



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Education  
& Early Development**

SCHOOL FINANCE & FACILITIES

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22 December, 2016

Lauren Burch, Superintendent  
Southeast Island School District  
P.O. Box 19569  
Thorne Bay, AK 99919

Re: Preventive Maintenance Site Visit

Dear Mr. Burch:

The State of Alaska requires that districts comply with the Preventive Maintenance Statute in order to receive funding under AS 14.11.<sup>1</sup> Regulation also requires that the department perform an on-site inspection at least once every five years.<sup>2</sup>

On November 17-18, 2016 - pursuant to 4 AAC 31.013(f), an on-site inspection of the district's preventive maintenance and facility management program was conducted. The results of this inspection indicate the district's preventive maintenance and facility management program does not meet the minimum requirements of a compliant program as set out in 4 AAC 31.013(a).

Certification of the district's preventive maintenance and facility management program cannot be renewed at this time. The district is not eligible to submit Capital Improvement Project (CIP) requests until identified deficiencies have been corrected and the program recertified.

Enclosed with this letter is a copy of the final site visit report.

Please know that I am available to work with the district as you develop a compliant Preventive Maintenance program. If I can be of any assistance at all, contact me at 907-465-6928. It is a high priority for me to help the Southeast Island School District attain re-certification status.

Sincerely,

A handwritten signature in cursive script, appearing to read "Wayne Marquis".

Wayne Marquis  
Building Management Specialist

Enclosure

<sup>1</sup> AS 14.11.011(b)(4); AS 14.11.100(j)(5)(A)

<sup>2</sup> 4 AAC 31.013(f)