

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
May 14, 2012
7:00 PM
Vicksburg Administration Building**

MINUTES

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, and Virgil Knowles
Secretary Karen Hill

Administrators Present: Charles Glaes, Steve Goss, Keevin O’Neill, Adam Brush, Rick Szabla, Ruth Hook, Pat Moreno, Mike Barwegen, Rick Beers, Tonya Nash, Maureen Ouvry, Greg Tibbetts, Laura Kuhlman

Guests Present: Stephanie Mallery, Steve Thomas, Susan Pepps, Abbigale Murray, Carol Murray, Andrea Ray, Karen Ray, Jeff Fleming, Diane Fleming, Rich Furney, Raina Willoughby, Kathleen Furney, Kim Furney, Chuck and Brenda Stevens, Jessica Hall, Nathan Stevens, James Nimmo, Allison Taylor, Paula Harper, Nancy Herson, Cyndi Frakes, Cherie Houghton, Dawn Thrasher, Ray Thrasher, Brad Geesaman, Gail Mercer, LeeAnn Mercer, Deborah Harsha; Bob, Lucia and Brittany Dalla, and Alicia Crandall

I. SUPERINTENDENT’S REPORT

A. Recognitions

1. 2011-2012 Outstanding Seniors – Part II
 - a. Education for Employment – Keevin O’Neill: Mr. O’Neill introduced the seniors who received EFE Awards.
 2. Excellence in Special Education Award – Gail VanDaff: Special Education Director VanDaff stated that nominees were selected by parents in recognition of the service to their children by the particular educator. This year’s winner was Diane Fleming who was nominated by Mr. and Mrs. Furney.
 - a. Winner: Diane Fleming, High School Special Education ParaProfessional
 - b. Nominee: Jane Herbener, Tobey 4th Grade Teacher

B. Public Notice to Accept Student Enrollments through Section 105C of Public Act 94: The Administration requested approval of the annual notice to accept students from contiguous districts outside of Kalamazoo County.

C. Legislative Update: Supt Glaes gave the latest update on Legislative items.

D. Staffing Adjustments: Supt Glaes reviewed staffing adjustments at elementary and secondary levels due to enrollment projections.

E. Kindergarten Update: Enrollment is down slightly, which will result in one less kindergarten section at Tobey.

F. Important Dates: Supt. Glaes referred to important dates listed on the calendar.

II. BOARD ACTION ITEMS

A. Approval of Discontinuation of Employment and Retirement from Contracted Service as Indian Lake Elementary Principal for Rick Szabla Effective June 30, 2012: A motion was made with regret by Emmert and supported by Lohman to approve the discontinuation of employment from contracted service as Indian Lake Elementary Principal for Rick Szabla effective June 30, 2012 after 22 years of service in that position. Motion carried unanimously.

B. Approval of Appointment of Ruth Hook as Indian Lake Elementary Principal Effective July 1, 2012: A motion was made by Forsyth and supported by Schriemer for approval of

appointment of Ruth Hook as Indian Lake Elementary Principal Effective July 2, 2012.
This appointment comes with the Personnel Committee's recommendation.

Motion carried unanimously

III. REPORTS AND PUBLIC INQUIRY

A. Business and Finance Report – Steve Goss:

1. Budget Progress Report for the Month Ending April 30, 2012: Asst. Supt. Goss reviewed the budget progress report for April, 2012 showing total revenues of \$14,141,168; total expenditures of \$14,911,937; and deficiency of revenues over expenditures of -\$770,769.
2. Request for Approval to Set June 11, 2012 for the Annual Public Hearing to Consider the District's Proposed 2012-2013 Budget: Asst. Supt. Goss stated that this is the annual request for public hearing.
3. Kalamazoo Regional Education Service Agency (ISD) General Fund Operating Budget: Asst. Supt. Goss stated that he had reviewed KRESA's budget and recommended approval of the resolution later on the agenda.

B. Transportation Report – Ric Beers

1. Elementary Boundary Recommendation: Mr. Beers made the recommendation to move students who live on the west side of Sprinkle Road from East V Ave to East TU Ave from the Sunset Lake Elementary attendance area to the Indian Lake Elementary attendance area.
2. Bus Purchase Request: Mr. Beers requested approval of the purchase of a Special Education Lift Bus at the cost of \$97,706, plus the additional cost of a video system and a two way radio for a total cost of \$100,906 to be purchased from Capital City.

C. Instruction Report – Charles Glaes

1. Annual Curriculum/Program Proposals – John O'Toole: The following proposals were reviewed, discussed and recommended for approval.
 - a. Word Study/Spelling Books (Gr 3-5)
 - b. Being a Writer (Gr K-5) Writing Resources
 - c. Michigan Social Studies Text (Gr K-5) Classroom set of Michigan history books
 - d. Principles of Life – New AP textbooks

D. Audience: No one wished to address the Board on a non-agenda item.

IV. BOARD ACTION REQUIRED

A. Approval of the Following Board Minutes

1. April 16, 2012 Regular Meeting Minutes: A motion was made by Emmert and supported by Forsyth to approve regular meeting minutes dated April 16, 2012. Motion carried unanimously.
2. April 16, 2012 Regular Meeting Minutes Closed Session: A motion was made by Emmert and supported by Callen to approve regular meeting minutes closed session dated April 16, 2012. Motion carried unanimously.

B. Approval of the Following Invoices – ROLL CALL VOTE

1. April 13, 2012 = \$146,876.73: A motion was made by Danielson and supported by Forsyth to approve payment of invoices dated April 13, 2012 totaling \$146,876.73.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

2. April 25, 2012 = \$28,461.42: A motion was made by Emmert and supported by Schriemer to approve payment of invoices dated April 25, 2012 totaling \$28,461.42.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Abstain: None

Absent: None

Motion carried unanimously.

3. April 30, 2012 = \$75.00: A motion was made by Lohman and supported by Forsyth to approve payment of invoices dated April 30, 2012 totaling \$75.00

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- C. 1st Reading – Approval of the Following Textbook/Curriculum Proposals at a Total One Year Cost of \$62,005.28 – ROLL CALL VOTE: A motion was made by Danielson and supported by Schriemer for 1st Reading-Approval of the Textbook/Curriculum Proposals at a Total One Year Cost of \$62,005.28.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- D. 1st Reading Approval of a Special Education Lift Bus from Capital City Sales at a Cost of \$100,906 – ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for 1st reading approval of a special education lift bus from Capital City Sales at a cost of \$100,906.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- E. Approval to Set June 11, 2012 for the Annual Public Hearing to Consider the District's Proposed 2012-2013 Budget: A motion was made by Schriemer and supported by Forsyth to set June 11, 2012 for the Annual Public Hearing to consider the District's Proposed 2012-2013 Budget.

Motion carried unanimously.

- F. Approval of Kalamazoo Regional Education Service Agency (ISD) General Fund Operating Budget Resolution – ROLL CALL VOTE: A motion was made by Lohman and supported by Danielson for approval of Kalamazoo Regional Education Service Agency (ISD) General Fund Operating Budget Resolution.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman

Nays: None

Absent: None

Abstain: Knowles

Motion carried.

- G. Approval to Accept Student Enrollments through Section 105C of Public Act 94 for the 2012-2013 School Year: A motion was made by Schriemer and supported by Forsyth for approval to accept student enrollments through Section 105C of Public Act 94 for the 2012-2013 school year.
Motion carried unanimously.
- H. Approval of the Following Teacher Resignations: A motion was made by Lohman and supported by Forsyth for approval of the following teacher resignations. Motion carried unanimously.
1. Kelly Vanlaningham Effective Immediately (not returning from 11/12 leave of absence)
 2. Tymona Natelborg, Tobey Special Ed Teacher, effective at the end of the school year
- I. Approval of One Year Leave of Absence of Carole Boal for the 2012-13 School Year: A motion was made by Emmert and supported by Danielson for approval of one year leave of absence of Carole Boal of the 2012-13 school year. Motion carried unanimously.
- J. 1st Reading – Approval of the Following Guidelines – ROLL CALL VOTE: A motion was made by Forsyth and supported by Emmert for 1st reading-approval of the following guidelines.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
1. G5500C – Positive Discipline Plan – Elementary
 2. G5500D – Positive Discipline Plan – Middle School
 3. G5500E – Positive Discipline Plan – High School
- K. 1st Reading – Approval of the Following New or Revised Policies: A motion was made by Lohman and supported by Forsyth for 1st reading-approval of the following new or revised policies:
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
1. Policy 1422.02/3122.02/4122.02 – Nondiscrimination Based on Genetic Information of the Employee
 2. Policy 1443 – Non-Renewal of Administrative Contracts
 3. Policy 1460/3160/4160 – Physical Examination
 4. Policy 1461/3161/4161 – Unrequested Leaves of Absence/Fitness of Duty
 5. Policy 1623/3123/4123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment
 6. Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability
 7. Policy 3131 – Staff Reduction/Recalls
 8. Policy 3143 – Non-Renewal of Administrative Contracts – Delete

9. Policy 5771 – Search and Seizure
 10. Policy 7540.03/.04 – Student/Staff Network and Internet Acceptable Use and Safety
 11. Policy 9160 – Public Attendance at School Events
- L. 2nd Reading – Approval of Policy 5517.01 – Bullying and Other Aggressive Behavior Towards Students – ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth for 2nd reading – approval of Policy 5517.01 – Bullying and Other Aggressive Behavior Towards Students.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- M. Approval of Personnel Settlement Agreement with High School Math Teacher Lindsay Bosel: A motion was made by Lohman and supported by Forsyth for approval of Personnel Settlement Agreement with High School Math Teacher Lindsay Bosel. Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:46 pm.

President Virgil Knowles
Date: June 11, 2012

Secretary Karen Hill