

**Canyon-Owyhee School Service Agency**

109 Penny Lane  
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director  
Diana Zigars, Special Education Director  
Dawnita Tincher, Business Manager  
(208) 482-6074

DRAFT

Minutes of the Regular Meeting of the Board of Trustees  
March 17, 2014

**CALL TO ORDER**

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:00 p.m. by Chairman Sonny Sarceda at the COSSA office board room. The following persons were in attendance:

Jim Norton	Superintendent	Parma
Rob Sauer	Superintendent	Homedale
Norm Stewart	Superintendent	Marsing
Shelley Shenk	Trustee	Homedale
Betty Ackerman	Trustee; Vice Chairman	Marsing
Sonny Sarceda	Trustee; Chairman	Wilder
Jennifer Brock	Trustee	Notus
Dr. Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA

Not Present: Craig Woods, Notus Superintendent; Jeff Dillon, Parma Superintendent; Robert Godina, Parma Trustee and Dawnita Tincher, Business Manager/Clerk.

Guests: Matt Rehl, CRTEC PTE/Short Term Training Coordinator; Joetta Fulgenzi, CEA Representative and Jeb Bechtel, COSSA Maintenance Supervisor.

**APPROVE AGENDA**

Betty Ackerman moved to approve the agenda with the addition of a question and answer session under Old Business in regards to a letter received by Wizard Renovations. Jennifer Brock seconded the motion. Motion carried.

**APPROVE MINUTES**

Betty Ackerman moved to not approve the minutes of February 18, 2014 and send them back for corrections. Jennifer Brock seconded the motion. Motion carried.

**BILL SCHEDULE**

Betty Ackerman moved to approve the bill schedule as presented. Norm Stewart seconded the motion. Motion carried.

**PERSONNEL REPORT**

Jennifer Brock moved to ratify the acceptance of the resignations of Ms. Linda Kildow, COSSA Academy Teacher; Ms. Cindy Floyd, Health Professions

Teacher; and Lynn Shaw, Speech and Language Assistant as presented. Rob Sauer seconded the motion. Motion carried.

Dr. Harold Nevill stated that in regards to differentiated pay that the COSSA Academy teachers and the Professional-Technical teachers had indeed completed the work that they said that they would do by March 14, 2014 and that he would be notifying the districts as such.

## **OLD BUSINESS**

Dr. Harold Nevill stated that he had had a discussion with Tim Hill from finance at the State Department of Education regarding the transfer of PTE teacher FTEs to the Professional-Technical School (PTS) and found that in order to do that that the home district would have to transfer the FTE to the PTS which would affect the home districts Average Daily Attendance (ADA). No decisions were made.

Discussion was held regarding a letter received for the board from Wizard Renovations. The board made the recommendation that we send a letter of appreciation from the COSSA Board regarding Mr. McGarvin's service to COSSA and to the Stakeholder's Committee.

## **NEW BUSINESS**

CEA No additions to the submitted report.

Business Office No additions to the submitted report.

Special Services Report No additions to the submitted report.

Administrative /Professional-Technical/COSSA Academy No additions to the submitted report.

## **COSSA BOARD POLICIES**

Policies – First Reading First Reading was held on Policy 406 – Student First Aid and Advanced Directives and on the PTE Course Description Manual. Jim Norton moved to send the above policy and manual on to a second reading. Betty Ackerman seconded the motion. Motion carried.

Policies – Second Reading Second Reading was held on Policy 410 – Student Driving Privileges. Betty Ackerman moved to adopt the above policy as presented. Jennifer Brock seconded the motion. Motion carried.

**EXECUTIVE SESSION** No Executive Session was held this board meeting.

**ADJOURNMENT** Jennifer Brock made the motion to adjourned the meeting at 7:15 pm. Betty Ackerman seconded the motion. Motion carried.

Respectfully submitted,  
Dawnita Tincher, Clerk