

**Collin County Community College District
Board of Trustees
Minutes of February 14, 2018
Special Called Meeting and Retreat**

The Collin County Community College District Board of Trustees conducted a Special Called Meeting and Board Retreat on Wednesday, February 14, 2018, in the Board Conference Room 135 at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 with Chairman J. Robert Collins presiding. Trustees in attendance were Dr. Collins, Dr. Stacey Donald, Mr. Andy Hardin, Mr. Mac Hendricks, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Adrian Rodriguez. District President Neil Matkin, Executive Vice President Brenda Kihl, Sr. Vice Presidents Kim Davison and Sherry Schumann, Chief Financial Officer Ken Lynn, and Executive Assistant to the District President/Secretary to the Board of Trustees Shirley Harmon were also present at the meeting.

CALL TO ORDER

Chairman Collins called the February 14, 2018, Special Called Meeting and Board Retreat of the Board of Trustees of Collin County Community College District to order at 12:05 p.m. He called on Shirley Harmon to certify posting of the notice of the meeting.

CERTIFICATION OF THE NOTICE OF THE FEBRUARY 14, 2018, SPECIAL CALLED MEETING AND BOARD RETREAT OF THE COLLIN COLLEGE DISTRICT BOARD OF TRUSTEES

Ms. Harmon certified the notice of the February 14, 2018, Special Called Meeting and Board Retreat of the Board of Trustees of Collin County Community College District was posted according to Section 551.001 of the Texas Government Code.

BOARD DISCUSSION/OPEN WORK SESSION

The following topics were discussed in the board retreat work session. No formal action was taken.

1. Update on Bond Sale
2. Bond Program Phase 2
3. Update on Parking Analysis/Plan
4. 2018-2019 Tuition and Fees

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to closed or executive session was provided on the agenda pursuant to the Texas Government Code, Section 551.071: Consultations with Attorney, Section 551.072: Deliberations about Real Property, and Section 551.074: Personnel Matters.

The Board of Trustees adjourned to closed session at 2:56 p.m.

RECONVENE INTO OPEN SESSION

Chairman Collins reconvened the open session at 3:27 p.m. for the consideration of two agenda items.

CERTIFICATION OF THE MEETING NOTICE OF THE FEBRUARY 14, 2018,

Ms. Harmon certified the notice of the board's consideration of two action items was posted according to Section 551.001 of the Texas Government Code.

AGENDA ITEMS

2018-2-1-1 Report Out of the Search Committee and Approval of the Appointment of Trustee Place 2

Search Committee Chair Andy Hardin said that the Committee, comprised of members Fred Moses, Jim Orr, Adrian Rodriguez, and him as chair, met several times in January and February 2018. Twenty applications were received for the open Trustee Place 2 position, with one of those applications being withdrawn. Six applicants were interviewed. Mr. Hardin said the Committee's recommendation was for the appointment of Mr. Stephen Matthews of Richardson, to fill the Trustee Place 2 seat vacated by Nancy Wurzman.

On motion and second out of the Search Committee, the Board of Trustees of Collin County Community College District, approved, of a vote of seven (7) for and one (1) against, the appointment of Mr. Stephen Matthews as Trustee Place 2 on the Collin County Community College District Board of Trustees to serve until the next scheduled election in May 2019. Dr. Donald cast the opposing vote.

Mr. Matthews will be sworn in at the regular monthly Board of Trustees meeting on February 27, 2018.

2018-2-1-2 Approval to Exercise Option to Retain AECOM, Inc. as Project Managers for Phase 2 of the 2017 Capital Improvement Program

Discussion: President Matkin said that at its regular meeting on April 25, 2017, the Board of Trustees authorized the engagement of AECOM, Inc. ("AECOM") to provide program management services for the first of four phases for the 2017 Capital Improvement Program. The contract executed between the District and AECOM divided the Capital Improvement Program into 4 phases with projects to be completed between May 2017 and October 2023. The original fee for Phase 2 is \$3,900,000 (with an option expiration date of May 2018) for providing program manager services per the contract executed on April 26, 2017, for the Celina Campus, Farmersville Campus, IT Center of Excellence on the Frisco Campus and other projects as mutually agreed such as the Police Building.

In negotiations with AECOM, we have reached a reduced price of \$2.75 million for Phase 2 while maintaining the same outcome and schedule. This is a reduction of \$1.15 million or 29.5 percent (29.5%). It may be that some AECOM personnel can be decommissioned sooner than anticipated reducing total costs for Phase 2 by an additional \$300,000, however, that determination will not be made until approximately 70 percent (70%) completion of Phase 2 or the fourth quarter of 2020. By exercising the option to continue with AECOM and commence Phase 2 of

the Bond Program in February, we are better able to utilize existing Phase 1 AECOM personnel and provide a longer time window for completion of Phase 2 activities.

Dr. Matkin said staff would commit to re-examining the reduction of personnel by the time of 70% completion of Phase 2 or the fourth quarter of 2020.

In answer to Mr. Hendricks' question, President Matkin said that the board would have to approve architects and construction managers-at-risk, so the board would have the ability to change things if desired.

On motion of Mr. Orr, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously approved exercising the option to retain AECOM, Inc. as Project Managers for Phase 2 of the 2017 Capital Improvement Program.

ANNOUNCEMENTS

President Matkin said he is grateful to be at Collin College and thankful for the support of the Board of Trustees.

Chairman Collins thanked Mr. Hardin and members of the Search Committee for their hard work. He thanked everyone for attending the meeting.

ADJOURNMENT

Chairman Collins adjourned the February 14, 2018, Special Called Meeting and Board Retreat of the Collin County Community College District Board of Trustees at 3:35 p.m.