

**I recommend approving the following policy** which received first reading last month:

218 – Agenda Planning: This policy outlines the guidelines for an annual agenda to be adopted by the school board each January. A sample annual agenda is enclosed.

Adopted: December 6, 2010

Revised: \_\_\_\_\_

## **218 AGENDA PLANNING**

### **I. PURPOSE**

To accomplish its stated objectives, the Board will follow an annual agenda, which includes continuing review, monitoring, and refinement of Strategic Goals policies; input meetings with various community and school groups; monitoring policies; and activities to improve Board performance through education and enriched input and deliberation.

### **II. GENERAL STATEMENT OF POLICY**

- A. The planning cycle will begin each year in January so that administrative decision-making and budgeting can be based on accomplishing a one-year segment of the Board's most recent statement of strategic goals.
- B. The cycle will start with the Board's development of its agenda for the next year and will include:
  - 1. Scheduled discussions and consultations with selected groups and individuals whose opinions will provide input for Board decisions;
  - 2. Governance education, including orientation of new Board members in the Board's governance process and periodic discussions by the Board about means to improve its own process;
  - 3. Education related to strategic goals policies (e.g. presentations by futurist, demographers, technology, advocacy groups, staff, etc.); and
  - 4. Scheduled review and discussion of the School District's progress towards achieving the strategic Goals polices and the strategies used to achieve them.
- C. The consent agenda shall include all items delegated to the superintendent but required by law or contract to be board approved. The board will attend to consent agenda items as expeditiously as possible. An item will be removed from the consent agenda for independent consideration upon request of an individual Board member.
- D. An annual cumulative evaluation of the Superintendent will be conducted and include a review of the school board's strategic goals.

**Legal References:** Minn. Stat. 123B.09

**Cross References:** Policy 201 (Legal Status of the School Board)  
Policy 202 (School Board Officers)  
Policy 203 (Operation of the School Board-Governing Rules)  
Policy 205 (Open Meetings and Closed Meetings)