



## DIVISION OF ELEMENTARY & SECONDARY EDUCATION

# 2021 Open-Enrollment Public Charter School Application

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Name of Proposed Charter

☐ **Initial Application - Deadline June 1, 2021 at 5:00 p.m.**  
Applications will not be accepted after this time.

☐ **Final Application - Deadline July 15, 2021 at 5:00 p.m.**  
Applications will not be accepted after this time.

Any application that is substantially incomplete will not be forwarded to the authorizer for consideration. An application will be considered substantially incomplete if it does not provide enough information to enable staff at the Division of Elementary and Secondary Education to provide a meaningful review.

Division of Elementary and Secondary Education  
Charter School Office  
Four Capitol Mall  
Little Rock, AR 72201  
501-683-5312

## APPLICANT INFORMATION

<b>Name of Proposed Charter:</b>	
<b>Primary Contact for Application:</b>	
<b>Primary Contact Phone:</b>	
<b>Primary Contact Cell:</b>	
<b>Primary Contact Email:</b>	

**Name of sponsoring entity:**

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**The sponsoring entity is eligible to apply for a public school charter under the following category:**

- ☐ A public institution of higher education
- ☐ A private nonsectarian institution of higher education
- ☐ A governmental entity
- ☐ An organization that is nonsectarian in its programs and operations and is, or will be, exempt from taxation under Section 501(c)(3) of the Internal Revenue Code.

**Name of Charter Management Organization:**

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**Other Schools Managed by the CMO:**

Name of School	Location	Year Established


**1. Describe the public hearing which was held for the purpose of assessing support for the establishment of this public charter school. Include the number of attendees and the feedback and/or public comments that were received.**

**2. Describe the educational need for the charter in the geographical area to be served. Include quantitative data related to academic achievement.**

**3. Describe in general terms, the area within the boundaries of the school district where the applicant intends to obtain a facility to be used for the open-enrollment public charter school.**

## SCHOOL INFORMATION

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>Grades to be Offered</b>					
<b>Enrollment Cap</b>					

<b>Charter Site Address:</b>	
<b>City:</b>	
<b>Chief Operating Officer:</b>	
<b>Phone:</b>	
<b>School District Where Charter Will be Located:</b>	
<b>List the districts from which the charter school expects to draw students:</b>	

**4. What type of educational model will the school follow?**

- ☐ Traditional
- ☐ 100% Virtual
- ☐ College Prep
- ☐ Credit Recovery/ALE
- ☐ Other:

**5. Provide the mission statement of the proposed charter school:**

**6. Provide a list and brief description of the programmatic features that the school will implement in order to accomplish the mission.**

7. Establish performance criteria that will be used to measure the school's progress in improving student learning and meeting or exceeding the state educational goals. The mission of the school should be reflected in the performance criteria.

Goal	Measuring Instrument

## **CURRICULUM**

- 8. Will the school provide the required courses as outlined in the Standards for Accreditation and the 38 Required High School Course Offerings? If not, explain what changes will be made. What additional electives will be offered?**

- 9. Describe the process that will be used to ensure all curriculum materials used in the educational program are aligned with the Arkansas Academic Standards?**

## **STUDENT SERVICES**

**10. Describe how the school will provide guidance and counseling services for all students.**

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**11. Describe how the school will provide library media services for all students.**

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**12. Describe how the school will provide special education services for all students.**

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**13. Describe how the school will provide dyslexia screening and services for all students.**

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**14. Describe how the school will provide screening and instruction for English Language Learners.**

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**15. Describe how the school will address the needs of gifted and talented students.**

**16. Describe how the school will address the needs of students who meet the criteria for an alternative learning environment.**

**17. Describe the transportation services that will be provided by the school.**

**18. Describe how parents and guardians will have opportunities to engage with school staff regarding school operations and the progress of their child.**

**19. Describe how food services will be provided for students.**



## **SCHOOL GOVERNANCE AND OPERATIONS**

**20. Describe the governing structure of the open-enrollment charter school including board composition, selection process, length of term and responsibilities.**

**21. Identify the positions that will have final decision-making authority for the school in the areas of (1) finance and purchasing; (2) student discipline; (3) hiring and firing of staff; and (4) hiring and firing of the school director or superintendent.**

**22. How will the charter ensure that there is a separation of power between the sponsoring entity, charter management organization, school board and superintendent?**

**23. Explain the charter's conflict of interest policy and identification procedures.**

**24. Describe the student recruitment process and timeline that will provide an equal opportunity for all parents and students to learn about and apply for admission to the proposed public charter school.**

**25. Describe the procedures for conducting the annual single lottery enrollment process, including how students will be placed on waiting lists and how parents will be notified about each child's selection or order on the waiting list.**

**26. Will any of the enrollment preferences outlined in Ark. Code Ann. § 6-23-306(14)(C), will be utilized by the charter school. This includes children of founding members of the charter and siblings of enrolled students. If so, please explain the policy.**

**27. Explain how students leaving the charter during the school year will impact students on the waiting list.**

**28. Provide a list of staff positions that will be employed in the school business office. Include the responsibilities of each position.**

**29. Describe the plan for managing procurement activities. Specify the types of financial decisions to be made at the school level, board level and charter management organization level.**

**30. Describe the process by which the school governance will adopt an annual budget.**

**31. Describe the manner in which an annual audit of the financial and programmatic operations of the school will be conducted. If the school wishes to request that the authorizer allow a licensed accountant or licensed certified public accountant, rather than the Legislative Auditor, to perform the first-year audit, identify the accountant by name, firm, address, and phone number. The named accountant must meet the requirements of ADE Rules Governing Publicly Funded Educational Institution Audit Requirements, including the prohibition on auditors providing non-audit services (such as accounting or consulting services) to auditees. A school's preference as stated in this application may not be changed without prior approval of the authorizer.**

**32. If the facility to be used by the school has been identified, list the owner(s) of the facility and describe their relationship with employees or directors of the sponsoring entity or charter management organization**

**33. If the facility to be used by the school is not currently in compliance with the Americans with Disabilities Act (ADA) and Individuals with Disabilities Education Act (IDEA), provide a list of items that will need to be addressed to bring the facility into compliance.**

**34. Are there any alcohol sales within 1,000 feet of the facility?**

**35. Describe the potential impact of the proposed public charter school on the efforts of affected public school districts to comply with court orders and statutory obligations to create and maintain a unitary system of desegregated public schools.**

**36. List the services that the CMO will provide to the charter and the annual cost of the services.**

## WAIVERS

Complete the following tables indicating all sections of Title 6 of the Arkansas Code Annotated, the Division of Elementary and Secondary Education rules, and the Standards for Accreditation of Arkansas Public Schools and School Districts from which the public charter school seeks to be exempted in order to meet the goals of the school.

<b>Waiver #1 Topic</b>	Click to Select Waiver Topic
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #2 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #3 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #4 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #5 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #6 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #7 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #8 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #9 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

<b>Waiver #10 Topic</b>	
<b>Arkansas Code Annotated</b>	
<b>Standard for Accreditation</b>	
<b>ADE Rules</b>	
<b>Rationale for Waiver</b>	

