

February 6, 2015

TO: Dr. Mark Fredisdorf  
FROM: Matt Vandercar  
RE: Instructional aide recommendation

I am recommending Cinda Rokicki for the full-time instructional aide position at Pleasantdale Elementary School. She will be filling the position open due to Betty Kass moving to the middle school. Cinda will work primarily with a 1<sup>st</sup> grade student in the morning and a kindergarten student in the afternoon.

Cinda earned her Bachelor's degree from Northern Illinois University and a Master's degree in education from Benedictine University.

For the past fourteen years, Cinda has raised her four children and substituted in nearby districts. She has done a tremendous job as a substitute teacher here at the elementary school.

I am excited about having Cinda here and confident she will be an effective member of the Pleasantdale staff.