

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
SPECIAL AND REGULAR SESSION
July 20, 2022**

Three Rivers School District Board of Directors met for a special and regular session Wednesday, July 20, 2022, at the District Office Administration Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon.

PRESENT

Jennifer Johnstun, Board Chair
Susan Fischer-Maki, Board Vice-Chair
Rich Halsted, Board Member
Jamie Wright, Board Member

Casey Alderson, Deputy Superintendent
Stephanie Allen-Hart, Director
Jessica Durrant, Director
Rob Saunders, Director
Shelly Quick, Recording Secretary

Dave Valenzuela, Superintendent

ABSENT

Jenn Searle, Board Member

CALL TO ORDER

Board Chair Johnstun called the board retreat to order at 8:05 a.m. and led the Pledge of Allegiance.

BOARD RETREAT

The following items were reviewed and discussed in a workshop setting:

- Board Goals
- School and Student Safety
 - Included meeting time with Sheriff Dave Daniel
- Facilities - short-term and long-term projects and future projects/needs
 - Included off-site facility tour of the work being done at Fort Vannoy Elementary school

Recess at 1:30 p.m.

BOARD REGULAR SESSION

Board Chair Johnstun reconvened to regular session at 2:00 p.m. and led the Pledge of Allegiance.

NEW BOARD MEMBER OATH OF OFFICE

Board Chair Johnstun led the Oath of Office for newly appointed board member Jamie Wright.

AGENDA APPROVAL

Member Halsted made a motion to approve the agenda as presented. Member Wright seconded the motion; the motion passed unanimously.

SUPERINTENDENT'S REPORT

Superintendent Valenzuela provided a summary of the items the Board worked on during the Board

Retreat:

- Goals
- School safety and security
- Facilities - completed, current and future projects. We also visited the Fort Vannoy Elementary parking lot project.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – July 2022
- Athletic Coaches – July 2022
- Out of state travel request (1)
- Member Halsted made a motion to approve the Consent Agenda. Member Wright seconded the motion; Board Chair Johnstun called for a vote and the motion passed unanimously.

ANNUAL BOARD ORGANIZATION

- **Election of Board Chair**
 - Member Halsted nominated Jennifer Johnstun for Board Chair. Member Fischer-Maki seconded. All voted in favor of Jennifer Johnstun for Board Chair.
- **Election of Board Vice-Chair**
 - Board Chair Johnstun nominated Susan Fischer-Maki for Board Vice-Chair. Member Halsted seconded. All voted in favor of Susan Fischer-Maki as Board Vice-Chair.
- **Designation of meeting dates, times and places**
 - A draft meeting schedule was provided to the board designating the regular board meetings to be held the third Wednesday of the month at 6:00 p.m. Work sessions will be held on the first Wednesday of the month at 5:00 p.m., if needed. The locations of the meetings are designated on the draft schedule. At this time there are four meetings to be held at our high schools to accommodate the opportunity for board members to meet with students at a student panel at an earlier time (1:45-2:00 p.m.), with the board meeting immediately following (3:30 -4:00 p.m.).
 - Member Fischer-Maki made a motion to approve the recommended meeting calendar and locations. Member Halsted seconded the motion. There was some discussion regarding potential conflicts and the possibility to make a few revisions at a later date. Board Chair Johnstun called for a vote and the motion passed unanimously.
- **Annual Board Organization Resolutions for 2022-2023:**
 - a. **Designate Administrative Officer:** Superintendent David Valenzuela is the Board's Administrative Officer. Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk.
 - b. **Deputy Clerk:** Deputy Superintendent Casey Alderson is the designated Deputy Clerk.
 - c. **Designate Budget Officer:** Superintendent David Valenzuela is the designated Budget Officer.
 - d. **Designate Board's Official Agent:** Superintendent David Valenzuela will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.

e. **Designate Depositories for School Funds:** Wells Fargo, Local Government Investment Pool, Washington Federal, Umpqua Bank, Evergreen Federal, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year.

f. **Authorization to Invest Surplus Funds:** Superintendent David Valenzuela and Deputy Superintendent Casey Alderson will be authorized to invest surplus funds according to school district policy and state law at any of the above-mentioned authorized depositories.

g. **Authorize Facsimile Signature of Custodian of Funds:** Superintendent David Valenzuela and Deputy Superintendent Casey Alderson facsimile signatures be authorized.

h. **Designate Auditors:** Kosmatka, Donnelly, and Piels CPA, LLP is designated as our financial auditors for the 2022-2023 school year.

i. **Designate Legal Counsel:** Hungerford Law Firm, LLP and Sorenson, Ransom & Ferguson, LLP are designated as our legal counsel for the 2022-2023 school year.

j. **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as the review board for the 2022-2023 school year.

ACTION ITEMS

- **OSEA (Classified) Contract - July 1, 2022-June 30, 2025**
 - Deputy Superintendent Alderson announced the district finished negotiations earlier this month with the classified bargaining team, This contract has been voted on by classified employees and passed. The contract changes should attract and retain staff and also includes opportunities for them to grow.
 - Member Wright made a motion to approve the July 1, 2022-June 30, 2025 OSEA (Classified) contract. Member Halsted seconded the motion. There was some discussion. Board Chair Johnstun called for a vote and the motion passed unanimously.

- **Confidential Group Contract - July 1, 2022-June 30, 2025**
 - Superintendent Valenzuela recommended the Confidential group contract for Board approval with the major change being a move from a one to three year contract.
 - Member Fischer-Maki made a motion to approve July 1, 2022-June 30, 2025 Confidential Group contract. Member Halsted seconded the motion. There was some discussion. Board Chair Johnstun called for a vote and the motion passed unanimously.

Suggested Future Agenda Items:

- None

FUTURE MEETING DATES.

- Board Regular Session – Wednesday, September 14, 2022 at 6:00 p.m. - District Office.

ADJOURNMENT

Board Chair Johnstun adjourned the meeting at 2:25 p.m.