Pana Community Unit School District #8

Technology Committee Minutes
3-10-20

Meeting was called to order at 5:30pm at the Pana High School Library by Anderson, Seconded by Beyers.

Members present: Dr. Beyers, Doug Kirkbride, Kyle Anderson, Craig Deere
Members absent: none
Superintendent Present: Yes
Visitors: Scott Savage, Jason Bauer, Casey Adam, Juletta Ellis, Amanda Skinner via conference.
Mrs. Adam left the meeting at 6:29pm.

The committee discussed the following:
1. *Approval of the Minutes from 10-16-19 -* Motion by Anderson seconded by Beyers

1. 1:1 Chromebook Program
    A. Usage and Proposed Changes
    B. Program 2020-2021
    C. Roadmap Document Update
    Mr. Savage updated the chromebook roadmap document to show an additional year of the chromebook rotation.
    The board members suggested a letter going home to parents next year on second repair warning of the 3 strike plan.

2. FY21 Computer Assisted Budget Update
    A. E-rate
        1. Paperwork
        Paperwork is in order and ready to file. Contracts for 12 month wifi & firewall renewals have been signed & ready. USAC deleted our unit office NIF - non-instructional facility for some unknown reason.

        2. Project
        Only Project this upcoming year was for renewals of wifi support & firewall support.

        3. E-rate contracts
        The only category 2 contracts this year were for category 2 routine 1 year renewals of the aerohive wifi for Jr. High/HS & the district sophos firewall system. They are projected to be discounted 80% and the remainder come from the regular technology budget.

3. Category 2 Project Update

    B. Perkins - HS filament order placed for $500 by Ms. Skinner

C. Lease Levy (Copiers) - Mr. Savage explained the updates to the new copier contract. The new copier contract will be a rollover combining two previous contracts into one 36 month contract. Washington & Lincoln copiers will be refreshed as-is without any major functional changes. The two unit office copiers will be combined into one combo color/black and white copier. The Jr. High copiers will be refreshed as-is. The HS main copier downstairs will be replaced with a smaller copier and a third copier will be added to the second floor of the HS. Future costs are not planned to exceed current costs on the copier contract.

The copier costs are pulled from 2 sources. The equipment lease is from fund 11 lease levy budget. The ongoing monthly service is pulled from fund 10 under "rental supplies". Black and white copies are included at 175,000 pages per month. Black & White overages are billed at .0055 per page. Color pages are billed .06 per page as used. The new combo copier at the unit office will be the exception where B&W overages are billed at .014 and color is billed at .075.

4. STEM lab/ ICE box Update

Ms. Skinner reported that we have seen great use of the stem lab equipment second semester. She has arranged various programs to utilize the new spaces. The 3d printers are working great. More staff have expressed interest in using them. Ms. Skinner will be bringing over Mrs. Keeling's classes to the High School to introduce them to new equipment at the High School. Teachers after the new apptegy training seem to be utilizing the tech and curriculum supplements.

A. Program 2020-2021
B. Showcase in STEM Lab: Room 142
Ms. Skinner showed the tech committee the new HS stem lab room via Ipad.

6. Technology Integration Update

A. Clever Integration Update
Mr. Savage reported we will start clever integration in the classroom start of next year so as not to interrupt this year's progress made in various classroom programs.
B. 3-Year Technology Plan Revisions
Ms. Skinner spoke about longer range plans for technology with regards to stem lab and tech integration. She will be requesting more 3d printers and several more ipads. She would like to purchase more oculus headsets. Ms. Skinner went through the Educational Technology Budget document attached to the agenda.

8. Apptegy Update

Ms. Skinner meets with our Apptegy contact monthly. Apptegy has been using the Pana District site to show to other schools how they can better utilize Apptegy.

9. Upcoming Technology Events

A. Annual Technology Showcase - Tentative 5/8/2020
Mr. Bauer said the date would be finalized in the upcoming meeting.

Pana Community Unit School District #8

10. Online Registration
      A. Misc Updates to Online Registration Forms
      Mr. Savage will make small updates, names/dates/etc to registration forms for the
      upcoming year.
      B. Cash Register setup for Online Payments
      Mr. Savage will see that the online cash register is working for registration payments for
      the upcoming year.

11. Miscellaneous

12. Other Tech Considerations
      A. Mobile Hotspot Considerations
      The new mobile wifi hotspots have come in. Mr. Savage is ready to deploy them to the
      Jr. High and HS.
      B. HS Football Field Security Cameras
      Mr. Savage discussed the revised cctv quote. Board members indicated they will pass a
      motion to approve the revised quote at the following board meeting.

      D. 911 Compliance
      Mr. Savage will be bringing our district telephone system into compliance with the new
911 laws. The district phone systems dial 911 without requiring an outside line be chosen. Also,
Mr. Savage will be renumbering the internal district extensions to provide enhanced 911
information specifying room numbers within buildings.

13. Next Meeting Date – The tentative date for the next full tech committee meeting will be 10-14-20 at
5:30pm at the Jr. High Library.

Meeting was adjourned on 3-10-20 at 6:30pm, motion by Anderson, Seconded by Kirkbride.

_____   _____

Member   Member