

OFFICIAL MINUTES –APRIL 27, 2009 REGULAR MEETING



PARKROSE SCHOOL DISTRICT NO. 3
10636 N.E. Prescott Street
Portland OR 97220-2699

Regular Session of the Parkrose Board of Education
District No. 3, Multnomah County, Oregon
Monday, April 27, 2009

MINUTES

<p>THE BOARD CONVENED IN EXECUTIVE SESSION</p>	<p><u>EXECUTIVE SESSION – LABOR NEGOTIATIONS – 6:00 P.M.</u> The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in an Executive Session at Sacramento Elementary Library, 11400 NE Sacramento St., Portland, OR in the said District, County, and State at the hour of 6:00 p.m. on the date hereinabove shown and by common consent of the directors.</p> <p>Chair Woods called the executive session to order at 6:00 p.m.</p> <p>a> Under ORS 192.660 (2)(d) “To conduct deliberations with persons designated by the governing body to carry on labor negotiations.”</p> <p>Those present were the five (5) members of the Board: Chair James Woods, Vice-Chair Ed Grassel, Guy Crawford, Katie Larsell, and Alesia Reese.</p> <p>Others in attendance were Superintendent Karen Fischer Gray, Director of Human Resources Marian Young, Director of Business Services Mary Larson, and Board Secretary Apryl Jump.</p> <p>The Executive Session adjourned to the call of Chair Woods at 6:50 p.m.</p>
<p>THE BOARD CONVENED IN REGULAR SESSION</p>	<p><u>REGULAR BOARD MEETING – CALL TO ORDER 7:00 P.M.</u> The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in regular session in the Sacramento Elementary Library, 11400 NE Sacramento St., Portland, OR in the said District, County, and State at the hour of 7:00 p.m. on the date hereinabove shown and by common consent of the directors.</p> <p>a> Chair Woods called the meeting to order at 7:00 p.m. and welcomed staff and patrons. Chair Woods reviewed the “Citizen Comment” process for those in attendance for the first time.</p> <p>Board Chair Woods noted the following were present.</p> <p>b> <u>PRESENT:</u> James Woods, Chair Ed Grassel, Vice-Chair Katie Larsell Alesia Reese Guy Crawford</p> <p>Others in attendance: Superintendent Karen Fischer Gray, administrators, Director of School Improvement Yuki Monteith, Director of Student Services Kathy Keim-Robinson, Director of Human Resources Marian Young, Director of Business Operations Mary Larson and Board Secretary Apryl Jump.</p>
	<p><u>SCHOOL PRESENTATIONS/RECOGNITION</u> a> <u>Presentations</u> <i>*Note: The first presentation was given in the Sacramento Elementary Gym.</i></p>

OFFICIAL MINUTES –APRIL 27, 2009 REGULAR MEETING

<p>SACRAMENTO ELEMENTARY PRESENTATION</p> <p>STUDENT BODY REPORT</p> <p>PRESENTATION OF ART WORK</p> <p>PHS ACCREDITATION REPORT</p> <p>FARMERS MARKET/TASTE OF PARKROSE</p> <p>K-12 PBIS REPORT</p>	<p>1. <u>Sacramento Elementary Presentation</u>: Sacramento Elementary presented dancing and cup building in the Sacramento Gym.</p> <p>2. <u>Student Body Report</u>: Derek Herman, ASB President, provided a report to the Board with topics such as: a) The student advisory council’s lunch with Superintendent Gray where the group suggested ways to trim the budget, 2) The talent show scheduled for May 19th at 7p.m., 3) Senior Capstone challenges and projects (e.g. students had papers that had to be fixed), 4) The opening of The Tempest on May 7th (May 7th to 16th), and, 5) The winner of the Mr. Bronco Contest.</p> <p>3. <u>Presentation of Work of Art to District Office</u>: Mark Warner presented the district office with a piece of student artwork. His class focused on the Portland bridges. They created sketches, then focused on one portion and blew one section up and did it in copper tin. Each section was put together to form a mural. The Board thanked Mr. Warner and his students for the art display.</p> <p>4. <u>PHS Accreditation Report</u>: Parkrose High School Assistant Principal Helen Ying provided a brief summary of the high school accreditation report. The commendations included: 1) School improvement and smart goals and meeting ayp, 2) Writing assessments and ELL academic achievement/Bronco pride (PBIS implementation), 3) Great school climate, 4) Staff adoption of PLCs, and 5) Focus on 21st century skills and transitions. The high school received two recommendations which involved providing technology to teachers in all subjects in the classroom and the replacement of technology and furniture.</p> <p>5. <u>Farmers Market/Taste of Parkrose</u>: Mr. Steve Voorhees of the Farmers Market spoke to the Board regarding a request for a reduction in facility fees for the market since the market could not find enough sponsors. Mr. Voorhees also explained to the new split of earned funds for the district, the addition of a snack (through Oregon Trail) and debit programs, as well as three free health clinic visits through a partnership with the Lions. In addition to the Farmers Market request, Mr. Voorhees requested a waiver to allow alcohol on campus for an event called the Taste of Parkrose. The event would be catered and wine would be sampled which required a waiver from the Board.</p> <p>6. <u>K-12 PBIS Report</u>: Each Parkrose school provided a brief PBIS report using SWISS data. Each school was able to track major (required an front office visit) and minor (staff member level) referrals by incident, grade, location to name a few. All schools indicated they used the data to better target behavior interventions as well as repeat referrals: those students who were repeatedly referred for behavior. All the schools had issues with aggression with aggression being the largest challenge.</p> <p>b> <u>Recognition</u></p> <p>1. <u>Recognition of Cheer Team</u>: Elesia Perry, Coach of the Cheer team displayed the teams first place trophy they received at Nationals. Marissa Perry and Kenra Beane, members of the team, were also present and shared some of the competitions events with the Board. The Board applauded the team for its hard work and 1st place win.</p>
<p>PFA REPORT</p>	<p><u>PFA MONTHLY REPORT</u></p> <p>Rosalind Curry, PFA President, gave a brief monthly report. Ms. Curry first recognized the new PFA leadership which consisted of newly elected President Jerry Landreth, Lorrel Morris as Vice President, Deborah Robinson as secretary and David Whitfield as treasurer. The new leadership would assume their positions in June. Ms. Curry thanked Dr. Gray and Human Resources Director Marian Young for the first formal talk about the budget and for laying some things on the table. The following day the PFA held a members caucus and there was positive feedback about the meeting. The PFA had also won \$100 from the NEA for meeting its P.I.E. (People for Improvement of Education) goal.</p>

OFFICIAL MINUTES –APRIL 27, 2009 REGULAR MEETING

<p>DISTRICT GOALS</p>	<p>knowledge and skills required to be successful productive citizens and to succeed in their future endeavors; and</p> <p>WHEREAS, teachers inspire students to think analytically, logically, and creatively, and to integrate experience and knowledge to form reasoned judgments and solve problems; and</p> <p>WHEREAS, teachers help our students understand the importance of work and how performance, effort and decisions directly affect career and educational opportunities; and</p> <p>WHEREAS, <i>we support our teachers in their mission to educate the children of our community;</i></p> <p>NOW THEREFORE, BE IT RESOLVED that the Parkrose Board of Education of Parkrose School District #3 designates the week of May 4-8, 2009, as Teacher Appreciation Week; and</p> <p>BE IT FURTHER RESOLVED that the Parkrose Board of Education of Parkrose School District #3 calls on the community to join with it in personally thanking and recognizing teachers for their dedication and devotion to their work.</p> <p align="right">April 27, 2009</p> <p>d> <u>District Goals:</u> Chair Woods returned briefly to the district goals, noting the PBIS presentation, the Personal Education Plan Presentation and the 6-12 Extra Curricular Survey presentation were Board goals.</p>
<p>CONSENT AGENDA</p> <p>THE BOARD APPROVED THE CONSENT AGENDA</p>	<p><u>ACTION ITEMS</u></p> <p>a> <u>CONSENT AGENDA</u> WOODS MOVED to ACCEPT the consent agenda as presented with the following items listed:</p> <ul style="list-style-type: none"> ● Personnel <ol style="list-style-type: none"> 1. Retirements <ol style="list-style-type: none"> a. Mary Brown, 4/5 Teacher, Prescott b. Joan Higgins, Special Education, PrMS c. Linda Noel, Second Grade Teacher, Prescott ● BOARD MINUTES <ol style="list-style-type: none"> 1. January 26, 2009 Regular Board Minutes 2. February 12, 2009 Working Session Minutes 3. March 9, 2009 Regular Board Minutes 4. March 9, 2009 Executive Session Minutes 5. March 16, 2009 Special Board Executive/Working Session Minutes 6. April 13, 2009 Board Executive/Working Session Minutes 7. April 20, 2009 Special Working Session Minutes ● Business/Finance <ul style="list-style-type: none"> *Resolution to approve and appropriate funds for a grant awarded by City of Portland in the amount of \$2,550 for Parkrose Reconnect Project <p>Chair Woods called for any objections. Hearing no objections, it was so ordered.</p>
<p>CITIZEN COMMENTS</p>	<p><u>CITIZEN COMMENTS</u> There were no citizen comments.</p>

OFFICIAL MINUTES –APRIL 27, 2009 REGULAR MEETING

<p>6-12 EXTRA CURRICULAR SURVEY RESULTS</p>	<p><u>DISTRICT BUSINESS</u> a> <u>Superintendent Reports</u></p> <p>1. <u>6-12 Extra Curricular Survey Results (Board Goal):</u> Superintendent Gray explained she had developed a simple, brief survey to obtain information on what kids were enjoying, what they wished they had and why they did not participate in extra curricular activities. Superintendent Gray reviewed some of the interesting facets of the results noting the top categories for each section.</p>
<p>SOCCER UPDATE</p>	<p>2. <u>Soccer Update:</u> Superintendent Gray informed the Board she, Damian (soccer coach) and Sanjay Bedi (Athletic Director) visited the four city commissioners and talked with them about the regional soccer complex. Commissioner Nick Fish, who was in charge of Parks & Recreation, was extremely positive and shared he would include the soccer complex in the Parks and Recreation Master Plan for the city as part of the Beech Park Master Plan. The Board’s commitment was shared but the primary challenges were city funding given the current fiscal outlook.</p>
<p>TEEN DAYCARE UPDATE</p>	<p>3. <u>Teen Daycare Update:</u> Superintendent Gray informed the Board the teen daycare program was proposed as a complete cut. Superintendent Gray and Pastor Steven Holt wrote a grant for the Child Investment Fund (CHIF) for \$500,000 for the next three years of funding for the daycare. There will be a grant hearing June 1st.</p> <p><u>Discussion:</u> The Board inquired as to the possibility of the district receiving the grant. Superintendent Gray explained the grant request fit into the program’s request for grants that feature partnerships and leveraging. The Parkrose request nicely tied to breaking the poverty cycle for parenting teens, enabling them to graduate. The CHIFF staff had also been very supportive and was aiding the district in presenting a very good grant.</p>
<p>BUDGET COMMITTEE REMIDNER</p>	<p>4. <u>Budget Committee Meeting Reminder</u> Superintendent Gray reminded the Board the budget meeting was scheduled for Wednesday, April 29, 2009 at 7:00 p.m. in the district office.</p>
<p>POLICY 1ST READING & REVIEW</p>	<p>5. <u>Policy 1st Reading & Review:</u> Superintendent Gray asked the Board to review the list of policies and administrative reviews. She reminded the Board they had reviewed JEA and JEA-AR involving compulsory attendance but she had pulled them for revision. Revisions have been made to the administrative rule only and Superintendent Gray asked the Board to review the changes carefully. She reiterated that although the Board did not approve administrative rules, she wanted to make sure they reviewed them. The revisions for JEA-AR centered around pulling the administrative rule in line with current practice.</p> <p><u>Discussion:</u> The Board inquired about Policy IK: Academic Achievement, specifically about language governing the number of grade reports per year. The policy specified grade reports four times a year. The question to staff was whether that threshold was a minimum or a maximum. Superintendent Gray explained the language reflected a district wide minimum. It was inquired if the practice was greater, if the language could change to reflect a higher minimum. Superintendent Gray said it was an open question for the Board but it would be important to be mindful because although the threshold was a minimum and the district provided reports more often, each school did something a little different.</p>
<p>FACILITY POLICIES</p>	<p><u>Facility Policies:</u> Superintendent Gray recommended to the Board they discuss the creation of a subcommittee to address any changes to the facilities use fee structure. There were a number of policies involved (13) and the work to alter language, possibly condensing the number of policies, may best be engaged through a</p>

OFFICIAL MINUTES –APRIL 27, 2009 REGULAR MEETING

<p>REVISIONS OF POLICY BBFA</p>	<p><i>no discussion, the MOTION to ACCEPT the second reading of Policy BBFA: Board Member Ethics and Conflicts of Interest passed by a 5-0 vote with Katie Larsell, James Woods, Alesia Reese, Guy Crawford and Ed Grassel voting in the affirmative.</i></p>
<p>BOARD APPROVED COMBINING ITEMS B-D</p>	<p>B. Accept/Reject Combing Items B-D Items B-D encompassed three budget committee nominations – Rod Martin for Position 1, Ruby Falbo for position 3, and Dawn Evans for Position 4.</p> <p>Vice-Chair Grassel moved the Board combine items B-D. <i>Hearing no discussion, the MOTION to COMBINE items B-D passed by a 5-0 vote with Katie Larsell, James Woods, Alesia Reese, Guy Crawford and Ed Grassel voting in the affirmative.</i></p>
<p>BOARD APPROVED ITEMS B-D</p>	<p>C. Accept/Reject Combined Items B-D Ms. Reese moved the Board accept the nominations for appointment of members for the Budget Ccommittee for positions 1, 3 4, as indicated. <i>Hearing no discussion, the MOTION to ACCEPT the nominations for the budget committee as indicated passed by a 5-0 vote with Katie Larsell, James Woods, Alesia Reese, Guy Crawford and Ed Grassel voting in the affirmative.</i></p>
<p>BOARD APPROVED THE FARMER’S MARKER FREE/DISCOUNTED USE REQUEST</p>	<p>E. Accept/Reject Parkrose Farmer’s Market Free/Discounted Use Request Superintendent Gray explained the Farmer’s Market was requesting a fee reduction of \$151 dollars. Last year the market paid \$351 and they were now asking for \$200. The Market did not use custodial so the fee encompassed only the use of the parking lot.</p> <p>Chair Woods called for discussion. Vice-Chair Grassel inquired as to the definition of a “district organization” which was on the free/discounted facility form. Mr. Grassel was concerned there could be some liability for the district by approving the fee reduction thereby making the Farmer’s Market a “district organization.” Superintendent Gray stated she believed the Board needed to review the facility policies to make these types of corrective changes. Ms. Reese also stated the Market had its own liability insurance. James Wood’s suggested striking the term “district organization” from the form. This was agreed to by Mr. Voorhees and satisfied Mr. Grassel’s concerns.</p> <p><i>Hearing no further discussion, the MOTION to ACCEPT the Farmer’s Market modified Free/Discounted request passed by a 5-0 vote with Katie Larsell, James Woods, Alesia Reese, Guy Crawford and Ed Grassel voting in the affirmative.</i></p> <p>Superintendent Gray informed the Board for the Taste of Parkrose the Board needed to pass a waiver to allow alcohol on campus. She suggested the Board discuss the request at the May Regular Board meeting.</p>
<p>BOARD APPROVED REVISED 2008-2009 SCHOOL CALENDAR</p>	<p>F. Accept/Reject Revised 2008-2009 School Calendar Ms. Reese moved to accept the revised 2008-2009 school calendar. Chair Woods called for any discussion. Mr. Crawford inquired if the Board accepted the calendar at this juncture and there was a budgetary need to cut school days, would passing the calendar now reduce the district’s flexibility. Ms. Reese responded the Board would revise the calendar again as necessary. <i>Hearing no further discussion, the MOTION to ACCEPT the revised 2008-2009 school calendar passed by a 5-0 vote with Katie Larsell, James Woods, Alesia Reese, Guy Crawford and Ed Grassel voting in the affirmative.</i></p>
<p>BOARD APPROVED MESD FREE/DISCOUNTED FACILITY REQUEST</p>	<p>G. Accept/Reject MESD Free/Discounted Facility Request <i>(note: This item was added to the agenda at the time the Board addressed the posted action items).</i> Superintendent Gray explained the last minute nature of the MESD request as well as what the ESD was hosting. There would be a meeting of regional superintendent’s, Board chairs and union leaders attending the event.</p> <p>Ms. Larsell moved the Board accommodate the MESD for the free use of the district’s theater on May 29th. Chair Woods asked for discussion. Ms. Reese shared she was</p>

OFFICIAL MINUTES –APRIL 27, 2009 REGULAR MEETING

	<p>somewhat concerned about the late breaking nature of the request, especially with no recognition of theater use cost. Superintendent Gray explained the MESD was hosting the meeting and did not have a place for 120* people and they were looking to Parkrose because of the district’s beautiful facility.</p> <p><i>Hearing no further discussion, the MOTION to ACCEPT the MESD’s free/ discounted facility request passed by a 5-0 vote with Katie Larsell, James Woods, Alesia Reese, Guy Crawford and Ed Grassel voting in the affirmative.</i></p> <p><i>*(correction: there are actually expected to be 190 people in attendance.)</i></p>
<p>DISCUSSION ITEMS</p>	<p><u>DISCUSSION ITEMS</u> There were no discussion items</p>
<p>FUTURE AGENDA ITEMS</p>	<p><u>CORRESPONDENCE/ANNOUNCEMENTS/REQUESTS</u></p> <p>a> Future Agenda Items</p> <ul style="list-style-type: none"> • Mr. Crawford requested an update on the OSAA reclassification at the May Board meeting. <p>b> Chair Woods announced the following meetings:</p> <ul style="list-style-type: none"> ● Budget Committee Meeting, April 29, 2009, 7:00 p.m., District Office Boardroom. ● Budget Committee Meeting, May 6, 2009, 7:00 p.m., District Office Boardroom. ● Board Working Session, May 11, 2009, 5:00 p.m., District Office Boardroom. ● Optional Budget Committee Meeting, May 13, 2009, 7:00 p.m., District Office Boardroom. ● Board Business Session, Tuesday, May 26, 2009, 7:00 p.m., District Office Boardroom. ● Board Work Session, June 8, 2009, 5:00 p.m., District Office Boardroom. ● Budget Hearing, June 22, 2009, 7:00 p.m., District Office Boardroom. ● Regular Board Meeting, June 22, 2009, District Office Boardroom, will begin upon the ending of the Budget Hearing. ● Graduation, June 11, 2009, Parkrose High School, 7:00 p.m. <p>All regular meetings will now be held at the district office located at 10636 NE Prescott St.</p>
<p>ADJOURNMENT</p>	<p><u>Adjournment</u> Chair Woods adjourned the regular meeting of the Parkrose Board of Education at 9:44 p.m.</p>