



CAPITAN MUNICIPAL SCHOOLS

Home of the Tigers

Memo

To: Board of Education

From: Jamie Shepperd

Date: 8/14/2025

Re: 13000 BAR

Message

Attached is a Maintenance BAR for fund 13000, Student Transportation.

CAPITAN MUNICIPAL SCHOOLS *To Lead, Educate, and Prepare All Students*

Located in 150 Forest, Capitan, NM 88316 • **Mailing Address** PO Box 278, Capitan, NM 88316 • **Phone** (575) 354 8500 • **Fax** (575) 354 8505



Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 040-000-2425-0066-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2024-2025

Entity Name: Capitan Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Jamie Shepperd, Chief Financial Officer

Total Approved Budget (Flowthrough):

Phone: 575-354-8514

Email: jamie.shepperd@capitantigers.org

FLOWTHROUGH ONLY

Budget Period: 07/01/2024

To: 06/30/2025

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	040000 CAPITAN DISTRICT OFF	1114 Administrative Assistants	\$10,167.00	(\$287.90)	\$9,879.10	
13000 Pupil Transportation	2700 Student Transportation	51300 Additional Compensation	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers	\$92,556.00	(\$22,863.64)	\$69,692.36	
13000 Pupil Transportation	2700 Student Transportation	52111 Educational Retirement	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$8,158.00	(\$789.65)	\$7,368.35	
13000 Pupil Transportation	2700 Student Transportation	52111 Educational Retirement	0000 No Program	040000 CAPITAN DISTRICT OFF	1114 Administrative Assistants	\$1,795.00	(\$1.96)	\$1,793.04	
13000 Pupil Transportation	2700 Student Transportation	52111 Educational Retirement	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Clerical/Technical Assistants	\$2,629.00	(\$14.95)	\$2,614.05	
13000 Pupil Transportation	2700 Student Transportation	52111 Educational Retirement	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers	\$16,641.00	(\$1,451.11)	\$15,189.89	
13000 Pupil Transportation	2700 Student Transportation	52112 ERA - Retiree Health	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$876.65	(\$64.78)	\$811.87	
13000 Pupil Transportation	2700 Student Transportation	52112 ERA - Retiree Health	0000 No Program	040000 CAPITAN DISTRICT OFF	1114 Administrative Assistants	\$198.00	(\$0.48)	\$197.52	
13000 Pupil Transportation	2700 Student Transportation	52112 ERA - Retiree Health	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Clerical/Technical Assistants	\$290.00	(\$1.76)	\$288.24	
13000 Pupil Transportation	2700 Student Transportation	52112 ERA - Retiree Health	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers	\$1,839.00	(\$165.03)	\$1,673.97	
13000 Pupil Transportation	2700 Student Transportation	52210 FICA Payments	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$2,787.00	(\$286.48)	\$2,500.52	
13000 Pupil Transportation	2700 Student Transportation	52210 FICA Payments	0000 No Program	040000 CAPITAN DISTRICT OFF	1114 Administrative Assistants	\$613.00	(\$0.52)	\$612.48	
13000 Pupil Transportation	2700 Student Transportation	52210 FICA Payments	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Clerical/Technical Assistants	\$819.00	(\$23.70)	\$795.30	

13000 Pupil Transport ation	2700 Student Transportation	52210 FICA Payments	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers	\$8,077.00	(\$587.08)	\$7,489.92	
13000 Pupil Transport ation	2700 Student Transportation	52220 Medicare Payments	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$634.00	(\$49.24)	\$584.76	
13000 Pupil Transport ation	2700 Student Transportation	52220 Medicare Payments	0000 No Program	040000 CAPITAN DISTRICT OFF	1114 Administrative Assistants	\$144.00	(\$0.72)	\$143.28	
13000 Pupil Transport ation	2700 Student Transportation	52220 Medicare Payments	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Cler ical/Technical Assistants	\$192.00	(\$6.11)	\$185.89	
13000 Pupil Transport ation	2700 Student Transportation	52220 Medicare Payments	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers	\$1,889.00	(\$137.42)	\$1,751.58	
13000 Pupil Transport ation	2700 Student Transportation	52311 Health and Medical Premiums	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$580.54	(\$580.54)		
13000 Pupil Transport ation	2700 Student Transportation	52312 Life	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$7.00	(\$0.33)	\$6.67	
13000 Pupil Transport ation	2700 Student Transportation	52312 Life	0000 No Program	040000 CAPITAN DISTRICT OFF	1114 Administrative Assistants	\$3.00	(\$0.84)	\$2.16	
13000 Pupil Transport ation	2700 Student Transportation	52312 Life	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Cler ical/Technical Assistants	\$6.00	(\$1.92)	\$4.08	
13000 Pupil Transport ation	2700 Student Transportation	52313 Dental	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$310.00	(\$310.00)		
13000 Pupil Transport ation	2700 Student Transportation	52314 Vision	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$52.00	(\$52.00)		
13000 Pupil Transport ation	2700 Student Transportation	52720 Workers Compensation Employer's Fee	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Cler ical/Technical Assistants	\$5.00	(\$1.72)	\$3.28	
13000 Pupil Transport ation	2700 Student Transportation	52720 Workers Compensation Employer's Fee	0000 No Program	040000 CAPITAN DISTRICT OFF	1114 Administrative Assistants	\$2.00	(\$0.80)	\$1.20	
13000 Pupil Transport ation	2700 Student Transportation	52720 Workers Compensation Employer's Fee	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$7.60	(\$3.00)	\$4.60	
13000 Pupil Transport ation	2700 Student Transportation	53711 Other Charges	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$775.00	(\$320.00)	\$455.00	
13000 Pupil Transport ation	2700 Student Transportation	54411 Electricity	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$2,000.00	(\$961.46)	\$1,038.54	
13000 Pupil Transport ation	2700 Student Transportation	54412 Natural Gas (Buildings)	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$2,400.00	(\$1,775.22)	\$624.78	
13000 Pupil Transport ation	2700 Student Transportation	54415 Water/Sewage	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$600.00	(\$110.11)	\$489.89	
13000 Pupil Transport ation	2700 Student Transportation	55813 Employee Travel - Non- Teachers	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$700.00	(\$444.45)	\$255.55	
13000 Pupil Transport ation	2700 Student Transportation	55816 Bus Driver In-Service Training	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$650.00	(\$650.00)		

13000 Pupil Transportation	2700 Student Transportation	55915 Other Contract Services	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$39,087.00	(\$22,834.30)	\$16,252.70	
13000 Pupil Transportation	2700 Student Transportation	55916 Bus Inspections	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$1,518.00	(\$156.68)	\$1,361.32	
13000 Pupil Transportation	2700 Student Transportation	56119 Supply Assets (\$5,000 or less).	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$11,305.00	(\$11,305.00)		
13000 Pupil Transportation	2700 Student Transportation	56212 Diesel Fuel	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$46,628.43	(\$24,635.30)	\$21,993.13	
13000 Pupil Transportation	2700 Student Transportation	57331 Fixed Assets (more than \$5,000)	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$8,696.07	(\$8,696.00)	\$0.07	
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates	\$43,672.00	\$16,093.50	\$59,765.50	
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Clerical/Technical Assistants	\$11,152.00	\$29,999.34	\$41,151.34	
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers	\$43,156.00	\$15,525.26	\$58,681.26	
13000 Pupil Transportation	2700 Student Transportation	51300 Additional Compensation	0000 No Program	040000 CAPITAN DISTRICT OFF	1113 Administrative Associates		\$2,384.00	\$2,384.00	
13000 Pupil Transportation	2700 Student Transportation	52311 Health and Medical Premiums	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Clerical/Technical Assistants	\$5,181.28	\$124.16	\$5,305.44	
13000 Pupil Transportation	2700 Student Transportation	52311 Health and Medical Premiums	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers		\$18,723.66	\$18,723.66	
13000 Pupil Transportation	2700 Student Transportation	52312 Life	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers	\$14.00	\$12.68	\$26.68	
13000 Pupil Transportation	2700 Student Transportation	52313 Dental	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Clerical/Technical Assistants	\$195.55	\$6.49	\$202.04	
13000 Pupil Transportation	2700 Student Transportation	52313 Dental	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers		\$914.22	\$914.22	
13000 Pupil Transportation	2700 Student Transportation	52314 Vision	0000 No Program	040000 CAPITAN DISTRICT OFF	1217 Secretarial/Clerical/Technical Assistants	\$32.88	\$0.04	\$32.92	
13000 Pupil Transportation	2700 Student Transportation	52314 Vision	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers		\$104.76	\$104.76	
13000 Pupil Transportation	2700 Student Transportation	52720 Workers Compensation Employer's Fee	0000 No Program	040000 CAPITAN DISTRICT OFF	1622 Bus Drivers	\$38.00	\$4.31	\$42.31	
13000 Pupil Transportation	2700 Student Transportation	55200 Property/Liability Insurance	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$13,156.00	\$71.89	\$13,227.89	
13000 Pupil Transportation	2700 Student Transportation	56118 General Supplies and Materials	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class	\$10,204.00	\$15,607.89	\$25,811.89	
						Sub Total	\$0.00		
						Indirect Cost			
						DOC. TOTAL	\$0.00		

13000.2700.51100.0000.040000.1113	\$16,093.50 ✓
13000.2700.51100.0000.040000.1114	(\$287.90) ✓
13000.2700.51100.0000.040000.1217	\$29,999.34 ✓
13000.2700.51100.0000.040000.1622	\$15,525.26 ✓
13000.2700.51300.0000.040000.1113	\$2,384.00 ✓
13000.2700.51300.0000.040000.1217	
13000.2700.51300.0000.040000.1622	(\$22,863.64) ✓
13000.2700.52111.0000.040000.1113	(\$789.65) ✓
13000.2700.52111.0000.040000.1114	(\$1.96) ✓
13000.2700.52111.0000.040000.1217	(\$14.95) ✓
13000.2700.52111.0000.040000.1622	(\$1,451.11) ✓
13000.2700.52112.0000.040000.1113	(\$64.78) ✓
13000.2700.52112.0000.040000.1114	(\$0.48) ✓
13000.2700.52112.0000.040000.1217	(\$1.76) ✓
13000.2700.52112.0000.040000.1622	(\$165.03) ✓
13000.2700.52210.0000.040000.1113	(\$286.48) ✓
13000.2700.52210.0000.040000.1114	(\$0.52) ✓
13000.2700.52210.0000.040000.1217	(\$23.70) ✓
13000.2700.52210.0000.040000.1622	(\$587.08) ✓
13000.2700.52220.0000.040000.1113	(\$49.24) ✓
13000.2700.52220.0000.040000.1114	(\$0.72) ✓
13000.2700.52220.0000.040000.1217	(\$6.11) ✓
13000.2700.52220.0000.040000.1622	(\$137.42) ✓
13000.2700.52311.0000.040000.1113	(\$580.54) ✓
13000.2700.52311.0000.040000.1217	\$124.16 ✓
13000.2700.52311.0000.040000.1622	\$18,723.66 ✓
13000.2700.52312.0000.040000.0000	\$0.58 ✓
13000.2700.52312.0000.040000.1113	(\$0.91) ✓
13000.2700.52312.0000.040000.1114	(\$0.84) ✓
13000.2700.52312.0000.040000.1217	(\$1.92) ✓
13000.2700.52312.0000.040000.1622	\$12.68 ✓
13000.2700.52313.0000.040000.1113	(\$310.00) ✓
13000.2700.52313.0000.040000.1217	\$6.49 ✓
13000.2700.52313.0000.040000.1622	\$914.22 ✓
13000.2700.52314.0000.040000.1113	(\$52.00) ✓
13000.2700.52314.0000.040000.1217	\$0.04 ✓
13000.2700.52314.0000.040000.1622	\$104.76 ✓
13000.2700.52720.0000.040000.1113	(\$3.00) ✓
13000.2700.52720.0000.040000.1114	(\$0.80) ✓
13000.2700.52720.0000.040000.1217	(\$1.72) ✓
13000.2700.52720.0000.040000.1622	\$4.31 ✓

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