



Craig City School District

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FOR: School Board Members
FROM: Chris Reitan
DATE: November 16, 2021
SUBJECT: Superintendent Report

Student Learning

November 1 and 2 In-service - CCSD's Craig based instructional staff engaged in a two-day in-service on Monday, November 1 and Tuesday, November 2. Our in-service focused on supporting all staff with improving CCSD's special education services especially in relation to how we are providing accommodations and modifications for our special needs students. CCSD surveyed our staff members following the November 1 and 2 in-service. The survey responses can be accessed at the following link, [November 1 and 2 Staff Survey](#).

PACE November 9 and 10 In-service – CCSD's PACE staff met in Anchorage on November 9 and 10 for PACE's fall in-service. The in-service focused on the following areas:

- Determining specific next steps with PACE's strategic plan goals.
- Determining specific next steps to improve PACE's customer service model and relationships with our families.

Social Studies Curricula Review - CCSD's K-12 social studies curricula will be reviewed this school year. CCSD is in the process of requesting sample textbooks and resource materials from curricula vendors. Once all the sample materials have been received CCSD instructional staff will review the material and score each sample textbook with accompanying resource materials with the district's social studies instructional evaluation form and will share this information with the CCSD Social Studies Curriculum Committee (two CCSD Board members are members of this committee) for final review and recommendation to the CCSD Board for adoption.

K-12 ELA Curricula Professional Development - CCSD is also using some of our Friday early release time for our K-12 ELA teachers to engage in follow-up training with an instructional coach on our new K-5 Into Reading curricula series and our grades 6-12 Carnegie Learning Mirrors and Windows curricula series. These follow-up trainings will be peppered throughout the year to provide time for our teachers to learn new aspects of the curricula, practice utilizing these aspects, and to be able to come back with follow-up questions.

Resource Management

CCSD Maintenance 5-Year Review - By regulation, all Alaska school district's maintenance programs are to be reviewed by the Department of Education and Early Development every five years. CCSD will be going through the review process this year and has been providing Wayne Marquis from DEED all pertinent documentation. This is a good process for school districts. It provides us the opportunity to get outside review

and recommendations to improve our maintenance program, especially how we document our energy usage, work orders, and maintenance training.

Business Operations Software- CCSD is in the process of updating our business operations software program. CCSD has used the Data Team multi fund accounting system for many years. The Data Team software system is outdated and is not supported well. CCSD has been reviewing the Infinite Vision multi fund accounting system by Tyler Technologies. Multiple school districts in Alaska use the product. Our survey of the school districts that are using the product have all been very positive. Infinite Vision provides a full platform of services that cover multi fund accounting, personnel and payroll processes, reporting and analytics, and streamlines human resources and financial operations. We are currently in the process of acquiring a quote and comparing this quote with other multi fund accounting options. I anticipate that this will be in action item for approval during our December Board meeting.

Major Maintenance Grant Applications - CCSD submitted two major maintenance grant applications on September 3, 2021, to the DEED Major Maintenance Grant fund. CCSD scored very well. Our CMS Rehabilitation Project is ranked #2 out of 97 grant applications submitted. Our CES Rehabilitation Project is ranked #5 out of 97 grant applications. DEED will finalize these ranking by December and then submit the finalized list to the Alaska legislature for their deliberations during the spring legislative session. Don Hiley with SERRC and Paul Voelkers and Zane Jones with MRV Architects deserve major kudos for their work on these projects. Included with this report is DEED's FY 23 Major Maintenance Grant Fund initial list.

FY 23 Enrollment Projections - Each November Alaskan school districts must submit to the Department of Education and Early Development our projected enrollment numbers for the next school year. We are currently anticipating 729 students district-wide for FY 23; 229 students in our Craig community schools and 500 in our PACE statewide homeschool program.

Communication

Native American Heritage Month - November is Native American Heritage Month. Members of the CCSD Indigenous Education Committee met on Thursday, November 11 at 3:00pm in the SEALs classroom to discuss how CCSD wants to recognize and celebrate Native American Heritage Month.

ASSB Training - CCSD is still working with AASB to lock in a date for training for Board members in January. I recommend the Board address the following items during our AASB training.

- CCSD's strategic plan.
- CCSD Board Bylaws – Section 9000
- CCSD Board Self-Evaluation