

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 5/28/25



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 5/15/25

To: **Rebecca Rappold**
 Browning Public Schools

From: Kellen Hall
Title: Athletic Director

Subject: **In State Coaches Clinic 2025-2026**

Description: Travel to Great Falls, MT for Coaches Clinic 7/29-8/1/25

Financial Impact: \$ 1068.14

Funding Source (Budget/grant, etc.): 226.60.720.3500.582

Attachment(s): Conference Agenda/Travel Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

2025 MCA CLINIC SCHEDULE

7:30 Registration, Continental Breakfast, Exhibits Open 58 th MCA Clinic held at CM Russell High School.				PLEASE WEAR YOUR BADGE!			
WEDNESDAY, JULY 30 th				THURSDAY, JULY 31 st			
8:00 AUD Shannon Grossman	GEN	8:00 CAF FCA Breakfast	GEN	7:45 FH Super Prize Drawing	(be present to win)		
8:00 FH Bill Himmelberg	BB	8:00 FH Super Prize Drawing		8:00 FH Wade Murphy	BLS		
AUD Rob Phenicle	FB	(be present to win)		STEM Shannon Flynn-Other 22Hrs. XC/T&F			
STEM Shane Witkopp-Short Sprints	T&F	8:30 FH James Bulluck	BB	STEM 2 Louis Faust-Long Jump	T&F		
STEM 2 Sarah Jambor	XC	AUD Jace Schillinger	FB	AUX Gym McKinna Yerblach-Offense	VB		
AUX Gym Taylor Ela	VB	STEM Spencer Huls-High Hurdles	T&F	FH 604 MYSSI-CPR/AED Training	SM		
WR RM Mitch Hull	WR	AUX Gym Moe Boyle	VB	9:00 FH A Moreira/D Muscatelli	BB		
Exhibits	TE	WR RM Dustyn Azure	WR	WMR 604 Nick Oxenart	FB		
WMR 604 MHSB Staff	AD	WMR 604 MTSSA	AD	STEM Shannon Flynn-Dist. Simply XC/T&F			
Exhibits	CH	Exhibits	GO	STEM 2 Louis Faust-Triple Jump	T&F		
FH 505 Derek Weddoupe	B&B	FH 605 Denale Elgas	SB	AUX Gym McKinna Yerblach	VB		
FH 604 Tim Bakker-MSGA	GO	9:30 FH Chase Tait	BB	FH 604 MYSSI-Emerg. Action Plan	SM/S&C		
10:00 Exhibits	BB	AUD Rob Stanton	FB	10:00 FH Moreira/Muscatelli	BB		
AUD Sean Harrin	FB	Exhibits	T&F	WMR 604 Tyler Murray	FB		
STEM Shayne Witkopp-Lng Sprints	T&F	AUX Gym Moe Boyle	VB	STEM Roundtable	XC/T&F		
AUX Gym Taylor Ela	VB	WR RM Dustyn Azure	WR	AUX Gym Iona Stookey	VB		
WR RM Scott Fillus	WR	FH 606 Colter Currey/Josh Munro	TE	11:00 FH Moreira/Muscatelli	BB		
CMR TE CT Coaches Play	TE	WMR 604 Jim Klemann	AD	WMR 604 Tom Dillworth	FB		
WMR 604 MHSB Staff	AD	FH 604 Owen Burch	GO	STEM D Killian-Athletic.net Meet Mgmt	XC/T&F		
FH 504 Tim Bakker-MSGA	GO	FH 505 Mike Miller	SB				
DR 603 Amy Barles	CH	10:30 FH Roundtable	BB				
FH 505 MSUB Staff	B&B	AUD Jake Eldridge	FB				
11:00 AUD Mitch Hull	GEN	STEM Spencer Huls-Intern. Hurdles	T&F				
11:45 CMR Office MHSB Committees	MHSB	Exhibits	VB				
12:00 CAF Lunch		WR RM Dustyn Azure	WR				
1:00 FH Taylor Cummings	BB	WMR 604 Mitch Hull	AD				
AUD Robble Caldwell	FB	FH 505 Mike Miller	SB				
STEM Jacob Sundberg-Distance	XC/T&F						
STEM 2 Jim Epperly-High Jump	T&F						
AUX Gym Aubrey Beaumont	VB						
WR RM Scott Fillus	WR						
MLCC Amber Sparks	TE						
Exhibits	AD						
DR 603 L Demarais/ L Wearley	CH						
FH 505 Baseball Round Table	B&B						
2:00 FH Frankie Bignell	BB						
AUD Rob Caldwell	FB						
STEM Jacob Sundberg-Distance	XC/T&F						
AUX Gym Erika Gustavsen	VB						
WR RM Cole Mendenhall	WR						
MLCC Gary Trost	TE						
WMR 604 Mark Durham	AD						
DR 603 L Demarais/ L Wearley	CH						
FH 505 Jason Gollgoski	B&B						
MLCC Anna DeMars	GO						
3:00 FH Roundtable w/ Officials	BB						
Exhibits	FB						
STEM Diego Hammett-Distance	XC/T&F						
AUX Gym Erika Gustavsen	VB						
WR RM Cole Mendenhall	WR						
MLCC Gary Trost	TE						
WMR 604 Cole Kanyer	AD						
DR 603 L Demarais/ L Wearley	CH						
FH 505 Jason Gollgoski	B&B						
MLCC Anna DeMars	GO						
4:00 FH Pat Jensen	BB						
AUD Troy Powell	FB						
STEM Shayne Witkopp-Relays	T&F						
AUX Gym Carmen Harbach	VB						
Exhibits	WR & SB/B&B						
WMR 604 Cole Kanyer	AD						
DR 603 L Demarais/ L Wearley	CH						
7:00 MCA Steak Fry							
University of Providence							
University Center-2nd level							
Universal Horse Races							

Rooms to be used	Sport
AUX Gym	VB
FH (Fieldhouse)	BB
AUD, WMR 604 on Friday	FB
DR 603	CH
FH 604	SM/S&C
WMR 604	AD
STEM/TRACK(E of Aud.- separate bldg)	T&F/XC
FH 604, MLCC, Eagle Falls	GO
FH 505 (upper level Field House)	B&B,SB
FH 506, MLCC (Meadowlark Country Club)	TE
WR RM	WR

Thank You, Clinic Sponsors!



GAME ONE



EXHIBITS
Please use your designated hour and other free time to talk to exhibitors - Their fees keep your cost low. This is extremely important to the success of the clinic.

CLINIC SESSIONS WILL BE 50 MINUTES EACH. Golf coaches: Bring Clubs to sessions. Tennis coaches - please bring your racquets and dress appropriately, no black soles, please.

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Kellen Hall

Employee # _____

Building BROWNING HIGH SCHOOL

Substitute Name _____

LEAVE REPORT

Date of Leave

Hours

Type of Leave

7/29-8/1/25

1,8,8,8

SR

Employee Signature _____

Date _____

☒ Approved; Condition upon the specific leave being available for the specific employee

☐ Not Approved

Principal/Supervisor _____

Date _____

TYPE OF LEAVE

AN Annual

SL Sick Leave

***EX/SR Extra-Curricular/School Related

PL Personal Leave

JD Jury Duty (attach verification)

NG National Guard

FN Funeral _____
(Master Contract) Relationship)

ALWO Approved Leave W/O Pay

ULWO Unapproved Leave w/o Pay

SWP Suspended w/Pay

SWOP Suspended w/o Pay

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop MCA Multi Sports Clinic

Attach Brochure/Agenda

Location GreatFalls

Departure Date 7/29/25

Return Date 8/1/25

Departure Time 4:00 PM

Return Time 2:00 PM

Transportation: ☒ Personal Vehicle

Mileage 254@.67=\$170.18

☐ District Vehicle

Per Diem 2 Dys+\$14B+\$34L=\$150.00

☐ Professional Development

☐ Registration PO# _____=\$

☒ Hotel PO# _____=\$747.96

☐ Other PO# Airline (estimat = \$

☐ Other PO# Baggage _____=\$

Sub Total \$1068.14

Budget 208 (100%) _____

Check Total \$320.18

Employee Signature _____

Date _____

Principal/Supervisor _____

Date _____

Superintendent Signature _____

Date _____