

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 12/14/21



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 11-30-2021

To: Corrina Guardipee-Hall
Superintendent

From: Teri DeRoche
Title: Transportation Supervisor

Subject: First Aid/ CPR

Description: Request CSA approval for Brenda Guardipee to put on a First Aid/CPR class for transportation bus driver's that are required to have this class.

Financial Impact: \$420.00

Funding Source (Budget/grant, etc.): 110/210-96-167-2710-330

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 11/30/2021

Board Approval: 12/14/21

Name: Brenda Guardipee

Address: P.O. Box1342 City: Browning State: MT Zip: 59417

Type of Project/Service (be specific): First Aid/ CPR class for bus driver's required to drive school bus.

Contracted Dates: 11-29-2021 to 11-29-2021

Rate per hour/per day: 50.00x6 people + \$20.00x6 cards # of Days = \$420.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): _____ = _____

Total Project Cost = \$420.00

Contract to be paid from:

110-96-167-2710-0330

210-96-167-2710 0330

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Brenda Guardipee

Contractor's Signature

Teri DeRoche

Principal/Supervisor

517-74-9408

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

November 5, 2021

Ms. Teri DeRoche
Browning Public Schools
Transportation Department
CPR Coordinator
Browning, MT 59417

Dear Mrs. DeRoche

Re: First Aid CPR AED Course November 29, 2021

Thank you for selecting me to put on a First Aid CPR AED course on November 29th 2021 at the Transportation Dept. beginning 0830. The following is a detail of the invoice for the course:

6 students @ \$50.00 each	\$300.00
6 cards @ \$20.00 each	\$120.00
Total	<hr/> \$420.00

Please let me know if there are any changes. Thank you.

Thank You,



Brenda Guardipee
Instructor