

Book 1ST DRAFT POLICY CLEAN  
 Section 3000 Professional Staff  
 Title REIMBURSEMENT SCHEDULE  
 Number po3440.01\*  
 Status

3440.01 - REIMBURSEMENT SCHEDULE

REIMBURSEMENT CATEGORY	RATE
Mileage	Current IRS Rate
Breakfast reimbursement	\$10.00
Lunch reimbursement	\$15.00
Dinner reimbursement	\$25.00/meal

Trips to standard locations, with prior approval, will be set at the following distances (one way):

<u>From the School District of Mauston to:</u>	<u>MILES (one way).</u>
Adams	26
Appleton	115
Baraboo	32
Eau Claire	108
La Crosse	72
Lyndon Station	13
Madison	75
Milwaukee	141
Minneapolis/St. Paul	190
Necedah	17
New Lisbon	9
Portage	46
Sparta	45
Stevens Point	86
Wausau	116
Westfield	39
Wisconsin Dells	26
Wisconsin Rapids	57

Trips to locations not listed require mileage pre-approval by the Superintendent.

The District reserves the right to deny mileage reimbursement if employees have not attempted to secure a District vehicle for any trip more than thirty (30) miles one way.

Last Modified by Jennifer Hagemann on April 24, 2018