

**MIDDLETOWN PUBLIC SCHOOLS FACILITIES COMMITTEE MEETING MINUTES**

**TUESDAY, JUNE 18<sup>TH</sup>, 2024 AT 311 HUNTING HILL AVENUE**

**BOARD OF EDUCATION CENTRAL OFFICE, CONFERENCE ROOM "B" AT 5:30 PM**

Call to Order: At 5:32 pm by Madam Chair, Susan Owens

Introductions: Marco Gaylord, Harold Panciera, Joshua Burger, Jennifer Cannata, Deborah Klekowski, Susan Owens, Geoffrey Belair.

**SUMMER PROJECTS UPDATE:**

**Adult Ed cooling unit:**

Marco informed the committee the installation started on Monday. The construction crew had an issue installing the unit, and will have to add some steel platforms added. Which has created a delay, we do not know how long it will take to get the unit installed. There are no additional costs to the board at this time.

**Middletown High School Library HVAC:**

Marco reported that the installation starts tomorrow, there is nothing more to report at this time.

**Track and Field Construction:**

The Track and field has started construction already as reported to the committee by Marco Gaylord. They are still hoping that the time line will be the end of august finish. The construction company has asked if we can turn on the field lights to add time to their construction time daily.

**KEATING STORAGE SPACE**

Marco reported that the board has been looking for storage for materials, and equipment. We have used a lot of Connex boxes throughout the district. We have been using Keigwin as the main storage unit. (Marco Gaylord presented a packet of pictures of Keigwin and the MHS field and track, attached) Marco reported that the city has storage space at the Keating Building in the north end of Middletown. There is a portion of the building that is available for rent for storage. Marco informed the committee the space is not heated or air conditioned and the spaces around the intended rental space is not a

healthy space. Marco would like to take utilize the dry space at the Keating Building. Marco informed the committee he has received a potential lease agreement for 5 years. He also informed the committee he has requested from the mayor's office they waive the rental fee. Mr. Gaylord also informed the committee he presently has a lease agreement with the U-Haul storage company for approx. 15K per year. Marco would like the committee's approval to keep moving forward with the process of obtaining the rental lease at the Keating Building. Marco informed the committee the city will take the Connex boxes away at no charge and use them. The space at Keigwin where the Connex storage boxes were, will be used for a new Vo-ag grant for gardening. Deb Klekowski inquired about the lease at U-Haul and what type of security will be at the Keating building in addition to what kind of inventory system will be in place as she is concerned about the space. Mr. Gaylord responded with the board adding our own cameras and extra lighting. Deborah Klekowski added she is concerned about getting items in and out of the space. Marco said we currently have summer help at the moment and they will be able to assist. Mr. Panciera would like to know in what order the boxes will be emptied and in what priority?

**MOTION:** Deb Klekowski motioned to allow Marco Gaylord to move forward with pursuing the lease at the Keating Building rental space, the motion was seconded Harold Panciera. Hearing no nays, the motion passes

**MOTION:** Deb Klekowski motioned to allow Marco Gaylord to move forward with pursuing the lease at the Keating Building, if the city does not agree for a zero rental amount and if the rental amount does not exceed what is currently being paid for annually by the U-Haul rental spaces. Mr. Harold Panciera seconded the motion. Hearing not nays, the motion passes.

**MOTION** to adjourn at 6:13 PM by Susan Owens, seconded by Deb Klekowski.

Respectfully Submitted October 17, 2024



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Joshua Burger, Middletown Public Schools Facilities Support Specialist