evening. The event takes place on October 24th from 6:00-7:30 PM.
 - G. **ACTION ITEM** **T-Mobile Grant** The Chair would like the application completed by the November 24th Council Meeting so it can be presented for approval. Vice-Chair Jones is working on this project.
 - H. **ACTION ITEM** **Hayden Lights Parade** The Arts Commission would like to participate in the Hayden Lights Parade on December 6th at 5:00 PM. They would like to display the Hayden Arts Commission banner, hand out candy, and decorate a float. The Commission will be working on a theme for the event.
4. **REPORTS** None.
5. **ADJOURNMENT** **ACTION ITEM** . Commissioner Carlson motioned to adjourn, Commissioner Lee seconded the motion. The Meeting adjourned at 4:22 PM.

Amber Smitham, Clerk