

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF MINUTES
DATE: September 18, 2012

Attached is a copy of the minutes of the meeting of the Board of Trustees for:

August 8, 2012 – Special Board Workshop
August 16, 2012 – Special Board Meeting

Please examine these minutes with regard to their accuracy and clarity.

If there are no corrections to the minutes of the meeting listed above, it is recommended that the Board of Trustees approve the minutes as submitted.

Respectfully submitted,

Hector Mendez
Superintendent of Schools