



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **March 22, 2022**

TITLE: **Approval of Appointment of Administrative Personnel**

BACKGROUND:

This agenda item permits the Governing Board to consider and approve the recommended candidate for the position of Principal of Copper Creek Elementary School. The pertinent information about the interview process for the Copper Creek Principal position is set forth below.

1. Copper Creek Elementary School Principal

The position of Principal of Copper Creek Elementary School was advertised as open for Fiscal Year 2022-2023 and qualified applicants reviewed. Tassi Call, Matt Munger, Jennifer Letts, Anne Dudley, and Jason Weaver screened six files for the position. Five candidates were selected to interview with the committee. Two candidates declined the interview opportunity, and the remaining three individuals interviewed were: Kelly Creasy, Stephanie Hillig and Rob Jewett.

The interview committee consisted of:

- Matt Munger, Associate Superintendent for Secondary Education
- Maria Brandauer, Teacher at Copper Creek Elementary
- Valerie Crawford, Parent of a Copper Creek Student
- Stacey Douglas, Library Assistant at Copper Creek Elementary
- Erin Engelhard, Teacher at Copper Creek Elementary
- Bethani Gregg, Parent of a Copper Creek Student
- Elizabeth Jacome, Principal at Coronado K-8 School
- Susan Latin, Teacher at Copper Creek Elementary
- Bethany Papajohn, Principal at Painted Sky Elementary
- Holly Schadt, Administrative Assistant at Copper Creek Elementary
- Sandra Walden, Teacher at Copper Creek Elementary

Based on the ratings of the interview committee, the following two candidates were brought forward for a second interview on Monday, March 14, 2022: Kelly Creasy and Stephanie Jo Hillig. The interview committee consisted of the following individuals:

- Todd Jaeger, Superintendent
- Tassi Call, Associate Superintendent for Elementary Education
- Matt Munger, Associate Superintendent for Secondary Education
- Michelle Tong, Associate to the Superintendent and General Counsel
- Scott Little, Chief Financial Officer

Based on the ratings of the second interview committee, Stephanie Jo Hillig was recommended as a finalist to interview with Superintendent Todd Jaeger.



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Superintendent Todd Jaeger recommends **Stephanie Jo Hillig** for the position of Principal of Copper Creek Elementary School for Fiscal Year 2022-2023.

RECOMMENDATION:

It is the recommendation of Administration that the Governing Board approve the administrative appointment as presented.

INITIATED BY:

Michelle H. Tong, J.D.
Associate to the Superintendent and General Counsel

Date: March 21, 2022

Todd A. Jaeger, J.D., Superintendent

3/22/2022

**GOVERNING BOARD MEETING
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXP CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Hillig	Stephanie	Principal	CT-AD	Copper Creek Elementary	ESP	5+ Years	Replacement	Mr. Jaeger	*

* 2022-2023 School Year
 Addendum Former employee or new hire receiving extra-curricular position
 New New hire filling a newly created position
 Rehire Former employee returning to a position in the district
 Replacement New hire filling a vacated position
 Rescind Declined position after appointment

HSP High School Principal
 MSP Middle School Principal
 ESP Elementary School Principal
 HSA High School Assistant Principal
 MSA Assistant Middle School Principal
 ESA Elementary Assistant Principal
 SAS Support Administrator

ADCT Addendum Certified
 ADCL Addendum Classified
 ADACS Addendum Amphi Community Schools
 ADDM Addendum Only
 CT-AD Certified Administrative
 CT Certified
 CL-AD Classified Administrative
 CL Classified
 PR Professional
 ASW Student Worker

Objectives

By utilizing my knowledge, skills, and talents, I will effectively work in collaboration with the school staff, parents, and district administration to ensure that our school is a safe, engaging, highly effective, and academically advanced school.

Experience

Prescott Unified School District

Principal, Abia Judd Elementary School

2018 – Present

- Serve on the district Title IX team as the decision maker.
- Successfully and collaboratively lead the school through a need's assessment process.
- Successfully involved all stakeholders in revising the school's vision and mission statement.
- Collaboratively developed a strategic plan to improve academic achievement, culture, and parental involvement.
- Monitored the progress of our strategic plan actively throughout the school year.
- Successfully monitored student achievement and curriculum to ensure that students perform above the state and district averages on state assessments.
- Led the school to score in the top 6% in the state for AzM2 in 2021.
- Received the Exemplary School of Character 2021 Award from Drake University.
- Successfully created an environment and culture in which staff feel safe to take risks and are comfortable being a part of leadership.
- Effectively monitored the day to day operations of the school including budget, human resources, student issues, and teacher support.
- Served as the district emergency response coordinator creating working relationships with ADE, Prescott Police Department, and Prescott Fire Department.

Principal, Prescott High School

2013 – 2018

- Successfully led PHS through the District AdvancED Accreditation process in 2018 and High School accreditation process in 2014.
- Successfully monitor student achievement and curriculum to ensure that students perform well on state and national assessments.
- Effectively supervise all human resource operations including: hiring, terminating, evaluating, and developing and monitoring improvement plans.
- Effectively manage all budgetary operations including student activities, tax credits, M&O, auxiliary, and grants.
- Strong knowledge of state statutes as they pertain to education.
- Strong knowledge of school board policies.
- Strong knowledge of state standards and curriculum and effectively managing the curriculum maps and district instructional guides.

- Positive relationships with many stakeholders in the area including: Mountain Institute JTED; Yavapai College; Prescott College, Embry-Riddle Aeronautical University, Yavapai County Superintendent's office, and local legislatures.
- Emergency Response Coordinator.
- Active member in the development of the district strategic plan.
- Attend multiple functions with partners of PUSD including NorthStar, Rotary, Kiwanis, Lions, YMCA, Boys and Girls Club, Big Brothers/Big Sisters, and city organizations to improve the working relationships.

Principal, Granite Mountain Middle School

2006 – 2013

- Successfully led Granite Mountain Middle School through the Arizona Educational Foundation “A+ Recognition” Application process resulting in the A+ Award
- Successfully monitored school goals and curriculum to ensure an “Excelling” and an “A” label was received all seven years at Granite Mountain Middle School
- Developed emergency response procedures as the District Emergency Response Coordinator
- Coordinated all GMMS AIMS testing, data analysis, and data communication
- Responsible for school budget
- Created/developed and implemented master schedule
- Exercised oversight of all school programs, student activities, and student discipline
- Managed all human resources
- Restructured allocated staff and other resources due to budgetary restrictions
- Developed and implemented Staff Development
- Developed community relations

Marana Unified School District

Principal/Director of Alternative Education at Marana Career and Technical High School (2002 – 2006)

Coordinator at Another Chance at Education (1999 – 2002)

Mathematics Teacher and Department Chair at Mountain View High School (1995 – 1999)

Education

B.A. Secondary Mathematics

University of Arizona, 1995

M.A. Educational Leadership

Northern Arizona University, 1998

Teaching Certificate, 1995

Administrative Certificate, 1998

Superintendent Certificate, 2009

Awards

- 2011 Arizona School Administrator Principal of the Year -Middle School Division
- 2009 School Administrator of the Year from Arizona Student Council Association Middle School
- 2008 A+ Award from the Arizona Educational Foundation for Granite Mountain Middle School

Professional Activities (2006 – Present)

Title IX Training, Professional Development Leadership Academy, A+ Award Chairperson, FEMA Certified Emergency Response Coordinator, District Leadership Team Member, PUSD Technology Committee Member, Modified Dismissal Committee Chair, District Calendar Committee Chairperson, Student Management Committee Member, PUSD District Software Committee Member, Discipline Hearing Officer, Principal and the Law Conferences, Incident Command System Training (Multi-Hazard, ICS 100, 200, 700), Structured English Immersion Training, IEP Compliance Trainings, McRel’s Balanced Leadership Training, Classroom Instruction that Works (CITW), G-Suite Trained (Google Classroom Apps), Handle with Care Certified

Volunteer Activities (2006 – Present)

Youth Basketball Board Member (YMCA), Basketball Coach (YMCA), Softball Assistant Coach (PGSA), Coordinator for Monthly Family Mass (St. Germaine Catholic Church), Religious Education Teacher (St. Germaine Catholic Church), Co-Chair for Christmas Pageant (St. Germaine Catholic Church), Vacation Bible School Teacher (St. Germaine Catholic Church), PHS Fellowship of Christian Athletes Advisor

References