



## INTERGOVERNMENTAL AGREEMENT 2023-2024

This Agreement is between the West40 Intermediate Service Center #2 ("West40"), 4413 West Roosevelt Road, Suite 104, Hillside, IL 60162, and the Board of Education of Pleasantdale School District #107, Cook County, Illinois.

### RECITALS

- A. The Illinois School Code at 105 ILCS 5/13B et seq. (Alternative Learning Opportunities Law) provides for the operation of Alternative Learning Opportunities Programs (ALOPs), which are intended to provide youth, who are at risk of academic failure, with the education and support services needed to meet Illinois Learning Standards to complete their education in a safe and secure learning environment.
- B. Pursuant to Section 13B-20.10, West40 may, in conjunction with a school district(s), establish an ALOP within the Intermediate Service Center #2 Region.
- C. West40 will submit an ALOP proposal for West40 Intermediate Service Center #2 and School District #107, as part of a consortium of school districts. A description of the program (West40 ALOP) is set forth herein.
- D. District #107 and West40 are authorized to enter into this Agreement pursuant to Article VII, Section 10(a) of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), and does so pursuant to 105 ILCS 5/13B-35.5 and 23 Ill. Admin. Code 240.10.

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN WEST 40 AND DISTRICT #107, AS FOLLOWS:

### **Section 1 Incorporation of Recitals.**

The Recitals set forth herein above are incorporated herein.

### **Section 2 Scope of Services Provided.**

West40 provides enrolled District #107 students an Alternative Learning Opportunities Program (ALOP) designed to provide support services through a flexible standards-based learning environment, innovative and varied instructional strategies, a student-centered yet technologically-driven curriculum, supplemental social, health and support services and social programs to improve the educational achievement of students who are at risk of academic

failure. The West40 ALOP is designed to serve students in grades 4-8 with poor attendance, behavioral referrals, credit deficiencies, and/or poor academic performance, and shall be provided onsite. Members of the program include student advocates and an area director working in concert with District #107 teachers. Staff along with students, parents/guardians design the student success plans with input from district staff members. The success plans are based on assessments of students' educational and social functioning and establish goals and objectives for satisfactory performance in an Alternative Learning Opportunities Program and ultimately their home school.

### **Section 3 Placement of Students.**

Working with West40, District #107 will identify students that may be eligible for and would benefit from placement in the West40 ALOP pursuant to state legal requirements. After District #107 receives parental consent to share student information with West40 about a potential placement and if there are current openings for the student in the program, a referral form will be completed and submitted to West40. A student advocate from the West40 ALOP will then meet with the parent(s) and student (West40 will seek permission to communicate with parents/guardians of students over the age of consent wanting to enter the ALOP). If it is then determined by District #107, West40 and the student's parent(s) that the student will be placed in the program, then a Student Success Plan will be developed upon receiving written parental consent for the student's enrollment.

### **Section 4 Student Success Plan.**

A Student Success Plan shall be developed for each student based on an assessment of the student's educational and social functioning and that establishes goals and objectives for satisfactory performance in the West40 ALOP. The Student Success Plan shall include the following: 1) (i) specify the curriculum and instructional methods to be used in improving the student's educational performance, (ii) outline the support services needed to remove barriers to learning, (iii) specify, when appropriate, the career development experiences the student will receive to enhance his or her career awareness, (iv) set objectives to ensure a successful transition back to the regular school program or to post-secondary educational options, and (v) outline the student's responsibilities under the Plan; 2) the reason the school district referred the student to the program, which shall be consistent with the district's admission criteria developed pursuant to 23 Ill. Admin. Code 242.20(d); 3) a determination of the strengths and needs exhibited by the student; 4) the expected academic, social and behavioral outcomes to be achieved as a result of the student's participating in the program; 5) the assessment procedures to be used to determine the degree to which the student has achieved his or her learning objectives and other specified outcomes; 6) an estimate of the length of time the

student is expected to be enrolled in the program; 7) a description of the commitments that the student's parent or guardian will make to support the student in successfully completing the program; and 8) for any student who is initially to receive less than five clock-hours of school work per day, both: i) identification of objectives that must be achieved so that the student can resume receiving five hours of school work daily, and ii) a description of the instructional support that the student will receive to assist him or her in making sufficient academic progress to permit a successful transition back into the regular school program as applicable.

### **Section 5 Student Progress Reporting.**

Each student's progress is evaluated daily, weekly, monthly and quarterly by the Student Advocate using a variety of qualitative and quantitative strategies in accordance with each Student Success Plan. If a student is not making expected progress by the end of a quarter, West40 will notify District #107. Instructional strategies, resources, and academic and social skill intervention will be adjusted as needed to ensure each student meets all requirements of enrollment. West40 will notify District #107 if a student requires significant adjustments to services so that a Student Success Plan team meeting may be scheduled to discuss and determine whether any revisions should be made to the Plan. Promotion recommendations, coursework completion and credits earned are documented and provided to District #107. Monthly, West40 will provide District #107 reports, including, but not limited to documentation of progress towards the Student Success Plan goals as well as the type and number of parent contacts. West40 will provide other metrics as requested by District #107.

### **Section 6 Student Discipline.**

Students enrolled in the West40 ALOP shall be subject to all District #107 behavioral expectations and consequences for engaging in misconduct as per the policies of District #107 while participating in the West40 ALOP.

### **Section 7 Evaluation.**

District #107 shall participate fully in the evaluation plan for measuring the effectiveness of the Program. Data so collected and developed shall be forwarded to West40. West40 will meet with and assist District #107 representatives in this data collection, analysis and evaluation.

### **Section 8 Student Record Confidentiality.**

District #107 agrees to provide access to student records for students enrolled in the ALOP program to West40 Student Advocates, their immediate supervisors, and Parent Liaisons related to the development of Student Success Plans and the implementation of those plans with said students and their parents. West40 agrees at all times to comply with applicable federal and state privacy and records laws, including but not limited to: 1. The Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; 2. The Illinois School Student Records Act, 105 ILCS 10/1 et seq.;

and 3. The Illinois Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/1 et seq.

**Section 9 Self-Funded Program.**

District #107 agrees to self-fund the ALOP Program for the 2023-2024 school year in an amount not to exceed those specified in Addendum A. Payments will be made to West40 quarterly by the last days of September, December, March and June. District #107 agrees to pay up to the total amount noted in the contingency budget for workman’s compensation and/or unemployment compensation (also included in Addendum A) if needed.

**For FY24:** If this agreement is renewed and West40 receives any amount of Tier Funding for FY24, those funds will be used to defray costs (up to the total cost of the program) for any district self-funding an ALOP in partnership with West40 for FY23. Funds will be distributed equally across self-funded programs.

**Section 10 Cooperation regarding Evidence-Based Funding (EBF).**

School District #107 agrees to the enrollment and transfer of eligible and accepted students to the West40 ALOP pursuant to 23 Ill. Admin. Code 240-20. District #107 agrees to cooperate with West40 in making its claim for evidence-based funding so that future funds may be properly appropriated to West40. West40 agrees to apply any such funds to future District #107 ALOP agreements.

**Section 11 Term.**

This Agreement shall run for the school term as determined by the District #107 calendar in conjunction with the West40 calendar. District #107 understands and agrees that West 40 ALOP staff may not be able to provide services on certain days throughout the school year due to their professional development obligations with West40.

West 40 Intermediate Service Center #2

By: \_\_\_\_\_ Date \_\_\_\_\_  
Executive Director

Board of Education, School  
District #107

By: \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent

Addendum A

*Budget projections calculated with the placement of **one** on-site West 40 Student Advocate:*

<u>Budget</u>	
<u>Item</u>	<u>Cost: Not to Exceed</u>
Salary and Benefits	\$65,100.00
General Supplies	\$1,250.00
Student Incentives	\$1,250.00
Family Outreach	\$1,000.00
Staff Travel	\$200.00
Student Transportation	\$100.00
Professional Learning	\$1,000.00
Tech (Computer)	\$1,200.00
Printing	\$100.00
Postage	\$100.00
Field Trips	\$500.00
Admin Fee	\$3,500.00
<b>Total</b>	<b>\$75,300.00*</b>
<u>Contingency Budget</u>	
<u>Item</u>	<u>Cost: Not to Exceed</u>
Unemployment	\$21,736.00
Worker's Comp	\$10,000.00

*\*District 107 will be invoiced for a total of \$75,300 in the 2023-24 school year. If District 107 elects to add an additional advocate for the 24/25 school year, West40 ISC #2 agrees to pay year one costs for the additional advocate "in kind".*