



Joliet Township High School - District 204

Dr. Cheryl McCarthy
Superintendent
815/727-6970

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To: Dr. Cheryl McCarthy

From: Chris Olson, Director of Human Resources

A handwritten signature in black ink, appearing to be "C Olson", written over a horizontal line.

Date: May 21, 2019

Re: 2019 Request for Summer Hours

CC: Board of Education

Please find attached the Request for Summer Hours for 2019. The attached request includes additional hours to be worked by both internal and external employees in order to serve the needs of the district throughout the summer.

The Administration recommends that the Board of Education approve the Request for Summer Hours. If you have any questions, please contact me at your convenience.

Thank you.