

EMHS Foundation
Tuition Reimbursement Program

Purpose:

East Mountain is committed the professional advancements of our faculty. Having more experienced teachers results in higher quality outcomes for our students. The East Mountain Tuition Remission program is intended to assist faculty members who are pursuing programs that directly impact their teaching.

Who's Eligible:

Any faculty member pursuing a Master's or PhD program through an accredited college or university.

Any faculty member pursuing course work leading to an additional endorsement.

Any faculty member pursuing National Board certification.

Eligible Expenses:

Tuition and fees related to course registration.

Registration fees associated with submitting National Board components.

Non-Eligible Expenses:

Books, supplies, or travel

Fees associated with teacher licensure requirements

Process:

The Tuition Remission Application should be turned into the Executive Director as soon as possible (first week of August for the Fall Semester and first week of January for the Spring Semester).

EMHS Administration will determine total availability of funds. A full reimbursement is not guaranteed.

After approval, a reimbursement request may be turned into the Executive Director. A receipt or proof of payment will be submitted with the reimbursement request.

At the conclusion of the course, proof of completion must be turned in to the Executive Director. If a course is not completed, it's expected that the employee will reimburse the school. Take special note of university withdraw/full refund deadlines.