

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Organizational Meeting
July 24, 2017**

President Burton convened the meeting at 7:35 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present: Tammy Bonifield, Karen Bradford, Colleen Burton, Dan Centers, Crystal Frank, Liz Jarvis, Mark Johnson

Members Absent: None

Audience Communications: None

Adoption of 2017-2018 Bylaws to Establish Meeting Dates and Other Procedures: It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt the following bylaws to establish 2017-2018 meeting dates, procedures for the calling and posting of Board meetings, and authorization to sign contracts and legal documents for the Board.

**SCHEDULE OF MEETINGS OF THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
2017-2018**

Regular meetings of the Board of Education of the Livonia Public Schools School District shall be held at 7:00 p.m. on Mondays, in the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, 734-744-2500, on the following dates:

July 24, 2017	August 21, 2017	September 18, 2017	October 16, 2017
November 13, 2017	December 18, 2017	January 22, 2018	February 12, 2018
March 19, 2018	April 16, 2018	May 7, 2018	June 4, 2018 June 18, 2018

The Board regularly holds Committee and Study Session meetings throughout the year. Additional Special Meetings and/or Board Workshops may also be scheduled as needed.

Special meetings of the Board of Education may be called by the President of the Board, or any two members thereof, by serving on the other members a written notice of the day, time, location and purpose of such meetings. Service of the notices shall be made in accordance with Board Policy BCAC and with the provisions of P.A. 267 and the General School Laws of the State of Michigan, and may be made by a member of the Board or any employee of the Board.

The Secretary of the Board shall cause public notice to be given of all meetings of the Board of Education in accordance with the Michigan Open Meetings Act.

Proposed minutes of Board meetings will be available for public inspection during regular business hours at the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, not more than eight business days after the date of each meeting, and approved minutes of each meeting will be on the LPS Web site and available for public inspection during regular business hours at the same location not more than five business days after the meeting at which the minutes are approved.

The President and/or Secretary of the Board shall be authorized to sign all contracts and legal documents on behalf of the Board of Education following approval by resolution of the Board, unless the Board specifically designates other members of the Board or administration in its resolution to approve the contract or legal document.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Designation of
2017-2018 Bank
Depositories:**

It was moved by Mrs. Frank and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District adopt the resolution below designating JPMorgan Chase Bank, Bank of America, and Fifth Third Bank as depositories for the school district during the 2017-18 school year.

**LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
BOARD OF EDUCATION RESOLUTION**

RESOLVED: That the JPMorgan Chase Bank, Bank of America and Fifth Third Bank as designated depositories of this School District be and hereby are requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of this School District against the following accounts:

JPMorgan Chase Bank - Branch MI1-9041
General Fund
General Fund – Controlled Disbursement
Payroll
Food Service
General Fund Flexible Spending Account

Bank of America
District Account – Merchant Services Account

Fifth Third Bank, 2013 Bond
Bond Checking Account
Bond Investment Account Series II

Michigan Liquid Asset Fund Plus
Bond Liquid Investment Account Series II

When bearing or purporting to bear the facsimile signature of Andrea Oquist and Alison Smith or the manual signature of Andrea Oquist or Alison Smith.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Appointment of
Investment
Officer:**

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District appoint the Treasurer, Mrs. Alison Smith, as the Investment Officer in conjunction with the District's Investment Policy for the 2017-2018 school year.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Appointment of
Staff Member to
be in Charge of
Elections**

It was moved by Mrs. Bradford and supported by Mrs. Bonifield that the Board of Education acknowledge the appointment of Phillip Francis as the staff member in charge of school elections for the 2017-2018 school year. This appointment is made by the Board Secretary, with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Appointment of
Staff Member to
be Responsible
for Posting Board
Meeting Notices**

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of the Superintendent as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Adjournment:

President Burton adjourned the meeting at 7:45 p.m.

Off/Supt/jw