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**Board of Education**

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**ACTION**

**TITLE:** Consider Changes to Bank Account Signature Cards

**DATE:** November 30, 2020

**RESPONSIBLE ADMINISTRATOR:** Charles Warren, CFO

**VISION 2023 STRATEGY:** Parameter “We will be responsible stewards of our resources” supporting all seven strategies

**BACKGROUND/CONSIDERATIONS:**

The District maintains two bank accounts that require the signature of the Disbursing Officer of the School District Board of Education (DO-BOE). After the election of the Disbursing Officer, a resolution is approved to authorize the Administration to update the signature cards of the appropriate bank accounts for the new Disbursing Officer. While there is no change to the Disbursing Officer, the signature cards need to be updated with the signature of the new Superintendent. The two bank accounts (both at Centennial Bank) are as follows:

General Account	Account# 502651950
Payroll Account	Account# 502651969

**RECOMMENDATION:**

The Administration recommends the Board authorize the Administration to update the signature cards at the bank accounts listed above to remove Dr. Douglas Brubaker and add Dr. Terrence “Terry” Morawski. Mr. Hanesworth would remain as primary Board Disbursing Officer and Ms. Richardson would remain the Alternate Board Disbursing Officer.

If the Board agrees, the motion would read: ***move to remove Dr. Douglas Brubaker and add Dr. Terrence “Terry” Morawski as signers to the General Account (#502651950) and Payroll Account (#502651969) at Centennial Bank for Fort Smith School District #100.***

**VISION 2023 STRATEGIES** - **1. Career Planning:** Develop and implement education and career pathways so that each student graduates with a viable plan and relevant skill set for his or her future. **2. Equity:** Develop and implement a system-wide plan to provide all students with the resources they need to optimize their learning. **3. Instruction:** Design, develop and implement programs to promote rigor, relevance, collaboration, critical- thinking skills and learning environments designed to meet each student’s unique needs and aspirations. **4. Learning Environment/Facilities:** Align resources, facilities and technology strategically and equitably across the district to maximize security and enhance the learning environment. **5. Staffing:** Recruit and retain highly-qualified faculty, staff and administration. **6. Technology:** Provide appropriate technology that is consistently available, effectively supported and equitably distributed for group and individual instruction. **7. Wellness:** Develop and train empathetic and nurturing employees to be sensitive to and supportive of the needs of all children and families.