

Board of Director's Meeting
Thursday, February 10, 2022 7:00 PM Pacific

Estacada High School Room 35
255 NE 6th St
Estacada, Oregon 97023

Joe Behrman: Present (virtual)
Will Johnston: Present
Rosa Martinez: Present
Ken Riedel: Present
Rochelle Shibahara: Present
John Walper: Present
Ben Wheeler: Present
Present: 7.

A. General Session-Call to order/Roll call/Pledge of Allegiance 7:00 p.m.

B. Adoption of Agenda

Director Wheeler moves to adopt the agenda as presented, Director Johnston seconds.

Motion Carries

7-0

C. Board of Directors Reports

Director Walper- Enjoyed the video that Scott Sullivan put out

Director Wheeler- Buzz Randall Stadium and the concession stand/restroom could use volunteers, if there is any interest to help contact Ben Wheeler. EMS wrestling team is doing outstanding.

Vice Chair Shibahara- Thank you to The District for the musical, thank you to all the volunteers that chaperone Snowriders, it is a neat opportunity for the kids and would not be possible without them. Attended website committee it was fun excited to reach out to our families.

Director Johnston- Attended musical also and it was great. EMS wrestling is going good, it is good to see them doing what kids do.

Chair Riedel-Attended the musical, awesome job and a huge thank you to Mr. Frunk and Ms.Collins and all of the people getting the facility ready. Drama regionals is coming up and we had a large amount of students go and 1 qualified for the state. Solo ensemble students will compete in that to qualify for state at the end of the month.

D. Strategic Plan Pillar Reports 7:15p.m

D.1. Student Success

- Goal for 2021-22-85% of students will be proficient in the Essential Learning Standards identified by PLC math, ELA and secondary department content teams. Goal by fall of 22 the Estacada School District will achieve an overall mean score of a 4.08 on the PLC survey.
- Strategic Actions-The pillar leader will provide guidance and accountability for building leaders to utilize the readiness indicators on what is working and what is not. The Teaching and Learning Team will use data to improve instruction by PLC teams by providing them with sentence frames, guiding questions and/or protocols for professional conversations around instructional improvement.
- Professional Development Focus- Teacher teams, through coaching and support , created local problems of practice. MS math team had an ah ha moment in completing the cycle of PLC questions and Learning and Sharing specifically what is working. Buildings have identified specific PDSAs for student learning and growth.
- Next Steps- Continue coaching PDSA cycles with a focus on evidence of learning, continue identifying what is working through evidence and not “feelings” and continue to meet with leaders to brainstorm and support PDSA cycles to support leader action plans.

D.2. Inclusive Culture

- Student Engagement, Employee Engagement and District Services
- LAP's in Action-At EMS “learning is fun at my school” the goal is to improve score between 3.79-3.89. Strategic Action #1-Increase “hands on learning opportunities for our students” to at least one hands on learning activity per two weeks in all content

classes. Monitoring results: Monthly pulse check in life class and in Student Council measure the student voice with regards to the statement “learning is fun at my school”. The data shows (140)1/8: Hands on (4.05) learning is fun (2.95)

- Employee Engagement- In the last 30 days Jan 4th-Feb 4th 352 employee rounding’s have happened. Increasing collaboration on decisions that affect their job. We are hearing: Better communication all together, the district is always trying to improve on our input. We have come a long way and I am glad to work hear.
- District Services- Human Resources, Commitment to Excellence. Ensuring new employees are in alignment with District Initiatives. The nutrition Services commitment to excellence. Staring in Oct 2021 students at EMS were in the lunch line for an average of 14 minutes, the state standard is 7 minutes. They have now cut their in line time to 4 minutes and 1.5 minutes for the grab and go.

D.3. Engaged Family & Communities

- Improvement in Action- The district is developing an ongoing video series about grading and parent access to student learning information. EMS is hosting and 8th grade parent learning session on February 17th and 24th. Nutrition Services utilized student focus groups to collect information on meal service.
- Wins-Parent Square usage is up 1083% from January 2021 to January 2022. Operation, the finance department and communications piloted a new series that received almost double the number of view compared with past new updates.
- Communications Report
- Projects in Progress-school calendar communication, website transition, showcase winter extracurricular activities and preparing for the Ed fair and recruiting opportunities.
- Completed Projects- Inside Estacada Schools series launched, COVID 19 communication transition, entire classroom notification and Graduation rate communications.

D.4. Building & Facilities Report

- Improvement in Action- Elementaries; All groups have been recognized at least once; students are involved in cleaning their school. CRE is implementing a “golden tray” program to help keep the cafeteria clean. On February 7th a mean score of 3.71 “my school is clean” with 4th and 5th graders participating.
- EMS pulse survey- On January 24th a mean score on the “my school is clean” quest.

- Actions; Implement practices and methods to create a shared ownership of the building with the students.
- Next 30 days- Supporting implementation of cleaning program at the middle school, supporting the high school and collecting additional data to measure if what we are doing is working.
- Buildings and Facilities Improvement projects; Buzz Randall Stadium improvement project. The field studies permit application process; final design phase will happen January through March.
- The community foundation donated \$75,000, Thank you very much
- RME seismic rehabilitation project-CM/GC project walk was scheduled on 2/2/22 and 8 firms were in attendance.
- Upcoming milestones; February 16:CM/GC proposals are due, February 18: Evaluation committee meets to review proposals, February 25: Interview of finalists and March-June: Design phase
- North Complex Update: Concession/Restroom final design completed, engineering in progress, permitting and construction will follow. Parking/driveway: engineering (full project) in process
- Hillway Project (City of Estacada): Engineering in process, construction scheduled for spring/summer 2022.
- Ken-do we have an idea of cost? We have some in kind donations.

D.5. Finance & Accountability Report

- 2022 Goals-Score a 4.08 in the Employee Engagement Survey “The superintendent manages district finances appropriately” and to maintain zero findings in the Annual Audit Report.
- Wins-Purchase Order Turnaround time has decreased to 2.12 days, schools continue to share financial information in their SMORE and have received positive feedback. Inside Estacada Schools shares the finance update for the district.
- Next 30 days- Starting the budget process, planning on how to improve collaboration throughout the district and working on department website.
- General fund projected ending fund balance \$5853, 862.00
- General fund revenue as of January 31st- 62% state sources, 18% other sources and 19% local sources
- Budget to actuals YTD-Instruction 44.1% and support services 50.8%
- General Fund Expenditure as of January 31, 2022 35% on Salaries, 19% associated payroll costs, 39% purchased services, 4% supplies and materials, 3% other objects
- Enrollment-District total including charter school 3,055, District total k-12 1,752, RME 430, CRE 417, EMS 398 and EHS507

E. Superintendent's Report

- Very happy with strategic plan,
- I have been to all every musical since I started 11 years ago, and this was by far the best one yet
- Changes in Covid 19- school districts are moving to make masks optional by March 31st. Pleased to see our state moving in this direction. Some language is concerning. #1 as week move from mask to semi mask quarantine and 6ft distance will have to come back as rules. Some challenges around the new procedures. A lot can happen between now and March 31 we are hesitant to move in 1 direction. We are beginning to prepare to follow RSSL. We support parent choice, so people can choose to wear a mask or not. We need to develop a culture around supporting mask or no mask and be welcoming. We will follow rules and regulations but are excited that parents have a choice.
- Staffing levels have leveled off, a much better week this week. Staff covered for each other, thank you.
- Director Johnston- When sending surveys to students- do the students know the why? We are sending surveys to students. Superintendent Carpenter- yes, we have been very intentional this year with regards to student voice.

F. Reports/Presentations

None

G. Discussion 8:00 p.m.

G.1. School Calendar-

- Critical that this is a 3-year proposal
- Calendar built with most research, voice of employees and voice of parents.
- 4-day student contact week, 5 day employee work week
- More mindful of fatigue level of educators, health and wellbeing of our students.
- Week of Oct break- this is lowest attended week of the year, honoring the data

- Week of May highest absentee of employees, proposing week in May. Using data and thinking of kids first students will start a week earlier and a week later at the end of the year. Minimizes the summer slide.
- Intention of the calendar to allow our team to collect the voice of our community and reflect the voices of our parents and employees.
- Recommendation this version or a different version for the March board meeting.
- Director Walper- How many schools in the area are in 4 day school week?
Superintendent Carpenter 50%
- No early release Wed, Friday work day for teachers but also enrichment opportunities for the students.
- Bell schedules- first we need the calendar then the bell schedules can be made at the building levels.
- Director Wheeler- What are the hours in the day vs now- teachers will be 8.5 hours
- This calendar is not to save money, we will run buses and serve lunches
- VC Shibahara Starting earlier in August- concerns about the heat? Superintendent Carpenter- yes that is a true statement and would like to get a plan going with the board to start a 4 or 5 year plan to add air conditioning. We can call inclement weather day for hot weather that would impact education we can call a virtual inclement weather day.
- Director Johnston- When do we close state assessments? - Superintendent Carpenter May 18th in this model we would like to have all state and AP testing completed.
- Graduation in this model is June 17th.
- Rolled out to the community at 4pm today.
- Director Wheeler- What does now and next board meeting look like? Superintendent Carpenter- We anticipate 1.8 version working with teachers now around Feb 18th
- Superintendent Carpenter would like to meet in groups of 2 to check in on what the board is hearing.
- Childcare? We recognize the struggle and are looking at ways to support.

H. Hearing of Citizens (Action Items Only) 8:30 p.m.

None

I. ACTION ITEMS: 8:33 p.m

I.1. Consent Agenda

I.1.a. Approval of January 13, 2022 Board Meeting Minutes

I.1.b. Approval of Personnel Action as presented in "Staff Reports"

Director Wheeler moves to approve the consent agenda as presented, Director Johnston seconds.

Motion Carries

7-0

J. To approve the Estacada School District to proceed with the purchase and installation of a digital scoreboard, not to exceed \$200,000.

Director Wheeler moves to approve the Estacada School District to proceed with the purchase and installation of a digital scoreboard, not to exceed \$200,00.00, Director Walper seconds.

Discussion- The district received a \$75,000 donation from the Estacada Community Foundation. Mike- the boardback up breaks it down the cost.

The current power will be branched off of that. The board itself runs off of WIFI but looking at way to direct connect.

Motion Carries

7-0

K. Hearing of Citizens (Non- Action Items) 8:40 p.m.

Tonya Striefel-I hope that the district remains dedicated to keeping kids first. Thank you board for supporting our families and students. Hope that when tough decisions come we make the right decision. Thank you again, and I am proud to work here.

Jennae LaVasser- I live in Eagle Creek and have a daughter at RME- We are so thankful what ESD has done for our kids, super proud of what our district has done through the pandemic. Continue to drive with the same force. Communication shout out-thank you Maggie. Shout out to parents listening online we are here to support our board and schools.

Tom McEnany-There should be complete audio an cameras in the classrooms and parents should have complete access to curriculum. Unfettered access to everything.

L. Adjournment 8:56 p.m.