

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular Meeting** of the Board of Education of Mahtomedi Public Schools was held **Thursday, July 13, 2017**, beginning at 4:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 4:02 p.m. by Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout and Superintendent Mark Larson, ex officio.

3. APPROVAL OF THE AGENDA

Payne moved to amend the agenda by removing item 9.C. Summary of June 22, 2017 Closed Meeting. Stout seconded. Carried 6-0. Schwartz moved, Donovan seconded, approval of the agenda. Carried 6-0.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Lucy Payne noted the \$21,912.19 in donations and expressed the school board/district's formal thank you. Schwartz moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$21,912.19

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Washington County to Mahtomedi Public Schools Recycling Grant - \$15,000.00
2. From Mahtomedi PTO to Wildwood Elementary Fun Fair Shuttle Bus - \$177.32
3. From Wells Fargo Foundation to Mahtomedi High School Student Support - \$1,000.00
4. From Robert & Lori Roettger to Mahtomedi High School Celebration of Excellence - \$100.00
5. From Mahtomedi PTO to Wildwood Elementary Book Replacement - \$1,000.00

6. From Health Partners to Wildwood Elementary Power Up Challenge/Student Needs - \$1,107.00
7. From Mahtomedi PTO to Wildwood Elementary Ross Sutler Concert- \$750.00
8. From Mahtomedi PTO to Wildwood Elementary First Grade Field Trip - \$358.92
9. From Mahtomedi PTO to O.H. Anderson Elementary Physical Education Equipment - \$408.75
10. From Mahtomedi PTO to O.H. Anderson Elementary Staff Breakfast - \$354.20
11. From Gary Schmalzbauer to Mahtomedi High School Gymnastics Team - \$300.00
12. From Natural Medicine of Stillwater to Mahtomedi High School Gymnastics Team - \$150.00
13. From Michelle Mitchell & Gregg Mohs to Mahtomedi High School Gymnastics Team - \$1,106.00
14. From Mr. and Mrs. J. Lorentz to Mahtomedi High School Gymnastics Team - \$100.00

5. PRESENTATIONS/RECOGNITION

- A. There were no presentations/recognition this month.

6. PUBLIC COMMENT

Policy 303-Superintendent Selection, Policy 701–Establishment and Adoption of School District Budget, Superintendent’s Report: Bob Zick

7. REPORT FROM STUDENT REPRESENTATIVE

- A. There was no student representative report this month.

8. APPROVAL OF MINUTES

- A. June 8, 2017 - Regular Meeting

Donovan moved, Stout seconded, approval of the minutes from the June 8, 2017, regular school board meeting. Carried 6-0.

- B. June 22, 2017 - Study Session

Donovan moved, Stout seconded, approval of the minutes from the June 22, 2017, school board study session/special meeting. Carried 6-0.

9. DISCUSSION/INFORMATION ITEMS

- A. Calendar of Events

Chair Lucy Payne reviewed the calendar of events.

B. First Reading of Policies with recommended MSBA changes or MDE Civil Rights Review changes

Superintendent Mark Larson discussed with school board members the following policies with recommended changes from the Minnesota School Board Association (MSBA) and the MN Department of Education (MDE) Civil Rights Review: Policy 102-Equal Educational Opportunity, Policy 401-Equal Employment Opportunity, Policy 402-Disability Nondiscrimination, Policy 405-Veteran's Preference, Policy 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 513-Student Promotion, Retention and Program Design, Policy 515-Protection and Privacy of Pupil Records, Policy 521-Student Disability Nondiscrimination, Policy 522-Student Sex Nondiscrimination, Policy 524-Technology Acceptable Use and Safety, Policy 525-Violence Prevention (Applicable to Student and Staff), Policy 603-Curriculum Development, Policy 604-Instructional Curriculum. The policies were reviewed prior to this meeting by the Policy Committee and/or administration. They will be brought for a second reading at the August 10 school board meeting.

10. ACTION ITEMS

A. Approval of the Long Term Facilities Maintenance (LTFM) Ten Year Plan

Julie Osterbauer, Supervisor of Buildings and Grounds, requested approval of the LTFM Ten Year Plan. Schwartz moved, McGraw seconded, approval of the Long Term Facilities Maintenance Ten Year Plan. Carried 6-0.

Osterbauer express the district's formal thank you to Washington County for a \$15,000 recycling grant.

B. Approval of N. E. Metro 916 Long Term Facilities Maintenance (LTFM) Budget

Bill Menozzi, Director of Business Services, recommended approval of the annual Northeast Metropolitan Intermediate School District No. 916's LTFM Budget Resolution and to authorize the District 916 levy of \$326,860 with Mahtomedi ISD 832's share of \$11, 558.74 for the 2017-2018 fiscal year. McGraw moved, Stout seconded, approval of N.E. Metropolitan Intermediate School District No. 916's Long Term Facility Maintenance Budget Resolution. Carried 6-0.

C. Approval of Policies with changes to comply with new requirements or minor wording

Superintendent Mark Larson recommended approval of the following policies which contain minor revisions to comply with Minnesota State Statute or minor wording changes recommended by MSBA. Donovan moved, Schwartz seconded approval of the following policies: Policy 303-Superintendent Selection, Policy 601 -School District Curriculum and

Instruction Goals, Policy 701–Establishment and Adoption of School District Budget, Policy 806–Crisis Management. Carried 6-0.

D. Approval of Policy 534 - Unpaid Meal Charges

Superintendent Mark Larson reviewed with school board members Policy 534 – Unpaid Meal Charges which is a new policy recommended by MSBA and required by the United States Department of Agriculture (USDA) for any school districts operating federal school meal programs. The policy has been reviewed by district administration, the Policy Committee and the full school board at a first reading at the June 22 study session. Larson stated approval is required by the start of the school year and it is important to note that part of the policy prohibits any “shaming” of students who have unpaid meal charges. Schwartz moved, Chevalier seconded, approval of Policy 534 - Unpaid Meal Charges. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier stated he would have a report the end of August. The next AMSD meeting is Friday, August 11, 2017.

B. Integration District: Educational Equity Alliance (EEA)

None.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reminded school board members about the upcoming MSBA Summer Seminar “Leading Above the Line” on Monday, August 7 and the MSBA School Board Training Phase I & II Workshop on Tuesday, August 8. Donovan will be attending the National School Board Association (NSBA) Conference in Washington D.C. in August.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported the 916 Talking Points were included in the packet.

E. Other Items/Reports

Julie McGraw, School Board Vice Chair/Clerk, reported on a thank you from Jan & Dale Johnson for the dinner prepared in their home by several school board members and Superintendent Larson as a Mahtomedi Area Educational Foundation (MAEF) auction item donation from MAEF’s Legacy Night Annual Fundraiser.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the June 28 Leadership Retreat which included: students' social emotional health/wellness, growth mindset, equity issues and the introduction of the school district's new business manager, Bill Menozzi.

13. ADJOURNMENT

Donovan moved, Stout seconded, adjournment. Meeting adjourned at 4:41 p.m. Carried 6-0.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Reports

B. Approval to Pay Bills

1. Check Register 02 - Check No. 395512 to 395975 and 80008546 to 80008676

2. Check Register 05 - Check No. 50000468 to 50000471

C. Approval of Wire Transfer Transactions

D. Approval of Membership in the Association of Metropolitan School Districts (AMSD) for 2017-2018

E. Approval of Membership in the Metropolitan Educational Cooperative Service Unit (ECSU) for 2017-2018

F. Approval of Membership in the Minnesota School Boards Association (MSBA) for 2017-2018

G. Personnel

1. Approval of Contracts and Work Agreements

a. Jessica Christopher - Preschool Associate - Mahtomedi Area Community Education (8-28-2017)

b. Sharon Schultz - Preschool Associate - Mahtomedi Area Community Education (8-28-2017)

c. Bethany Sneden - Director of Special Education - District Office (7-1-2017)

d. Principals' Master Contract (2016-2018)

2. Approval of Resignations/Retirements/Terminations

a. Jenna Bello - Mahtomedi Adventure Camp (MAC) Site Leader - Mahtomedi Area Community Education (6-8-2017)

b. Kris Hedstrand - Building Registered Nurse - Wildwood Elementary (6-26-2017)

JULIE MCGRAW, CLERK