




INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, MN 55025

February 4, 2016

Agenda Item #7.4

TO: School Board

FROM: Donna M. Friedmann, Director   
Administration & Human Resources

SUBJ: LICENSED PERSONNEL

I recommend approval of the following licensed personnel:

**A. UNPAID LEAVE OF ABSENCE (LOA):**

1. Barrientos, Raquel: Unpaid LOA for approximate dates:  
1/18/16 - 1/29/16
2. Bille, Kirk: Continuation of 415 LOA for 2016-17
3. Kibbel, Jennifer: Continuation of 415 LOA for 2016-17
4. Lurken, Kelli: continuation of LOA thru 6/10/16
5. McCormick, Sara: Unpaid LOA for approximate dates:  
3/3/16 - 3/22/16
6. Paulson, Jennifer: Continuation of 415 LOA for 2016-17
7. Waldron, Andrew: Continuation of 415 LOA for 2016-17

**B. CANCEL UNPAID LEAVE OF ABSENCE (LOA)**

- Nicklason, Cheryl: Cancel 3-yr LOA on approx 5/3/16

**C. NON-CURRICULAR ASSIGNMENT(S):**

1. Brothers, Genise: Jr High Asst Speech (CEN)
2. Buck, John: Head Boys' Golf (SR)
3. Clasen, Zachary: .90 Asst Speech (SR)
4. Eckwright, Tyler: .35 Asst Drumline (SR)
5. Forsythe, Daniel: Asst Girls' Golf (SR)
6. Kendrick, Paul: Head Boys' Track (SR)
7. Monaghan, Lucas: .25 Asst Drumline (SR)
8. Mulroy, Kimberly: .90 Asst Speech (SR)
9. Murra, Austin: .45 Asst Drumline (SR)
10. Newcomb, Timothy: .95 Head Speech (SR)
11. Parenteau, Bailey: .05 Head Speech & .30 Asst Speech (SR)
12. Ungerecht, Kelley: .90 Asst Speech (SR)

**D. EMPLOYMENT:**

1. Lunemann, Jennifer: Long-Term Substitute Contract  
from 1/25/16 - 6/10/16 (94 days)
2. Matheson, Jacob: 1.0 FTE effective 1/20/16

**E. RETIREMENT/RESIGNATION:**

1. Jarrett, Susan: retire effective end of 2015-16 (36 years)
2. Jarvis, Gae: retire effective end of 2015-16 (20 years)
3. Matzdorf, Larry: retire effective end of 2015-16 (35 years)
4. Nicklason, Cheryl: retire on approx 5/3/16 (26 years)
5. Olson, William: retire effective end of 2015-16 (35 years)
6. Vail, Kathleen: retire effective end of 2015-16 (32 years)