

Minutes of Budget Committee Meeting

The Board of Education Waunakee Community School District

A Budget Committee Meeting of the Board of Education of Waunakee Community School District was held Monday, May 5, 2025, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Hetzel called the meeting to order at 7:31am.

II. ROLL CALL

Present: Ensign, Hetzel, Heinrichs

Also Present: Brown, Summers, Newton, and Sonne

III. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Heinrichs, second by Ensign, to approve the agenda as posted.

Motion carried 3-0.

IV. PUBLIC COMMENTS There were no public comments for this meeting.

V. 2025-2026 PLANNING

A. Timeline

Newton updated the committee on the budget planning timeline.

B. Approval of First Draft of 2025-26 Budget

Newton presented and answered questions regarding the review of the first draft of the budget for the 25-26 school year. Specific information about each accounting fund are next on the agenda.

C. Approval of 25-26 Student Fees

Newton presented and answered questions regarding the proposed student fees for the 2025-2026 school year.

D. Approval of 25-26 Facility Use Fees

Newton presented and answered questions regarding the proposed facility use fees for the 2025-2026 school year. Nick Conrad has updated several of the fees for consideration by the Budget Committee and has provided background information in the attachments for clarification.

E. Review Fund 10

Newton presented and answered questions regarding Fund 10. Newton and Summers discussed how the first draft of the budget includes transferring \$100,000 of utility costs to fund 80 through the use of the DataWrangler service. Please note this transfer is grounded in properly allocating utility costs from community service usage in fund 10 to the community service fund (fund 80). The recommendation is connected a request to use these funds in fund 10 for continuous improvement teams for each building. Dr. Brown explained the role of continuous improvement teams.

Summers and Newton discussed a meeting with Lamers regarding the implementation of the school board motion from April regarding technology upgrades. It is not possible to separate the cost of the app from the cost of the equipment that is necessary for the operation of the app. Administration is recommending Lamers purchase all equipment associated with the app and security cameras as presented in their per route increase proposal. The transportation budget will need reallocation from costs currently being spent in other categories (McKinney Vento student transportation).

F. Review Fund 27

Newton presented and answered questions regarding changes to Fund 27, including the additional FTE, and how they affect the budget.

G. Review Fund 50

Newton presented and answered questions regarding the student fee agenda item that includes the recommended food service fees for the 2025-26 school year. Taher management has prepared 25-26 budget proposal that was included in the agenda. The estimated positive balance is slightly over \$6,000. Summers shared that the administration is closely monitoring a state budget proposal regarding food service.

H. Review Fund 80

Newton presented and answered questions regarding the expansion of the school resource officer program, to include a second officer, and the transfer of \$100,000 in utility costs/implementation of DataWrangler in fund 80 from fund 10.

I. Next Steps

Administration asked the budget committee to meet on June 3rd or 4th. Budget revisions for 2024-25 and the second draft of the budget for 2025-26 will be reviewed.

A motion was made by Heinrichs, second by Ensign, to recommend that the full board consider items V. B-H as presented. Motion carried 3-0.

VI. **2024-2025 BUDGET PLANNING**

Newton presented and answered questions regarding the completion of the initial process of reposting all salary and benefits for the 2024-25 school year, the post-employment benefit payments the district has made for 24-25 and the non-salary/benefit data such as legal fees, special education categorical aid revenues, etc. The end result of this process will be a budget revision presented in early June.

VII. **DISCUSSION/ACTION ON PROPOSALS** - NA

VIII. **OTHER ITEMS FOR DISCUSSION** - NA

IX. **FUTURE AGENDA ITEMS** - NA

X. **ADJOURN**

A motion was Heinrichs, second by Ensign, to adjourn the meeting at 8:28am. Motion carried 3-0.